

Student "Directory Information" Sharing –and- Opt-Out Form

I understand that the Family Educational Rights and Privacy Act (FERPA), a federal law, allows my student's school and/or district to disclose designated "directory information" (listed below) about my student to third parties without my written consent unless I inform the school/district otherwise by submitting this form. I also understand that the JCISD Board has published its policy on student records (#8330) on its website, www.jcisd.org. (On the website, click on "About Us" tab, select Board of Education from menu, select Board Policies in left column, select "Click here to view current JCISD Board policies," select 8000, select 8330.)

I further understand that Michigan law requires schools/districts, starting in 2017, to provide parents/guardians/adult students with a list of the various reasons a student's directory information may be released and give parents/guardians the opportunity to opt out of particular circumstances for such sharing.

I am submitting this form because the JCISD's "directory information" policy does not protect my child's privacy to the extent I would like. I understand that I should submit this form indicating the types of information I do not want shared about my student within 30 calendar days of my student starting school with JCISD (each year).

Blanket "Do Not Share Directory Information" Elections: I do **not** want the school/district to share the following (checked) "directory information" about my student with **anyone** outside the school/district, ***unless required by law***:

- | | |
|---|---|
| <input type="checkbox"/> Student name | <input type="checkbox"/> Phone numbers for inclusion in school directories |
| <input type="checkbox"/> Address | <input type="checkbox"/> School photographs or videos of students participating in school activities, events or programs |
| <input type="checkbox"/> Major field of study | <input type="checkbox"/> School-assigned email accounts, but only for the purpose of facilitating student registration for access to online educational services. |
| <input type="checkbox"/> Participation in officially recognized activities and sports | |
| <input type="checkbox"/> Dates of attendance | |
| <input type="checkbox"/> Date of graduation | |
| <input type="checkbox"/> Awards, certifications and honors received | |
| <input type="checkbox"/> Scholarships | |

Specific Exceptions to Sharing of Directory Information: The directory information about my student **that I did not check, above, may be shared** for the following purposes:

- For school or district publications, including but not limited to a brochure about my student's program or class, the school's/district's website or social media accounts, a brochure about a student activity or competition, a yearbook or yearbook-type video, or a student recognition or honors program
- A photo of my student or my student's name posted in the building, or included in a program or brochure about a school program, event or activity
- News releases about programs and/or student honors, awards and certifications
- Colleges, U.S. military, prospective employers, employment-training and internship providers
- Scholarship agencies
- Testing and certification agencies
- Other _____

Parent or guardian name: _____ Date: _____

Student name: _____ School name: _____

Parent/Guardian signature (if student is under 18): _____

Parent or guardian email address: _____

Student signature (if student is 18): _____

NOTE: Failure to notify the school/district of your wishes within 30 days of the start of school enables the school to release directory information as described in Policy 8330. 07-17 CMB