

**Tienet Updates Jan. 15, 2015- Jackson County ISD, Hillsdale County ISD**

**REED and Initial Consent to Evaluate**

New! District Notice Section has been added.

New! No Consent Received Option has been added (for use only when consent is not received with non-Initial REEDs).

- **To update REED documents currently in DRAFT- Access the REED document. Cancel Editing to access the SET DOCUMENT menu. Set Document. Sections Check the new District Notice Section.**

The screenshot shows a 'Set Document...' dropdown menu with options: 'Sections', 'Status from Draft to Review', 'Status from Draft to Final', and 'Label/Comment'. To the right is a 'Set Document Sections' dialog box with 'Accept' and 'Cancel' buttons. Below the dialog, the 'Include which sections?' section has two checked checkboxes: 'Evaluation Review and Plan' and 'District Notice'.

The screenshot shows a web form titled 'REVIEW OF EXISTING EVALUATION DATA (REED) AND EVALUATION PLAN'. A red box highlights the 'Evaluation Review and Plan' section, which includes a 'Save, Done Editing' button and a 'District Notice' link. Below this is the 'DISTRICT NOTICE' section, which contains a table for 'OPTIONS CONSIDERED' with columns for 'Considered Options' and 'Reasons Not Selected'. The table has two rows, both with 'Required text' in the first column and 'yes' in the second. Below the table is a text area for 'Other relevant factors to the district's proposal or refusal'. The 'CONSENT' section follows, with a paragraph of text and three radio button options: 'I consent to the proposed evaluation plan.', 'I do not consent to the proposed evaluation plan.', and 'No response to requests to obtain parent consent'. A red box highlights the 'No response...' option. At the bottom, there are fields for 'Parent/Guardian/Student' and 'Date'.

## Invitation to Attend a Meeting

Invited Team Members flow to the IEP (invitation must be finalized).

First row of the contact information is required for finalization.

OFFICE USE ONLY			
IDEA 300.322 (d): Conducting an IEP Team meeting without a parent in attendance. A meeting may be conducted without a parent in attendance if the public agency is unable to convince the parents that they should attend. In this case, the public agency must keep a record of its attempts to arrange a mutually agreed on time and place, such as--			
Date of Contact	Method of Contact	Result of Contact	Who made the Contact
<b>Contact:</b>	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>
<b>Contact:</b>	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>
<b>Contact:</b>	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>

Edit draft documents to see updates.

## IEP PLAAFP and Eligibility Recommendation

Document layouts for the PLAAFP sections in the Eligibility Recommendation and IEP template have been updated!

“Date modified” field has been removed.

PRESENT LEVEL OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE		
Area of Need	Subarea of Need	Goal?
Reading	incorporate macros by clicking each: The environment is impacting Tammy's progress in reading. She will be introduced to sample text.	<input checked="" type="checkbox"/>
<b>Data Sources and Description of Need</b> Bracken Basic Concept Scale-3 Kaufman Early Screener of Academic Skills Mullens Scales of Early Learning-Revised Peabody Picture Vocabulary Test-III Woodcock Johnson III ACT		
<b>Adverse Impact</b> Poor muscle tone development affect writing in the classroom. Needs in vocabulary, reading comprehension, and executive functioning affect keeping pace with the general education math curriculum and following the multiple steps of computation. Needs in language affect the ability to understand the everyday use of words, idioms, sarcasm and some humor.		

## IEP Special Factors State Assessment section

State Assessments – require only the checkbox “Are state assessment required....”

If yes to “Are state assessments required, then next two questions are required to finalize the document.

If “..need to take alternate...” is checked, then Rationale text is required.

STATE ASSESSMENTS	
Are state assessments required for the grade level(s) covered by this IEP?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
To participate in the state assessment(s), will Tammy require accommodations and/or alternative assessments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does Tammy need to take an alternate assessment instead of a particular state assessment?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Transfer Student with Disability (TSD)

A Frequency Column has been added to the Programs table.

Programs	Departmentalized	Start Date	End Date	SE		GE		Total	Frequency	Bldg/Location
				Low Min	High Min	Low Min	High Min			
(none)	<input type="checkbox"/> Y <input type="checkbox"/> N								(none)	(ID) <a href="#">lookup</a> ( Inst Min/Wk)
(none)	<input type="checkbox"/> Y <input type="checkbox"/> N								(none)	(ID) <a href="#">lookup</a> ( Inst Min/Wk)
(none)	<input type="checkbox"/> Y <input type="checkbox"/> N								(none)	(ID) <a href="#">lookup</a> ( Inst Min/Wk)

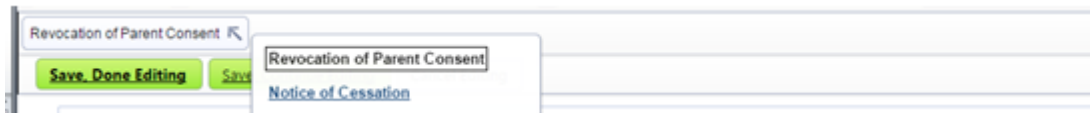
## IEP, MDR, NP Service Plan, IFSP, REED, Invitation to Attend, Invitation to Attend Non Public, EO Invitation, Invitation to Attend IEP Team Meeting, Invitation to IAES Mtg., and IAES documents

Repeating rows have been added to allow for all meeting participants to be added to the Participant listing.

INVITED TEAM MEMBERS	
Student: Jef- KRESA Sample	Parent/Guardian: Macie Sample
General Ed Teacher: asd	Parent/Guardian: Roonie Sample
Special Ed Provider: ATELFER (Telfer,Angela) (ID) <a href="#">lookup</a>	School District Rep: zimmerman
Eval Team Rep: ATELFER (Telfer,Angela) (ID) <a href="#">lookup</a> The individual who can interpret the instructional implications of evaluation results	Other/Title: <input type="text"/>
Other/Title: Ellen	Other/Title: Pamela
Other/Title: <input type="text"/>	Other/Title: <input type="text"/>
PARTICIPANTS	
<i>Guidance: Indicate all IEP Team members in attendance by first selecting the checkboxes in front of titles. If the staff member listed is different than the one attending, make corrections using the lookup link(s).</i>	
<input type="checkbox"/> Student <input type="checkbox"/> General Ed Teacher <input type="checkbox"/> Special Ed Provider <input type="checkbox"/> Eval Team Rep <input checked="" type="checkbox"/> Other/Title: <input type="text"/> <input checked="" type="checkbox"/> Other/Title: <input type="text"/>	<input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> School District Rep <input checked="" type="checkbox"/> Other/Title: <input type="text"/> <input checked="" type="checkbox"/> Other/Title: <input type="text"/> <input checked="" type="checkbox"/> Other/Title: <input type="text"/>

Edit draft documents to update with changes

## New Revocation and Notice of Cessation Document (Combined Revocation of Consent and Notice of Cessation)



Draft Revocation of Consent and Notice of Cessation documents have been retired/ draft documents have been finalized.

## IFSP Cover Page

Now requires Service Coordinator and Agency fields (required for EO reporting).

Printed Name & Role	Signature	Agency (if applicable)	Phone
Macie Sample *Parent			269-123-4567
Roonie Sample *Parent			
(ID) <a href="#">lookup</a>		(none) ▾	
If the service coordinator is not in TIENET, enter the name here: *Service Coord. <input type="checkbox"/>			
(ID) <a href="#">lookup</a> *Education Rep. <input type="checkbox"/>		(none) ▾	
(ID) <a href="#">lookup</a> LEA Representative <input type="checkbox"/>		(none) ▾	

## EO Authorization to Share

Changed authorization is in effect from "six months" to "12 months".

State form on EOTTA site now contains the wording "is good for 12 months"

1

CONSENT	
My signature below means:	
<ul style="list-style-type: none"> <li>I understand that my authorization is voluntary and is good for six (6) months. At any time, I may let Early On know in writing that I wish to cancel this Authorization to Share Information form. Revocation is not retroactive authorization is only good from the date the request is received in writing.</li> <li>I understand that information about my child will also be kept on a database that is subject to the same confidentiality provisions.</li> <li>I understand the confidentiality of information about my child is protected by state and federal law including the Individuals with Disabilities Act (IDEA), the Family Educational Rights and Privacy Act (FERPA), and the Health Information Portability and Accountability Act (HIPAA). The protected health information (PHI) or personally-identifiable information (PII) in my child's records may not be disclosed, given, sold or transferred in any way to any other agency not specified in this release unless otherwise specified by federal or state laws.</li> <li>I understand that certain directory information may be disclosed to the school district for purposes of contacting parents about potential preschool services, but that the school district may not re-disclose this information without prior written parental consent under IDEA and FERPA.</li> <li>I understand that disclosing of health information is voluntary and that I may refuse to sign this authorization without affecting my ability to obtain treatment and services, payment for services or eligibility for services unless information is needed to meet eligibility or enrollment criteria.</li> </ul>	

2

- I have read and understand this consent (or had it read to me in a language that I understand) and (Choose one)
  - Authorize the agencies designated and their representatives to engage in verbal, electronic or written communication in order to share records and information listed above for six months from date listed below.

Edit draft documents to see updates

## IFSP Invitation

Added Office Use Only section.

Contacts now flow back to the Contact logs profile (upon finalization).

OFFICE USE ONLY			
Date of Contact	Method of Contact	Result of Contact	Who made the Contact
Contact:	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>
Contact:	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>
Contact:	(none)PhoneEmailMailHome VisitOther	<a href="#">Insert Statements</a>	(ID) <a href="#">lookup/non-lookup</a>