Designation of Essential Workers During COVID-19 “Stay Put” Order

On March 23, 2020, Governor Gretchen Whitmer issued Executive Order 2020-21 (COVID 19) requiring Michigan residents to "stay put" in their residences, with some exceptions. That order also requires employers to provide written direction no later than March 31 to employees who are needed to perform essential services away from their homes.

While many JCISD employees and contracted service providers are able to perform their important work from their homes during this "stay put" period (currently through April 13), we are designating individuals as “essential” to perform essential duties to maintain our critical infrastructure and operations at one or more of our worksites. Examples of the essential work they perform include:

- maintenance, cleaning and disinfecting our buildings and equipment;
- performing building checks to ensure security and resolve any infrastructure problems;
- caring for animals associated with our Career Center programming;
- maintenance and repair of technology systems;
- financial operations that cannot be performed off-site.

All essential duties are to be performed using social distancing and appropriate infection mitigation measures to eliminate the risk of infection, based on current public health guidelines.

To date, the individuals who will or may be required to perform these essential functions during the period of the Executive Order are listed on the attached page.

This list is subject to amendment if the need arises.

Issued: March 27, 2020
By: Kevin Oxley, Superintendent

Attachment (1)
**KEC**
Maureen Keene
Tovah Sheldon
Kevin Oxley
Cathy Brechtelsbauer
Cheryl Lemons

**Transportation**
Carl Lincoln
Brenda Glaspie
Ryan Powell

**Finance**
Lynne Thompson
Kim Miller
Coryn Mifsud
Christina Dishaw
Allyson Drumhiller
Richard Best
Bethany Schaefer
Susan Robinson
Roxanne Taylor
Lauren Bailey
Jenny Natter
Melissa Butler
Roger Auwers

**Community/Whole Child**
Janelle Bucher

**Maintenance**
Ray VanZandt
Santino Gaitan
Anthony Konkol
Jeremy Betz
James (Tim) Ykimoff
Chad Shiel
Susan Foster

**Custodial**
Jerry Lauraine
Willis Moss
James Pickett
Chad Seekell
Mike Weckesser
Lisa Smith
Dwayne Lewis
James Rose

**Torrant/Kit Young**
Amy Rogers
Clark Haase
Katie Patterson
Kate McKinney
Elisabeth Mills

**PA/State Reporting**
Shana Rhoades
Holly Strong

**Early Childhood/Trusted Advisors**
Kelly Sheppard
Jennifer Ganzel
Greg Hardrick
Daveda Cain
Twyla Wright
Alice Walker
Priscilla Hardrick

**JACC**
Mark Pogliano
Dan Draper
Delinda Woods
Jason Gehrke
Jennifer Smith
Megan McNeil
Danielle Martinez

**Technology**
Shannon Degan
Benjamin Muscott
Jeremy Adams
Damien Cameron
Timothy Casey
Laura Chambers
Matthew Collins
Scott Coons
Douglas Davis
Kellie DeLosSantos
Caleb Forner
Joshua Frye
Jennifer Green
William Grundemann
Jesse Hagensen
Bradley Hess

Christopher Kuntz
Trevor Lentz
Jacob Schinck
Tyler Hoppe
Craig Moore
Paul Klepinger
Ryan Wilson
Tyler Bachman
Dennis Phillips
Nicholas Schroeder
Christopher Walker
Lewis Sims
Michael Smith
Steven Snead
Lisa Stetler
Pamela Surque
Elissa Talsma
Jedidiah Truitt
Du Bui