



**Jackson County Intermediate School District  
Virtual Meeting Procedures - January 19, 2021  
5:30 PM**



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### **VIRTUAL MEETING PROCEDURES**

Welcome to the Jackson County Intermediate School District Board of Education meeting. The board meets in public for the purpose of conducting the school district's business, but the meeting is not to be considered a public community meeting. It is our policy to provide the public reasonable access to the Board of Education and in order to accomplish this in an orderly, efficient, and effective manner, certain guidelines are desirable.

1. The dates of all meetings are published in advance, and include details on how the public may access and participate in the virtual meeting via a WebEx link and/or a "call-in" telephone number.
2. Virtual meeting "call-in" participants will be asked to voice identify. WebEx participants will be identified from visible log-in identifiers. Virtual meetings may be recorded at the Board's discretion.
3. All agendas of the Board of Education include an item identified as "Visitor Recognition and Comment," which takes place in the early part of the evening. The "chat" feature will be monitored by the meeting host or designee, and will in a timely fashion, be recognized for additional comment or questions. The Board President will periodically, throughout the meeting, provide other opportunities for public participation.
4. The chairperson may limit the discussion depending on the number of persons wishing to address the Board.
5. The Board of Education reserves the right to establish additional rules or procedures it deems appropriate to a particular item on the agenda or for a particular Board meeting. Such rules or procedures will be announced at the opening of a board meeting, or prior to the discussion of a specific agenda item.

As elected state officials, we believe open communication is of vital importance in maintaining quality services to local school districts. Virtual meetings will generally accommodate access to and participation in Board meetings; however, any person needing an additional accommodation to participate in the meeting should contact the office of the superintendent at 517.768.5200 in advance so a reasonable accommodation can be arranged. Members of the public who wish to contact board members outside of board meetings are encouraged to write them using the board members' district email addresses, which are available on the [www.jcisid.org](http://www.jcisid.org) website in the countywide directory.

**JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
Regular Meeting – January 19, 2021 – 5:30 p.m.

**VIRTUAL**  
**AGENDA**

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JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – December 15, 2020  
Virtual Zoom Meeting

PROPOSED MINUTES

The regular meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, December 15, 2020. The meeting participants and public participants used Zoom to join virtually, or dial-in using the link and telephone numbers provided. Superintendent Oxley was physically present at the District main offices. President David Salsbury called the meeting to order at 5:30 p.m. Board members participating were: David Salsbury, President; Douglas Schedeler, Vice President; Lillian Fields, Treasurer; Erin Slater, Secretary, and Georgia Fojtasek, Trustee. Members absent were: None.

Meeting virtually with the Board were Kevin Oxley, Superintendent; Catherine Brechtelsbauer, Human Resource and Legal Counsel, and Phyllis Stressman, Administrative Assistant.

STAFF AND VISITORS - Zoom reported 23 participants.

Maureen Keene, Roger Auwers, Kaci Babineau, Shannon Degan, Ray Van Zandt, Tovah Sheldon, Mark Pogliano, Delinda Woods, Tabitha McAuley, Amy Rogers, Brittany O'Rourke, Lisa Pray, Samuel Avis, and 2 unidentified dial-in callers

Superintendent Oxley prefaced the meeting with an explanation of virtual meeting procedures and how the public will be invited and able to participate.

APPROVAL OF MINUTES

A motion was made by Mr. Schedeler to approve the minutes from the November 17, 2020, regular and closed session meetings. Mrs. Fields supported the motion which carried by unanimous roll call vote.

SPECIAL REPORT

CELEBRATION OF EXCELLENCE-Video Torrant/Young Christmas Music Program  
Volume 41, Report No. 38

Mr. Oxley recommended the special report and video be held until the conclusion of the meeting, as it is several minutes long and a great way to end the evening in music and celebration. President Salsbury concurred and invited meeting participants to stay online and enjoy the video along with the Board after adjournment of the regular meeting.

PERSONNEL MATTERS AND RECOMMENDATIONSACTION ITEMS AND INFORMATION- Volume 41, Report No. 39

Following a motion by Mrs. Fields, support from Mrs. Slater, and an all aye roll call vote, the Board approved hiring Tabitha McAuley, January 11, 2021; Jeramy Foster, December 14, 2020; Holly Holton, December 14, 2020; and Jennifer Mecomber, December 16, 2020. Additionally, the Board approved an unpaid leave of absence for education purposed for Kendra Shook, January 4, 2021-May 2, 2021.

Information was shared concerning several separating employees Ronald Kinch, December 31, 2020; Lewis Sims, December 4, 2020; Alexandria Van Dusen, December 18, 2020; and Eric Johnson, December 31, 2020.

REPORTS FOR ACTIONEXTENDED COVID-19 LEARNING PLAN – Volume 41, Report No. 40

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. The current plan was reconfirmed, as there have been no changes to the plan since the November Board meeting. Updated Two-way communication numbers were presented.

Mr. Schedeler moved to adopt the Extended COVID-19 Learning Plan as presented. Mrs. Fields offered the support and the motion carried by an all aye roll call vote.

Public Comment

The forum was open to public comment and none was forthcoming, public comment was closed.

SUMMER TAX COLLECTION RESOLUTION – Volume 41, Report No. 41

The Summer Tax Law, Public Act 333 of 1982, requires annual formal action by the Board of Education prior to January 1<sup>st</sup> of each year for which the Board intends to collect summer taxes. Administration recommended the Board adopt the following annual resolution for the 2021 summer tax collection. Mrs. Slater made the motion to adopt the resolution as presented, with Mr. Schedeler offering support. The motion carried by unanimous roll call vote.

WHEREAS, this Board of Education has previously adopted a resolution to impose a summer tax levy to collect one-half of annual school property taxes, including debt service, upon property located within the intermediate school district and continuing from year to year until specifically revoked by the Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1982 PA 333, hereby invokes for 2021 its previously adopted ongoing resolution imposing a summer property tax levy of one-half of school property taxes but only in cities and/or townships where local school districts impose a summer property tax levy, including debt service, on property located within the intermediate school district, beginning with 1983 and continuing from year to year until specifically revoked by this Board of Education and requests each city and/or township in which this intermediate district is located to collect those summer taxes.
  
2. The Director of Finance or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this intermediate district is located and in which a local school district or city is concurrently imposing a summer tax levy a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis, and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2021 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2021.
  
3. Pursuant to and in accordance with Section 1613 (1) of the School Code, the Director of Finance and his/her designee is authorized and directed to negotiate on behalf of this intermediate district with the governing body of each city and/or township in which the district is located for the levy that the city and/or township may bill under MC 380.1611 or MCLA 380.1612.
  
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be the same are hereby rescinded.

SCHOOL BOARD RECOGNITION RESOLUTION – Volume 41, Report No. 42

Each year the JCISD Board adopts a resolution in support of the statewide, MASB effort to recognize the dedication and hard-work of school boards throughout the state during the month of January. Mr. Schedeler made the motion to adopt the recommended resolution. Mrs. Fields offered the second and the resolution passed by unanimous vote. Mr. Schedeler asked to ensure the resolution was posted to the District's social media pages and shared electronically so individual JCISD Board members could continue to share.

RESOLUTION HONORING CONSTITUENT DISTRICTS' BOARDS OF EDUCATION  
JANUARY 2021

WHEREAS, the month of January 2021 has been designated School Board Recognition Month for the State of Michigan; and,

WHEREAS, school board members contribute hundreds of hours each year leading their districts by making important decisions about curriculum, adopting policies, listening to student, parent, and staff concerns, and setting expectations for student achievement; and,

WHEREAS, school board members in Jackson County are providing strong, local leadership for important tasks of educating our community children; and

WHEREAS, School Board Recognition Month provides an opportunity to build stronger relationships between the dozens of school board members in Jackson County who champion the cause of public education, their schools, and their communities.

NOW, THEREFORE, BE IT RESOLVED, the Jackson County Intermediate School District Board of Education, on behalf of the citizens, communities, educators, and schools it services, does hereby recognize and express respect and appreciation for the leadership and service provided by the members of the boards of education of each of the school districts of Jackson County.

RATIFICATION OF LETTERS OF AGREEMENT – Volume 41, Report No. 43

Mr. Oxley explained the report contained three separate recommendations for ratifying letters of agreement; Section A & B concerned extension of the current agreements regarding compensation during the Covid pandemic, and Section C for continuing the It's Your Life program with 85% of participation from the groups covered by Blue Cross Blue Shield policies. A closed session is tentatively planned at the end of the agenda if Board members desire to further discuss details. After some consideration and input from members, President Salsbury indicated the closed session would not be necessary. A lengthy discussion did ensue regarding the benefits and efficacy of the It's Your Life program. Mrs. Fojtasek made the motion to authorize entering into both letters of agreement concerning Covid compensation, as well as moving forward with agreement on It's Your Life program with at least 3 of the exiting Blue Cross Blue Shield covered employee groups participating. Mrs. Fields supported and the motion carried by an all aye roll call.

PURCHASE OF NEW MAINTENANCE DEPARTMENT PICK UP TRUCK –  
Volume 41, Report No. 44

Administration requested Board approval to purchase a new 2020 model year Ford F250 pickup truck from Gorno Ford in Woodhaven, Michigan through the MiDeal program at a price of \$34,013 (plus delivery charge). The truck is equipped using one of the state's basic work truck configurations available through MiDeal -- a ¾ ton, 4x4, full-size, regular cab pickup with a long box. The truck will also be equipped with a towing package, snowplow prep package, dual batteries, a heavy-duty alternator, and a power equipment package. A new snowplow for this truck will be purchased separately. Mrs. Fields moved to authorize the vehicle purchase as presented. Mrs. Slater supported the motion, which then carried by a unanimous roll call vote.

2021FY BUDGET AMENDMENT – Volume 41, Report No. 45

Mr. Auwers proposed the Board adopt a budget amendment where the net impact of the adjustments on the three major operating funds is projected to be within or just slightly above the target ranges established by Board policy. Mrs. Slater made the motion to adopt the budget amendment as presented by the administration, with Mrs. Fields offering the support. The motion carried by an all aye roll call vote.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
Proposed Budget Amendment for the  
Fiscal Year ending June 30, 2021  
GENERAL EDUCATION FUND

	<u>2021 Budget as Adopted</u>	<u>Proposed Budget Amendment</u> (\$000)	<u>2021 FY Amended Budget</u>
Local Revenue	6,194	40	6,234
State Sources	7,445	1,224	8,669
Federal Sources	268	45	313
Internal Transfers In	<u>3,550</u>	<u>-</u>	<u>3,550</u>
<b>TOTAL ALL SOURCES</b>	<b>17,457</b>	<b>1,309</b>	<b>18,766</b>
Instruction/Basic Programs	34	-	34
Adult & Continuing Education	-	-	-
Added Needs	110	-	110
Pupil Support	693	42	735
Instruction Support	3,261	(29)	3,232
General Administration	511	(8)	503
School Administration	-	-	-
Business Services	2,138	202	2,340
Operation & Maintenance	525	14	539
Transportation	-	-	-
Central Services	6,294	4	6,298
Community Services	285	118	403
Transfers Out	<u>4,816</u>	<u>14</u>	<u>4,830</u>
<b>TOTAL ALL USES</b>	<b>18,667</b>	<b>357</b>	<b>19,024</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(1,210)</b>	<b>952</b>	<b>(258)</b>
Beginning Fund Balance	4,851	(56)	4,795
<b>ENDING FUND BALANCE --</b>			
<b>\$</b>	<b>3,641</b>	<b>896</b>	<b>4,537</b>
-- %	<b>19.5%</b>		<b>23.8%</b>

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT

Proposed Budget Amendment for the

Fiscal Year ending June 30, 2021

SPECIAL EDUCATION FUND

	<b>2021 Budget as Adopted</b>	<b>Proposed Budget Amendment</b>	<b>2021 FY Amended Budget</b>
	-	-	-
	(\$000)		
Local Revenue	33,081	(36)	33,045
State Sources	16,339	1,194	17,533
Federal Sources	6,613	207	6,820
Internal Transfers In	<u>150</u>	<u>-</u>	<u>150</u>
<b>TOTAL ALL SOURCES</b>	<b>56,183</b>	<b>1,365</b>	<b>57,548</b>
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	15,485	111	15,596
Pupil Support	18,503	400	18,903
Instruction Support	2,720	124	2,844
General Administration	553	14	567
School Administration	403	5	408
Business Services	225	(1)	224
Operation & Maintenance	1,134	12	1,146
Transportation	4,397	(136)	4,261
Central Services	248	35	283
Community Services	470	(123)	347
Transfers Out	<u>13,585</u>	<u>24</u>	<u>13,609</u>
<b>TOTAL ALL USES</b>	<b>57,723</b>	<b>465</b>	<b>58,188</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(1,540)</b>	<b>900</b>	<b>(640)</b>
Beginning Fund Balance	3,684	(480)	3,204
<b>ENDING FUND BALANCE --</b>			
<b>\$</b>	<b>2,144</b>	<b>420</b>	<b>2,564</b>
<b>-- %</b>	<b>3.7%</b>		<b>4.4%</b>



JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT

Proposed Budget Amendment for the

Fiscal Year ending June 30, 2021

VOCATIONAL EDUCATION FUND

	<b><u>2021 Budget as Adopted</u></b>	<b><u>Proposed Budget Amendment</u></b>	<b><u>2021 FY Amended Budget</u></b>
	-	(\$000)	-
Local Revenue	10,729	(67)	10,662
State Sources	1,986	155	2,141
Federal Sources	300	(17)	283
Internal Transfers In	<u>38</u>	<u>-</u>	<u>38</u>
<b>TOTAL ALL SOURCES</b>	<b>13,053</b>	<b>71</b>	<b>13,124</b>
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	6,872	(31)	6,841
Pupil Support	1,017	19	1,036
Instruction Support	173	1	174
General Administration	-	-	-
School Administration	722	(8)	714
Business Services	79	-	79
Operation & Maintenance	916	3	919
Transportation	41	(3)	38
Central Services	384	2	386
Community Services	271	(37)	234
Transfers Out	<u>2,458</u>	<u>-</u>	<u>2,458</u>
<b>TOTAL ALL USES</b>	<b>12,933</b>	<b>(54)</b>	<b>12,879</b>
<b>SURPLUS/(DEFICIT)</b>	<b>120</b>	<b>125</b>	<b>245</b>
Beginning Fund Balance	3,355	(142)	3,213
<b>ENDING FUND BALANCE -- \$</b>	<b>3,475</b>	<b>(17)</b>	<b>3,458</b>
<b>-- %</b>	<b>26.9%</b>		<b>26.8%</b>

## REPORTS FOR INFORMATION

### WELLNESS ANNUAL REPORT – Volume 41, Report No. 46

Mrs. Brechtelsbauer provided an overview of the JCISD Wellness Committee and the hard-work and activities done this past year in promoting health and wellness among District staff.

### REPORTABLE CRIMES ON SCHOOL PROPERTY (Jan 2020-Dec 2020) – Volume 41, Report No. 47

PA 532 was passed to put into place an order to obtain accurate local numbers of school crime. The hope is to develop a clear picture and the partnerships necessary to plan and implement school safety programs. This past year there were two reportable crimes in the Physical Violence category occurring on the East Campus. All other District school buildings reported zero, largely due to the pandemic and virtual learning.

### EQUITY GOAL UPDATE – Volume 41, Report No. 48

Mr. Oxley reviewed the steps taken last year towards the Board's goal of making equity an intentional part of the District's principles and values. Recommended next steps are for the Board to agree to encourage and support the Superintendent in taking the CEO Pledge, generate concepts to intentionally communicate equity as an integral part of the Guiding Principles and Values, and develop a standing DEI committee. Some discussion took place, which led to full support for the CEO Pledge and Board Secretary Erin Slater volunteering to help or serve on the standing committee when established.

## ADJOURNMENT

The regular, virtual meeting of the Board of Education was adjourned at 7:36 p.m. Again, President Salisbury invited meeting participants to remain and join in the fun and celebration of the Holiday season with Tarrant/Young students and staff music program video.

# REPORTS

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 49

SPECIAL REPORT

Subject: Celebration of Excellence-COVID Response

COVID-19 has created many issues over the last nine months and, in general, all employees have done an excellent job responding to the many challenges. However, at this evening's meeting, it is appropriate to single out two people who have gone above and beyond during this time frame. Cheryl Lemons, Assistant Director of Human Resources, and Kate McKinney, a Nurse at the Tarrant Center, have handled a majority of the communications with Health Department officials, organized and reported quarantine issues, conducted contact tracing, and led efforts across the organization to make sure staff understood proper protocols and had answers to their many questions.

Cheryl and Kate are great examples of the kind of work ethic and care our staff bring to their jobs every day. Their ability to listen and care exemplify our guiding principles and values as an organization. Administration wants the Board to know how invaluable their service has been to staff and students during this difficult time.

Thank You, Kate and Cheryl!!!

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 50

PERSONNEL MATTERS AND RECOMMENDATIONS

A. EMPLOYMENT – FOR ACTION

1. Certified

- |                                |            |
|--------------------------------|------------|
| a. Gregory Childers            | 01/25/2021 |
| Instructor-Welding             |            |
| Career and Technical Education |            |

Mr. Gregory Childers is being hired as an Instructor-Welding for the Jackson Area Career Center, effective January 25, 2021. This vacancy resulted from the retirement of Mr. Eric Johnson. Mr. Childers will be placed within the Instructor salary schedule, consistent with his experience.

- |                                 |            |
|---------------------------------|------------|
| b. Danielle Okley               | 01/25/2021 |
| Speech and Language Pathologist |            |
| Special Education               |            |

Ms. Danielle Okley is being hired as a Speech and Language Pathologist for the Special Education Department, effective January 25, 2021. This vacancy resulted from the resignation of Ms. Alexandria Van Dusen. Ms. Okley will be placed within the Certified Special Education salary schedule, consistent with her experience.

- |                                 |            |
|---------------------------------|------------|
| c. Leanna Morris                | 02/09/2021 |
| Speech and Language Pathologist |            |
| Special Education               |            |

Ms. Leanna Morris is being hired as a Speech and Language Pathologist for the Special Education Department, effective February 9, 2021. This vacancy resulted from the resignation of Ms. Elizabeth Sullivan, which resulted in an internal assignment change leaving a part-time grant position available. After review of the grant funds, it has been determined that there are enough funds available to sustain a full-time FTE. This FTE change will be reflected in the amended budget. Ms. Morris will be placed within the Certified Special Education salary schedule, consistent with her experience.

B. SEPARATION OF EMPLOYMENT – FOR INFORMATION

1. Certified Staff

- a. Angela Sauer 06/09/2021  
Occupational Therapist  
Special Education

Ms. Angela Sauer provided notice of her retirement from her Occupational Therapist position for the Special Education Department, effective June 9, 2021, which was accepted by the Superintendent on behalf of the Board on January 4, 2021. Ms. Sauer started employment with us on August 26, 1988. The administration has not yet posted this vacancy.

2. Non-Certified Staff

- a. Linda Gieske 01/04/2021  
Transportation Clerk  
Transportation

Ms. Linda Gieske provided notice of her resignation from her Transportation Clerk position for the Transportation Department, effective January 4, 2021, which was accepted by the Superintendent on behalf of the Board on January 4, 2021. Ms. Gieske started employment with us on March 4, 1998. The administration has not yet posted this vacancy.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 51

FOR ACTION

Subject: Approval/Reconfirmation of Extended COVID Learning Plan (ECLP)

Under the state’s recently adopted Return to Learn legislation, districts must approve/reconfirm their Extended COVID Learning Plans each month. At this evening’s meeting, the Board is asked to reconfirm its Extended COVID Learning Plan (ECLP). There have been no changes to that plan in the last month. While we had some temporary scheduling changes in December, students are back in school. The Jackson Area Career Center is operating four days a week in-person and virtually on Wednesdays. Our special education classrooms are operating on an A/B cohort schedule with virtual Wednesdays.

Administration will report on the progress of staff vaccinations. The hope is that these vaccinations will help maintain and expand in-person instruction moving forward.

The complete JCISD Extended COVID Learning Plan is linked [here](#).

Legislation also requires that Weekly 2-Way Interaction Rates are reported to the Board each month and posted on the district webpage. Those rates are linked [here](#).

The Board is required to take public comment prior to considering adoption of the current ECLP.

For the Board’s information, JCISD reports on its website every 24 hours current JCISD School Associated Cases of COVID 19. A "School Associated Case" means a case where the Jackson County Health Department notified the JCISD of a probable or confirmed COVID-19 case amongst students, teachers, staff members, coaches, volunteers, or any other person who was present in a JCISD school program or on JCISD school property or at a school function under circumstances that may have resulted in the transmission or contraction of COVID-19 during their infectious period. A link to that report is found [here](#).

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 52

FOR ACTION

Subject: Revisiting Guiding Principles and Values

At our December Board Meeting administration shared our organization's on-going equity work. This evening, based on recommendations from our Equity Work Group, administration would like to recommend making Equity an intentional, instead of implied, part of the organization's Guiding Principles.

Currently, these are the organization's adopted Statement of Purpose, Guiding Principles, and Values:

Statement of Purpose

The Jackson County Intermediate School District is committed to the success of *all* students. The JCISD provides educational leadership, services, programs, and resources in partnership with local schools and the community.

Guiding Principles/Values

Instruction: Quality, Creativity, and Relevance  
Leadership: Envisioning, Engaging, and Executing  
Service: Listening, Caring and *then* Serving  
Community: Collaboration and Partnerships

Administration recommends the following addition to our adopted Guiding Principles/Values:

Equity: Inclusive, Responsive, and Sincere Belonging

Administration and representation from the Equity Work Group believe that this addition, along with the Board's support of the Superintendent signing the [CEO Pledge](#), provide an appropriate foundation to continue the organization's on-going equity efforts.

If adopted, administration will add the following to displays of our Guiding Principles around our facilities and in our publications - *through the lens of EQUITY*. Kaci is working on developing ways to visually represent this addition.

The Equity Work group will focus on recruitment and professional development next. This will include developing metrics to measure our progress.



JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2020  
Volume 41, Report No. 53

FOR ACTION

Subject: RATIFICATION OF LETTER OF AGREEMENT

A. Compensation for Absences Due to Illness Caused by COVID-19

At the December meeting, the Board ratified a Letter of Agreement with the district's unions (and extended its terms to non-union employees) to extend through March 31, 2021 a previously negotiated benefit to offer compensation similar to worker's compensation benefits for COVID-19-related absences that resulted from a work exposure.

The federally mandated leave benefits for COVID-19-related quarantines, illnesses and child care expired on December 31, 2020, as well. The administration has negotiated with leaders of the district's four bargaining units a three month extension of some aspects of the federal leave benefit to cover COVID-19-related illness and quarantine of our employees and care of their immediate family members (up to two of the employee's work weeks), but excluding the leave for child-care related to a school or child care closure (which could have allowed up to an additional ten of the employee's work weeks). The extended benefit would be available relevant absences between January 1 and March 31, 2021. Union leaders will all recommend ratification of the letter of agreement to their unit members, and those votes were pending when this report was written. The specific terms of the negotiated agreement are included in the Board package and the administration is prepared to review the terms of the new letter of agreement in closed session, should the Board wish to discuss its terms.

The administration recommends the Board ratify the terms of the negotiated letter of agreement, authorize the administration to sign the letter of agreement if all four bargaining units ratify the terms, and then to extend the application of that letter of agreement to non-union staff who meet its eligibility terms.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 54

FOR ACTION

Subject: Core Switch Replacement

The JCISD technology consortium is supported by two datacenters. The primary datacenter is located in the KEC building. The secondary datacenter is located at Hunt Elementary and serves as the point of entry for the internet connection for the technology consortium.

The two Cisco Nexus 9000 series core switches in the primary data center at the KEC are approaching end-of-update support from the manufacturer. The Cisco Catalyst series core switch to the consortium's internet connection located in the secondary data center is now seven years old and due for replacement.

It is recommended the Board approves the purchase of three Cisco Catalyst 9500 switches to replace the existing equipment at the primary and secondary data center at a total cost of \$53,137.62 from Presidio using the NASPO Valuepoint MiDeal approved purchasing contract. Funding will come from the technology consortium's operations budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 55

FOR INFORMATION

Subject: Staff, Student and Parent Professional Development Opportunities

Current statute requires that districts report the amount and type of professional development/training provided during the 2020-21 school year to teachers on how to deliver virtual content, and to parents/legal guardians of pupils and to pupils on how to access and use virtual content. The following information has been offered to teachers, parents/legal guardians and students, and is posted on the district’s website in compliance with this statute:

**For ALL SPED, JACC, and Local District Teachers:**

<b><i>Title of Training</i></b>	<b><i>Offered Synchronous or Asynchronous</i></b>
<i>Countywide Virtual PD “Day of Discovery”: Integrating Technology, Instruction and the Whole Child (Oct. 19)</i>	<i>Both</i>
<i>Whole Child Learning Snapshots (<a href="#">Teachers</a> &amp; <a href="#">Admin</a>)</i>	<i>Asynchronous</i>
<i>Learning Services <a href="#">PD Offerings</a> (Sortable)</i>	<i>Both</i>
<i><a href="#">EdTech Kickoff</a> - Full day virtual conference</i>	<i>Both</i>
<i><a href="#">Webinars</a> - 100 hosted from April-July (<a href="#">Sample</a> one week offering)</i>	<i>Both</i>
<i><a href="#">Technology Tidbits</a> - short video tutorials</i>	<i>Asynchronous</i>
<i>Google Classroom Virtual Courses-3-week Asynchronous Course (Run five times, May, June, July, August, &amp; September)</i>	<i>Asynchronous</i>
<i>Seesaw Starter Kit Virtual Course-3-week Asynchronous Course (Run three times, July, August, &amp; September)</i>	<i>Asynchronous</i>
<i>Schoology Starter Kit Virtual Course-3-week Asynchronous Course (Run two times, August, &amp; September)</i>	<i>Asynchronous</i>
<i>Teachers Teaching Teachers Webinars - Winter Edition (Jan-April 2021)</i>	<i>Both</i>
<i>Teachers Teaching Teachers Virtual Courses - Winter Edition (Jan-April 2021)</i>	<i>Asynchronous</i>
<i>Ed Tech <a href="#">Monthly Newsletter</a></i>	<i>Asynchronous</i>
<i>Schoology Virtual Course-3-week Asynchronous Course</i>	<i>Asynchronous</i>
<i>Zoom Training: virtual call</i>	<i>Synchronous</i>
<i>Alt+ Shift Mathematics Training</i>	<i>Synchronous</i>
<i>Creating your Bitmoji Learning Environment</i>	<i>Synchronous</i>
<i>Creating Engaging Zoom Lessons</i>	<i>Synchronous</i>
<i>Creating and Using BOOM Cards for Student Learning and Engagement</i>	<i>Synchronous</i>

**For JACC Parents and Students:**

<b>Event, Resource, or Title of Training</b>	<b>Offered Synchronous or Asynchronous</b>
Whole Child Supporting Mental Health Learning Snapshots ( <a href="#">Parents</a> )	Asynchronous
Whole Child Monthly <a href="#">Newsletter</a>	Asynchronous
Parent Support <a href="#">Website</a> w/videos & documents	Asynchronous
<a href="#">Technology Tidbits</a> - short video tutorials for parents	Asynchronous
Whole Child Supporting Mental Health Learning Snapshots ( <a href="#">Students</a> )	Asynchronous
Parent Support <a href="#">Website</a> w/videos & documents	Asynchronous
<a href="#">Technology Tidbits</a> - short video tutorials for students	Asynchronous

**For Special Education Parents and Students:**

<b>Event, Resource, or Title of Training</b>	<b>Offered Synchronous or Asynchronous</b>
Whole Child Supporting Mental Health Learning Snapshots in a Virtual World ( <a href="#">Parents</a> )	Asynchronous
Whole Child Supporting Mental Health Learning Snapshots in a Virtual World ( <a href="#">Students</a> )	Asynchronous

For additional information and future offerings see the [JCISD Distance Learning Webpage](#).

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 56

FOR INFORMATION

Subject: Benchmark Assessment Update

Section 98a of PA-0165 requires school districts to set academic achievement goals for students in grades K-8 in math and English/language arts for the 2020-21 school year. Mid-year progress on these goals is to be reported to Boards of Education by February 1, 2021 and posted to district websites. Because of the content and grade levels provided direct instruction by JCISD staff, ISDs are not included in this requirement. However, it is appropriate that JCISD administration provide a mid-year update and review of our board adopted student growth goals. This report will be posted to our website.

Academic Achievement Goals

JACC

*All students will show improvement in academic, technical, and employability skills.*

- *Measurable Objective #1: JACC students who are enrolled for the entire year who have not met industry standard NCRC minimums (based on O\*NET) through KeyTrain fall or spring assessment need to increase by 25% in meeting the minimums.*
- *MO#2: 100% of JACC **programs** will provide instruction and support the 2019-20 minimums for a talent portfolio (2019-20 Minimums: resume, cover letter, at least one example of work/certificate(s), job application).*
- *MO#3: 100% of JACC **programs** will provide career exploration opportunities, instruction and support for career exploration, and a Level 3 experience (off-site job shadow, mock interview, or authentic industry experience).*

930 students were given KeyTrain assessments this fall at the Jackson Area Career Center. Of those students, 266 students were below industry levels of readiness in reading for information, locating information, and applied mathematics. JACC academic consultants have been working in collaboration with our CTE instructors to provide additional support and instruction for these students. At the end of the school year, these students will be tested again to measure their growth.

Staff continues to work with all students on talent portfolio development and having access to career exploration opportunities. Administration will report on the success of meeting the goal of 100% of students completing these experiences at the end of the school year.

### **TORRANT/YOUNG/CENTER BASED PROGRAMS**

*JCISD will positively impact student growth in classrooms controlled by JCISD through measurement of the following:*

- *Communication - 85% of Torrant students will improve or maintain their communication skills/level (using CORE and SMORREs-Slow rate of speech, Model (point while talking), Respect and Reflect, Respond, Expand, and Stop) measured by progress on the Communication Matrix or the Dynamic AAC Goals Grid 2 (DAGG-2)*
- *Behavior - All Students demonstrating behavior that is unsafe to themselves or others will have an individualized behavior intervention plan; which includes a 5-point scale.*
- *Mobility - 80% of MOVE Participants (SXI/Motor Students) will improve /maintain progress on the MOVE Curriculum as demonstrated by growth on the MOVE profile.*
- *Academic Progress in Math and ELA -*
  - *Students in Local Based special ed classrooms & Torrant will attain 90% of all written IEP goals*
  - *Students in Local Based special ed EI classrooms will participate in NWEA assessment and demonstrate growth from pre to post testing*
  - *85% of students in the Local Based special ed ASD classrooms will demonstrate growth*
- *Transitions - All students in the Transition programs (YAP, TTW) will participate in at least one work based experience over the course of the 2020-21 school year*
  - *Increased participation & successful completion in the Project Search program*

As of December 2020, all special education students have an updated IEP and teachers are working with parents and students to reach goals set in the areas of communication, behavior, mobility and transitions. While the pandemic has made continuity of instruction challenging, staff have been working hard to reach IEP goals. Student goal achievement in these areas will be reported out at the end of the school year.

In terms of academic progress in the areas of math and english/language arts, NWEA benchmark testing has been completed for our EI students and ASD students. These tests help teachers identify skill gaps and write appropriate IEP goals for each student to address their needed academic areas of focus.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – January 19, 2021  
Volume 41, Report No. 57

FOR INFORMATION

Subject: Labor Day Waiver

For the last five years, all Jackson County public schools have started school before Labor Day. This has worked well and kept school calendars aligned with each other. In order to continue this common, pre-Labor Day calendar, the JCISD has to apply for an extension. As part of the waiver application process, a public hearing needs to be scheduled with a representative from the Michigan Department of Education present. Time will be allowed for public comment specific to the waiver at that hearing. JCISD Board members do not have to attend, but are welcome to do so. This hearing will be held via zoom and notification of the hearing will be posted on our website. The hearing date/time is scheduled for Friday, February 5, 2021 at noon.

I will present information at the hearing on the success of our pre-Labor Day common calendar over the past five years. The successes include:

- Increased early college enrollment
- Increased college credit completion
- Increased educational options for students
- Increased countywide professional development opportunities

The Jackson County superintendents have requested I pursue this extension. A three-year extension of this pre-Labor Day waiver will be requested.