

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – September 15, 2020  
Virtual Zoom Meeting

PROPOSED MINUTES

The regular meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, September 15, 2020. Superintendent Oxley was physically present at the Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. The remainder of meeting participants and public participants used Zoom to join virtually, or dial-in using the link and telephone numbers provided. President David Salsbury called the meeting to order at 5:30 p.m. Board members participating were: David Salsbury, President; Douglas Schedeler, Vice President; Lillian Fields, Treasurer; Erin Slater, Secretary, and Georgia Fojtasek, Trustee. Members absent were: None.

Meeting with the Board were Kevin Oxley, Superintendent; Catherine Brechtelsbauer, Human Resource and Legal Counsel, and Phyllis Stressman, Administrative Assistant.

STAFF AND VISITORS - List represents administration only; Zoom reported 31 participants.

Roger Auwers, Maureen Keene, Tovah Sheldon, Mark Pogliano, Shannon Degan

Superintendent Oxley prefaced the meeting with an explanation of virtual meeting procedures and how the public will be invited and able to participate.

APPROVAL OF MINUTES

A motion was made by Mr. Schedeler to approve the minutes from the August 11, 2020, virtual and closed session meetings, and the August 12 and 13, 2020, special meetings. Mrs. Slater supported the motion which carried by unanimous roll call vote.

ACCEPTANCE OF FINANCIAL REPORT

Mrs. Fields made the motion to accept the month end financial report as presented. Mr. Schedeler supported and the motion was carried by unanimous roll call.

VISITOR RECOGNITION AND COMMENT

Ron Richards, Career Center instructor and CCEA representative, welcomed Mrs. Fojtasek and invited her to visit the Career Center.

PERSONNEL MATTERS AND RECOMMENDATIONSACTION ITEMS AND INFORMATION- Volume 41, Report No. 15

Following a motion by Mr. Schedeler, support from Mrs. Fojtasek, and an all aye roll call vote, the Board approved hiring Susan Michalsky, September 8, 2020; Thaddeus Martin, August 31, 2020; Belisha King, September 21, 2020; Terri Zagar, September 14, 2020; Christina Bowden, September 14, 2020, and Ashlyn Kouba, September 14, 2020. Additionally, information was shared concerning the separation from employment of Steven Snead, Kevin Coleman, Elizabeth Sullivan, Carol MacMillan, Julie Borener, Kathryn Surber, Mary Stewart, Sarah Nichols, Janice Norris, Peggy Booth, Joanne Jaworski, and Kim Leathhead. Deljaun Wofford and Kasia Lewis were recalled from layoff.

REPORTS FOR ACTIONBOARD GOALS FOR THE 2020-21 SCHOOL YEAR – Volume 41, Report No. 16

The Board was presented with a recommendation to adopt goals for 2020-21; the goals fit into three categories, focus, umbrella, and academic. The administration will periodically update goal progress and relate future agenda items to goal work throughout the upcoming year. Mr. Schedeler made the motion to adopt 2020-21 goals as given. Mrs. Fields offered the second and the motion passed with all ayes.

TORRANT POOL RENOVATION-ADDITIONAL EXPENDITURE –  
Volume 41, Report No. 17

The administration proposed the Board authorize additional expense to the pool renovation project in order to repair the unsafe roof over the area. Unsafe conditions were identified during a pool project inspection. The Board unanimously approved up to, and not to exceed, an additional \$350,000 following a motion from Mrs. Fields and support from Mr. Schedeler. A roll call vote was taken.

EXTENDED COVID-19 LEARNING PLAN – Volume 41, Report No. 18

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. A plan update will appear as a regular meeting agenda item in the future and will contain information on two-way communication, as well as providing for public comment.

Mr. Schedeler moved to adopt the Extended COVID-19 Learning Plan as presented. Mrs. Fields offered the support and the motion carried by an all aye roll call vote.

Public Comment

The forum was open to public comment at 7:05 p.m.

Ron Richards, Career Center instructor and CCEA representative, asked if thought has been given to coordinated communications. Mr. Oxley stated communications was a topic for the upcoming Jackson County Superintendent's Association meeting being held on Friday, September 18, 2020.

President Salsbury called for a recess at 7:14 p.m., reconvening at 7:26 p.m.

#### CLOSED SESSION/Collective Bargaining

Mr. Salsbury moved to enter into closed session for the purpose of discussing parameters of collective bargaining as it concerns the next action item, Ratification of Letters of Agreement, Report No. 19. Mr. Schedeler supported the motion. Following a unanimous roll call, the closed session began at 7:28 p.m., and concluded at 7:52 p.m. when the open meeting resumed.

#### RATIFICATION OF LETTERS OF AGREEMENT – Volume 41, Report No. 19

Letters of agreement have been reached with all employee groups concerning various COVID related issues. The administration further recommended the Board grant the same provisions to the non-union employee group. Mrs. Fields made the motion to approve the ratification as recommended and authorize the administration to sign the agreements. Mr. Schedeler seconded and the motion carried unanimously with a roll call.

#### REPORTS FOR INFORMATION

##### SPECIAL EDUCATION FACILITY PLANNING UPDATE – Volume 41, Report No. 20

A detailed update was given concerning the progress to date on the possible acquisition of Frost school, including a report of findings of the Covalle Group Architects and R.W. Mercer. Space use was discussed and a master plan was reviewed. The administration anticipates bringing another report, along with cost estimates, to the Board meeting in November.

#### INTRODUCTION OF OTHER MATTERS

Mr. Salsbury led a discussion concerning the Governor's state of emergency and the impact of meeting in-person for the upcoming October 20<sup>th</sup> meeting. No decision was made as to how the meeting will be held at this time. The Superintendent and Board President will talk after October 1<sup>st</sup> once the current Governor's Executive Order expires to make that decision.

#### ADJOURNMENT

The regular, virtual meeting of the Board of Education was adjourned at 8:56 p.m.