



## Jackson Area Career Center - Adult Career Education Program

Winter 2019 - Schedule of Classes

Course	Days & Dates	Time	Cost	Certifications
<b>Health Sciences</b>				
<i>Certified Nurse Aide</i>	New 5-Week Sessions Begin Monthly	4:00-9:30pm	\$880	Michigan Certification
<i>Medical Assistant</i>	<u>Mondays &amp; Tuesdays (32 weeks)</u> New cohorts begin: 2/4/19, 4/8/19	6-9pm	\$3500	National Certification
<i>Medical/Emergency First Responder</i>				
<i>Phlebotomy &amp; Electrocardiography Technician</i>	<u>Mondays &amp; Tuesdays (8 weeks)</u> New cohorts begin: 2/4/19, 4/8/19	6-9pm	\$950	National Certification
<i>Patient Care Technician</i>	<u>Mondays &amp; Tuesdays (24 weeks)</u> New cohorts begin: 2/4/19, 4/8/19	6-9pm	\$3100	National Certification
<i>Medical Insurance and Coding Specialist</i>	<u>Mondays (8 weeks)</u> New cohorts begin: 2/4/19, 4/8/19 /18	6-9pm	\$800	National Certification
<i>Medical Office Assistant</i>	<u>Mondays &amp; Tuesdays (16 weeks)</u> New cohorts begin 2/4/19, 4/8/19	6-9pm	\$1600	National Certification
<i>Basic Life Support</i>	Call 517-990-8070 for scheduling information or to customize a class.	4 hours	\$50	American Heart Association 
<i>Basic First Aid</i>	Call 517-990-8070 for scheduling information or to customize a class.	4 hours	\$50	American Heart Association 
<b>Business, Management, Marketing, and Technology</b>				
<i>Microsoft Word</i>	<u>Wednesdays</u> 1/16 – 1/30	6-9pm	\$90	Certificate of Completion
<i>Microsoft Word, Intermediate</i>	<u>Wednesdays</u> 2/13 – 2/27	6-9pm	\$90	Certificate of Completion
<i>Microsoft PowerPoint</i>	<u>Wednesday</u> 3/13	6-9pm	\$30	Certificate of Completion
<i>Microsoft Publisher</i>	<u>Wednesday</u> 3/20	6-9pm	\$30	Certificate of Completion
<i>Microsoft Excel</i>	<u>Wednesdays</u> 4/10 – 4/24	6-9pm	\$90	Certificate of Completion
<i>Education Para Professional</i>	Call for Information: 517-990-8070			Educational Testing Services
<b>Engineering/Manufacturing and Industrial Technology</b>				
<i>Introduction to Welding</i>	<u>Wednesdays</u> 1/16 – 2/20	6-9pm	\$180	Certificate of Completion
	<u>Wednesdays</u> 3/6 – 4/17			
<i>Auto Body</i>	<u>Tuesdays</u> 1/15 – 2/12	6-10pm	\$180	Certificate of Completion
	<u>Tuesdays</u> 2/19 – 3/19			
	<u>Tuesdays</u> 4/9 – 4/30			

## Arts and Communication

<i>Digital Photography I</i>	<u>Wednesdays</u> 1/16 – 2/13	6-9pm	\$150	Certificate of Completion
<i>Digital Photography II</i>	<u>Wednesdays</u> 2/20 – 3/27	6-9pm	\$180	Certificate of Completion
<i>Photography Workshop: Adobe Lightroom</i>	<u>Wednesdays</u> 4/10 & 4/17	6-9pm	\$60	Certificate of Completion
<i>Photography Workshop: Photoshop</i>	<u>Wednesdays</u> 4/24 & 5/1	6-9pm	\$60	Certificate of Completion
<i>Metal Art Workshop</i>	<u>Wednesdays</u> 4/24 & 5/1	6-9pm	\$60	Certificate of Completion

### *Program Supervisor*

Dawn Schuen

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517-768-5220

### *Program Secretary*

Denise Cough

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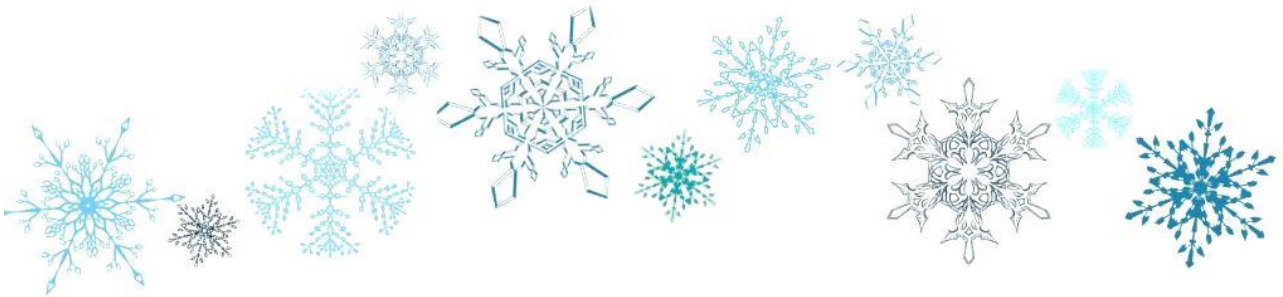
517-990-8070

6800 Browns Lake Road - Jackson, MI 49201

[www.jacc-mi.net](http://www.jacc-mi.net)

[www.facebook.com/jaccadultcareered/](https://www.facebook.com/jaccadultcareered/)

**Business Hours: Monday – Thursday; 3pm – 7:30pm**



*~ Every snowflake is unique, just like our students. ~*

