

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – April 27, 2021

PROPOSED MINUTES

The regular meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, April 27, 2021. The meeting was held at the Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:29 p.m. Board members participating were: David Salsbury, President; Douglas Schedeler, Vice President; Lillian Fields, Treasurer; Erin Slater, Secretary, and Georgia Fojtasek, Trustee. Members absent were: None.

Meeting with the Board were Kevin Oxley, Superintendent. Meeting with the Board remotely were Catherine Brechtelsbauer, Human Resource and Legal Counsel, and Phyllis Stressman, Administrative Assistant.

STAFF AND VISITORS

Nancy Peters-Lewis

REMOTE STAFF AND VISITORS

Tovah Sheldon, Roger Auwers, Kaci Babineau, Mark Pogliano, Lisa Morey, Peter McCrary, Shannon Degan, William Solomon, Santino Gaitin, Delinda Woods, Chrissy Avis, Grace N.

Superintendent Oxley prefaced the meeting with an explanation of virtual meeting procedures and how the public will be invited and able to participate using the hybrid meeting format of in-person attendance and/or a virtual option.

APPROVAL OF MINUTES

A motion was made by Mr. Schedeler to approve the minutes from the March 16, 2021, regular meeting. Mrs. Fields supported the motion which carried by unanimous roll-call vote.

SPECIAL REPORTS

CELEBRATION OF EXCELLENCE-Career and College Access Center Update

- Volume 41, Report No. 75

Nancy Peters-Lewis presented an update on the activities at the CCAC this past year during the pandemic. Included was a review of recent data collected and how the data will drive programming in the future.

“MODERN GOVERNANCE 100 FOR COMMUNITY BOARDS”- David Salsbury Recipient
-Volume 41, Report No. 76

JCISD Board President David Salsbury has been honored as a recipient of the Diligent Corporation’s “Modern Governance 100 for Community Boards” award. He is one of the 100 honorees recognized for their dedication to their school communities in the midst of the pandemic.

PERSONNEL MATTERS AND RECOMMENDATIONS

ACTION ITEMS AND INFORMATION- Volume 41, Report No. 77

Following a motion by Mr. Schedeler and support from Mrs. Fields, the Board approved the following personnel hires by a unanimous roll call vote: Stephen Rowbotham, April 28, 2021; Donna Wahr, May 10, 2021; Laura Kulwicki, May 17, 2021; Whitney Krystowiak, August 23, 2021; and Felcia Baker, May 3, 2021.

Information was shared concerning separating employees Kimberly Couling, March 31, 2021; Alyssa Rollins, June 11, 2021; Kenneth Beasley, August 23, 2021, and Kimberly Stump, April 12, 2021.

Mrs. Fojtasek raised concern about staffing shortages and recruiting difficulties, seeking information about tracking turnover and steps taken to mitigate it.

REPORTS FOR ACTION

EXTENDED COVID-19 LEARNING PLAN – Volume 41, Report No. 78

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. The current plan was approved, which included an update on two-way communication.

Mrs. Slater moved to adopt the Extended COVID-19 Learning Plan as presented. Mrs. Fojtasek offered the support, and the motion carried by an all aye roll-call vote.

Public Comment

The forum was open to public comment, none forthcoming.

RESOLUTION HONORING STAFF RETIREES-Volume 41, Report No. 79

Mrs. Fields made the motion to adopt the following resolution in honor of staff retirements. Mrs. Slater offered the second and the motion carried unanimously.

WHEREAS, the Jackson County Intermediate School District Board of Education recognizes the caring, talents and professional services rendered by Jackson County Intermediate School District staff to students in Jackson County, and

WHEREAS, the Board of Education recognizes those services to students are provided by persons who are exceptional in their own distinct areas of expertise, and whose efforts and contributions have significantly benefited the students, their parents, and extended community, and

WHEREAS, the following employees notified the Board of their intent to retire from their positions with the Jackson County Intermediate School District:

<u>Employee</u>	<u>Assignment</u>	<u>Years</u>
Rosanna Bishop	Bus Attendant	13
Karen Blair	Teacher Assistant	23
Peggy Booth	Teacher Assistant	23
Julie Borener	Bus Driver	11
Deborah Boss	Teacher Assistant	20
Carol Brooks-Schwanz	Teacher Consultant	21
Kevin Coleman	Psychologist	33
Connie Curl	Teacher Assistant	13
Heather Farquhar	Physical Therapist	22
Cheryl Fisher	Teacher Assistant	30
Brenda Glaspie	Assistant Supervisor	40
William Hofer	Teacher Consultant	32
Susan Jamieson	Instructional Assistant	17
Joanne Jaworski	Teacher Assistant	19
Marie Jenkins	Bus Driver	18
Eric Johnson	Instructor	27
Ronald Kinch	Assistant Principal	10
Connie MacGuinness	Teacher Assistant	35
Carol MacMillan	Teacher Consultant	8
Marilyn Magsig	Teacher Assistant	23
Janice Norris	Bus Driver	18
James Pickett	Custodian II	7
Angela Sauer	Occupational Therapist	33
Kathryn Surber	Bus Driver	24
Karen Wood	Teacher Consultant	9
Charles Wooley	Teacher Assistant	19

NOW, THEREFORE BE IT RESOLVED, the Jackson County Intermediate School District Board of Education hereby expresses great appreciation to all of its retiring employees for their years of service on behalf of the Jackson County Intermediate School District, and

BE IT FURTHER RESOLVED, the Board of Education extends profound and deep appreciation for outstanding service and friendship, and offers best wishes for a healthy and rewarding retirement.

JACC CURRICULUM/TEXTBOOK PURCHASE RECOMMENDATION

-Volume 41, Report No. 80

Administration recommended the adoption and purchase of two curriculum items: 1) Industry certified I-Car online for Automotive Collision Technology with an annual subscription fee of \$1100 and \$50 per student fee, and 2) a textbook Foundations in Personal Foundation for JROTC at a cost of \$3,769. Money has been allocated in the 21/22 school year and will continue to be budgeted for following school years based on enrollment figures. Mr. Schedeler made the motion to approve the purchases as presented, with Mrs. Fields seconding. Motion carried by a all eye roll call vote.

RATIFICATION OF LETTERS OF AGREEMENT-Volume 41, Report No. 81

Letters of agreement with each bargaining unit were ratified by unanimous roll call following a motion by Mrs. Fojtasek and support of Mr. Schedeler. The agreements extend the 10 day federal leave benefit, meant to lessen the financial impact of COVID on staff, by making any remaining days available for use through the end of the school year June 11, 2021.

APPOINTMENT OF BARGAINING TEAM-Volume 41, Report No. 82

The Board took affirmative action to adopt the following resolution naming representative's to the bargaining team in upcoming negotiations with the Transportation labor group. Motion by Mrs. Slater, support from Mrs. Fields, and all eye roll call vote.

WHEREAS, the master agreement between Transportation Employees Unit and the JCISD expires June 30, 202 and the parties will meet to bargain an agreement,

NOW THEREFORE, the Board of Education of the JCISD appoints Maureen Keene, Director of Special Education; Carl Lincoln, Transportation Supervisor; Amy Rogers, Principal of Torrant and Kit Young; Susan Robinson, JCISD Payroll/Accounts Receivable Accountant; Cassandra Meyers, Assistant Transportation Supervisor; and Catherine Brechtelsbauer, Director of Human Resources & Legal Services and Chief Spokesperson, to bargain in good faith with the Transportation Employees as the representatives of the Board of Education.

The Board of Education gives its bargaining team authorization to determine and pursue all legal means to reach a tentative agreement, reserving the right of the Board to approve the tentative agreement as the final agreement between the Transportation Employees and the JCISD.

2022FY PRELIMINARY BUDGET PROPOSAL-Volume 41, Report No. 83

The administration recommended the Board adopt the preliminary operating budget for the 2022FY and reviewed the factors used in its development. The proposed budget was presented to local superintendents and once adopted by the JCISD Board, will be sent to local boards of education for review and action upon a resolution either in support or non-support during the month of May. Clarification on the unknown factors, as well as any input from the local boards, will be considered prior to the adoption of the actual budget at the end of June. Mr. Schedeler made the motion to approve the proposed 2022FY preliminary budget as presented. Mrs. Slater offered the second and the motion carried by all aye roll call vote.

REPORTS FOR INFORMATION

BOARD POLICY UPDATES-Volume 41, Report No. 84

Ms. Brechtelsbauer presented several recommended policy updates. The Board was asked to further review and seek clarification prior to the May meeting when they will be brought back for action. The Board requested administration bring back a suggestion on masking policy for their consideration.

INTRODUCTION OF OTHER MATTERS

Mrs. Fields inquired about CTE summer programming, and Mr. Auwers provided a brief update on both the Torrant Pool and Frost projects.

ADJOURNMENT

The regular meeting of the Board of Education was adjourned at 7:27 p.m.