

# JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT



## STATEMENT OF PURPOSE

**The Jackson County Intermediate School District is committed to the success of all students. The ISD provides educational leadership, services, programs and resources in partnership with local schools and the community.**

### BOARD of EDUCATION MEETING PROCEDURES

Welcome to the Jackson County Intermediate School District Board of Education meeting. The board meets in public for the purpose of conducting the school district's business, but the meeting is not to be considered a public community meeting. It is our policy to provide the public reasonable access to the Board of Education and in order to accomplish this in an orderly, efficient, and effective manner, certain guidelines are desirable.

1. The location and dates of all meetings are published in advance.
2. All agendas of the Board of Education include an item identified as "Visitor Recognition and Comment," which takes place in the early part of the evening.
3. Unless you object, for the purpose of identification in the official Board minutes, persons are asked to sign an attendance roster. In addition, persons addressing the Board as an individual, or for a group, will be recognized by name from the sign-in sheet.
4. The chairperson may limit the discussion depending on the number of persons wishing to address the Board on a given topic or on a given night.
5. A person in the audience may address the Board in the beginning of the meeting, or request permission to defer comments until such time as a specific item is discussed on the agenda, by making a request at the time of recognition of visitors.
6. The Board of Education reserves the right to establish additional rules or procedures it deems appropriate to a particular item on the agenda or for a particular Board meeting. Such rules or procedures will be announced at the opening of a board meeting, or prior to the discussion of a specific agenda item.
7. Pursuant to Michigan law, a board member on active military duty, or for other reasons approved by the board president, who is unable to participate in the meeting in person, will be allowed to participate in the meeting remotely.

As elected state officials, we believe open communication is of vital importance in maintaining quality services to local school districts. Meeting facilities will generally accommodate access to and participation in Board meetings; however, any person needing an additional accommodation to participate in the meeting should contact the office of the superintendent at 517.768.5200 in advance so a reasonable accommodation can be arranged. Members of the public who wish to contact board members outside of board meetings are encouraged to write them using the board members' district email addresses, which are available on the [www.jcisd.org](http://www.jcisd.org) website in the countywide directory.