

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18m 2021 – 5:30 p.m.

AGENDA

- I. OPENING OF MEETING
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES:
 April 27, 2021 Meeting Minutes.....50
- IV. ACCEPTANCE OF FINANCIAL REPORT
- V. CORRESPONDENCE AND INFORMATION
- VI. VISITOR RECOGNITION AND COMMENT
- VII. SPECIAL REPORT
 85 Celebration of Excellence-Virtual Countywide Job Fair.....155
- VIII. PERSONNEL MATTERS AND RECOMMENDATIONS
 86 Action Items and Information.....156
 A. Separation of Employment-For Information
 B. Request for Leave of Absence-For Action
- IX. REPORTS FOR ACTION
 87 Approval/Reconfirmation of Extended COVID Learning Plan.....158
 88 Board Policy Updates159
- X. REPORTS FOR INFORMATION
 89 Board Policy Updates164
 90 Jackson READS.....165
- XI. INTRODUCTION OF OTHER MATTERS
- XII. CLOSED SESSION/Collective Bargaining
- XIII. ADJOURNMENT

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT



BOARD of EDUCATION MEETING PROCEDURES

May 18, 2021

Welcome to the Jackson County Intermediate School District Board of Education meeting. The board meets in public for the purpose of conducting the school district's business, but the meeting is not to be considered a public community meeting. It is our policy to provide the public reasonable access to the Board of Education and in order to accomplish this in an orderly, efficient, and effective manner, certain guidelines are desirable.

1. The location and dates of all meetings are published in advance, including details on how the public may join in a virtual option via a link/or a "call-in" telephone number. "Call-in" visitors may be asked to voice identify. Virtual meetings may be recorded at the Board's discretion.

Join Zoom Meeting

<https://jcisid-org.zoom.us/j/85968744295?pwd=YIBBRtc2NldiWkcwenFnL3NjWHVPQT09>

Meeting ID: 859 6874 4295

Passcode: 391463

Find your local number: <https://jcisid-org.zoom.us/u/k86LZqGXo>

Join by SIP

85968744295@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 859 6874 4295

Passcode: 391463

2. All agendas of the Board of Education include an item identified as "Visitor Recognition and Comment," which takes place in the early part of the evening. The "chat" feature will be monitored by meeting co-hosts, and will in a timely fashion, be recognized for additional comment or questions.
3. Unless you object, for the purpose of identification in the official Board minutes, in-person visitors are asked to sign an attendance roster. Virtual visitors will be identified using log-in features.
4. The chairperson may limit the discussion depending on the number of persons wishing to address the Board on a given topic or on a given night.
5. The Board of Education reserves the right to establish additional rules or procedures it deems appropriate to a particular item on the agenda or for a particular Board meeting. Such rules or procedures will be announced at the opening of a board meeting, or prior to the discussion of a specific agenda item.
6. Pursuant to Michigan law, a Board member on active military duty, or for medical reasons, who is unable to participate in the meeting in-person, will be allowed to participate in the meeting remotely when approved by the Board President.

As elected state officials, we believe open communication is of vital importance in maintaining quality services to local school districts. Meeting facilities will generally accommodate access to and participation in Board meetings; however, any person needing an additional accommodation to participate in the meeting should contact the office of the superintendent at 517.768.5200 in advance so a reasonable accommodation can be arranged. Members of the public who wish to contact board members outside of board meetings are encouraged to write them using the board members' district email addresses, which are available on the www.jcisid.org website in the countywide directory.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – April 27, 2021

PROPOSED MINUTES

The regular meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, April 27, 2021. The meeting was held at the Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:29 p.m. Board members participating were: David Salsbury, President; Douglas Schedeler, Vice President; Lillian Fields, Treasurer; Erin Slater, Secretary, and Georgia Fojtasek, Trustee. Members absent were: None.

Meeting with the Board were Kevin Oxley, Superintendent. Meeting with the Board remotely were Catherine Brechtelsbauer, Human Resource and Legal Counsel, and Phyllis Stressman, Administrative Assistant.

STAFF AND VISITORS

Nancy Peters-Lewis

REMOTE STAFF AND VISITORS

Tovah Sheldon, Roger Auwers, Kaci Babineau, Mark Pogliano, Lisa Morey, Peter McCrary, Shannon Degan, William Solomon, Santino Gaitin, Delinda Woods, Chrissy Avis, Grace N.

Superintendent Oxley prefaced the meeting with an explanation of virtual meeting procedures and how the public will be invited and able to participate using the hybrid meeting format of in-person attendance and/or a virtual option.

APPROVAL OF MINUTES

A motion was made by Mr. Schedeler to approve the minutes from the March 16, 2021, regular meeting. Mrs. Fields supported the motion which carried by unanimous roll-call vote.

SPECIAL REPORTS

CELEBRATION OF EXCELLENCE-Career and College Access Center Update

- Volume 41, Report No. 75

Nancy Peters-Lewis presented an update on the activities at the CCAC this past year during the pandemic. Included was a review of recent data collected and how the data will drive programming in the future.

“MODERN GOVERNANCE 100 FOR COMMUNITY BOARDS”- David Salsbury Recipient
-Volume 41, Report No. 76

JCISD Board President David Salsbury has been honored as a recipient of the Diligent Corporation’s “Modern Governance 100 for Community Boards” award. He is one of the 100 honorees recognized for their dedication to their school communities in the midst of the pandemic.

PERSONNEL MATTERS AND RECOMMENDATIONS

ACTION ITEMS AND INFORMATION- Volume 41, Report No. 77

Following a motion by Mr. Schedeler and support from Mrs. Fields, the Board approved the following personnel hires by a unanimous roll call vote: Stephen Rowbotham, April 28, 2021; Donna Wahr, May 10, 2021; Laura Kulwicki, May 17, 2021; Whitney Krystowiak, August 23, 2021; and Felcia Baker, May 3, 2021.

Information was shared concerning separating employees Kimberly Couling, March 31, 2021; Alyssa Rollins, June 11, 2021; Kenneth Beasley, August 23, 2021, and Kimberly Stump, April 12, 2021.

Mrs. Fojtasek raised concern about staffing shortages and recruiting difficulties, seeking information about tracking turnover and steps taken to mitigate it.

REPORTS FOR ACTION

EXTENDED COVID-19 LEARNING PLAN – Volume 41, Report No. 78

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. The current plan was approved, which included an update on two-way communication.

Mrs. Slater moved to adopt the Extended COVID-19 Learning Plan as presented. Mrs. Fojtasek offered the support, and the motion carried by an all aye roll-call vote.

Public Comment

The forum was open to public comment, none forthcoming.

RESOLUTION HONORING STAFF RETIREES-Volume 41, Report No. 79

Mrs. Fields made the motion to adopt the following resolution in honor of staff retirements. Mrs. Slater offered the second and the motion carried unanimously.

WHEREAS, the Jackson County Intermediate School District Board of Education recognizes the caring, talents and professional services rendered by Jackson County Intermediate School District staff to students in Jackson County, and

WHEREAS, the Board of Education recognizes those services to students are provided by persons who are exceptional in their own distinct areas of expertise, and whose efforts and contributions have significantly benefited the students, their parents, and extended community, and

WHEREAS, the following employees notified the Board of their intent to retire from their positions with the Jackson County Intermediate School District:

<u>Employee</u>	<u>Assignment</u>	<u>Years</u>
Rosanna Bishop	Bus Attendant	13
Karen Blair	Teacher Assistant	23
Peggy Booth	Teacher Assistant	23
Julie Borener	Bus Driver	11
Deborah Boss	Teacher Assistant	20
Carol Brooks-Schwanz	Teacher Consultant	21
Kevin Coleman	Psychologist	33
Connie Curl	Teacher Assistant	13
Heather Farquhar	Physical Therapist	22
Cheryl Fisher	Teacher Assistant	30
Brenda Glaspie	Assistant Supervisor	40
William Hofer	Teacher Consultant	32
Susan Jamieson	Instructional Assistant	17
Joanne Jaworski	Teacher Assistant	19
Marie Jenkins	Bus Driver	18
Eric Johnson	Instructor	27
Ronald Kinch	Assistant Principal	10
Connie MacGuinness	Teacher Assistant	35
Carol MacMillan	Teacher Consultant	8
Marilyn Magsig	Teacher Assistant	23
Janice Norris	Bus Driver	18
James Pickett	Custodian II	7
Angela Sauer	Occupational Therapist	33
Kathryn Surber	Bus Driver	24
Karen Wood	Teacher Consultant	9
Charles Wooley	Teacher Assistant	19

NOW, THEREFORE BE IT RESOLVED, the Jackson County Intermediate School District Board of Education hereby expresses great appreciation to all of its retiring employees for their years of service on behalf of the Jackson County Intermediate School District, and

BE IT FURTHER RESOLVED, the Board of Education extends profound and deep appreciation for outstanding service and friendship, and offers best wishes for a healthy and rewarding retirement.

JACC CURRICULUM/TEXTBOOK PURCHASE RECOMMENDATION

-Volume 41, Report No. 80

Administration recommended the adoption and purchase of two curriculum items: 1) Industry certified I-Car online for Automotive Collision Technology with an annual subscription fee of \$1100 and \$50 per student fee, and 2) a textbook Foundations in Personal Foundation for JROTC at a cost of \$3,769. Money has been allocated in the 21/22 school year and will continue to be budgeted for following school years based on enrollment figures. Mr. Schedeler made the motion to approve the purchases as presented, with Mrs. Fields seconding. Motion carried by a all eye roll call vote.

RATIFICATION OF LETTERS OF AGREEMENT-Volume 41, Report No. 81

Letters of agreement with each bargaining unit were ratified by unanimous roll call following a motion by Mrs. Fojtasek and support of Mr. Schedeler. The agreements extend the 10 day federal leave benefit, meant to lessen the financial impact of COVID on staff, by making any remaining days available for use through the end of the school year June 11, 2021.

APPOINTMENT OF BARGAINING TEAM-Volume 41, Report No. 82

The Board took affirmative action to adopt the following resolution naming representative's to the bargaining team in upcoming negotiations with the Transportation labor group. Motion by Mrs. Slater, support from Mrs. Fields, and all eye roll call vote.

WHEREAS, the master agreement between Transportation Employees Unit and the JCISD expires June 30, 202 and the parties will meet to bargain an agreement,

NOW THEREFORE, the Board of Education of the JCISD appoints Maureen Keene, Director of Special Education; Carl Lincoln, Transportation Supervisor; Amy Rogers, Principal of Torrant and Kit Young; Susan Robinson, JCISD Payroll/Accounts Receivable Accountant; Cassandra Meyers, Assistant Transportation Supervisor; and Catherine Brechtelsbauer, Director of Human Resources & Legal Services and Chief Spokesperson, to bargain in good faith with the Transportation Employees as the representatives of the Board of Education.

The Board of Education gives its bargaining team authorization to determine and pursue all legal means to reach a tentative agreement, reserving the right of the Board to approve the tentative agreement as the final agreement between the Transportation Employees and the JCISD.

2022FY PRELIMINARY BUDGET PROPOSAL-Volume 41, Report No. 83

The administration recommended the Board adopt the preliminary operating budget for the 2022FY and reviewed the factors used in its development. The proposed budget was presented to local superintendents and once adopted by the JCISD Board, will be sent to local boards of education for review and action upon a resolution either in support or non-support during the month of May. Clarification on the unknown factors, as well as any input from the local boards, will be considered prior to the adoption of the actual budget at the end of June. Mr. Schedeler made the motion to approve the proposed 2022FY preliminary budget as presented. Mrs. Slater offered the second and the motion carried by all aye roll call vote.

REPORTS FOR INFORMATION

BOARD POLICY UPDATES-Volume 41, Report No. 84

Ms. Brechtelsbauer presented several recommended policy updates. The Board was asked to further review and seek clarification prior to the May meeting when they will be brought back for action. The Board requested administration bring back a suggestion on masking policy for their consideration.

INTRODUCTION OF OTHER MATTERS

Mrs. Fields inquired about CTE summer programming, and Mr. Auwers provided a brief update on both the Torrant Pool and Frost projects.

ADJOURNMENT

The regular meeting of the Board of Education was adjourned at 7:27 p.m.

REPORTS

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No. 85

SPECIAL REPORT

Subject: Celebration of Excellence: Virtual Countywide Job Fair

In January 2021, the JCISD took on the role of coordinating and planning the first ever Jackson County Virtual Job Fair to service and support every school district in the county. The Learning Services team developed a larger planning committee that consisted of Marketing/Communications, Special Education, Human Resources, Technology, JACC, Michigan Works! Southeast, and Michigan Department of Labor and Economic Opportunity (LEO). School districts such as Jackson Public Schools and Northwest Community Schools also added support on the planning committee in addition to participating.

On Wednesday, April 28, 2021 the Jackson County Virtual Job Fair, utilizing the Brazen virtual platform, came to fruition. Every school district had created one or more virtual booths and participated that day. Here are a few fast facts:

- 30 booths were created and over 45 jobs were posted for candidates to access and engage with.
- Approximately 310 interactions occurred with booth representatives across the 5-hour fair. These interactions included video interviews, text chats, and sent messages.
- Of the 115 participants, over 60 were able to set up follow-up full interviews for hire.
- 89 instances occurred where participants were identified as needing further screening, or as being a good fit for the district/program but didn't have a position open.

One local principal said, “We loved the platform. It was great to meet people on the video feature. It was quite easy to use and we were able to screen or interview so many candidates!”

A superintendent shared, “Events like these make Jackson better. We worked together to address a need and show the whole community our schools want the best for students and families”

Feedback from our local districts and the participants indicates the effort was a success. The positive publicity gained by the county, the focus on bringing attention to the opportunities available in our county to a diverse pool of candidates from out-of-county, and the collaborative efforts were all appreciated.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No. 86

PERSONNEL MATTERS AND RECOMMENDATIONS

A. SEPARATION OF EMPLOYMENT – FOR INFORMATION

1. Administrative, Managerial & Technical Staff

- a. Cynthia Apple 12/31/2021
LEA Student Data Specialist/Auditor
Technology

Ms. Cynthia Apple provided notice of her retirement from her LEA Student Data Specialist/Auditor position for the Technology Department, effective December 31, 2021, which was accepted by the Superintendent on behalf of the Board on May 10, 2021. Ms. Apple started employment with us on July 1, 2012. The administration has not yet posted this vacancy.

2. Certified

- a. Molly Silvernail 07/01/2021
Speech & Language Pathologist
Special Education

Ms. Molly Silvernail provided notice of her resignation from her Speech & Language Pathologist position for the Special Education Department, effective July 1, 2021, which was accepted by the Superintendent on behalf of the Board on May 5, 2021. Ms. Silvernail started employment with us on August 22, 2016. The administration has posted this vacancy.

- b. Alice Kolb 06/30/2021
Speech & Language Pathologist
Special Education

Ms. Alice Kolb provided notice of her retirement from her Speech & Language Pathologist position for the Special Education Department, effective June 30, 2021, which was accepted by the Superintendent on behalf of the Board on May 5, 2021. Ms. Kolb started employment with us on March 24, 1985. The administration has posted this vacancy.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No. 87

FOR ACTION

Subject: Approval/Reconfirmation of Extended COVID Learning Plan (ECLP)

Under the state's adopted Return to Learn legislation, districts must approve/reconfirm their Extended COVID Learning Plans each month. At this evening's meeting, the Board is asked to reconfirm its Extended COVID Learning Plan (ECLP). As discussed at the last board meeting, in-person instruction was expanded in March. The Jackson Area Career Center continues to operate four days a week in-person and virtually on Wednesdays, and most special education programs transitioned from an A/B cohort to either four days a week in-person with virtual Wednesdays or five days a week. During the COVID surge in April, staff worked diligently to maintain in-person instruction whenever possible, while also isolating COVID cases and exposures with targeted quarantines to keep students and staff safe. As we have moved into May, we are seeing our COVID numbers decrease and we hope to finish the school year in a strong manner maximizing in-person learning opportunities. With the state meeting the 55% vaccination threshold, office staff previously designated to work from home will begin returning to the workplace on June 1st.

The complete JCISD Extended COVID Learning Plan is linked [here](#).

Legislation also requires that Weekly 2-Way Interaction Rates are reported to the Board each month and posted on the district webpage. Those rates are linked [here](#).

The Board is required to take public comment prior to considering adoption of the current ECLP.

For the Board's information, JCISD reports on its website every 24 hours current JCISD School Associated Cases of COVID 19. A "School Associated Case" means a case where the Jackson County Health Department notified the JCISD of a probable or confirmed COVID-19 case amongst students, teachers, staff members, coaches, volunteers, or any other person who was present in a JCISD school program or on JCISD school property or at a school function under circumstances that may have resulted in the transmission or contraction of COVID-19 during their infectious period. A link to that report is found [here](#).

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No.88

FOR ACTION

Subject: BOARD POLICY UPDATES

The Board contracts with NEOLA, Inc. to recommend new and amended Board policies. Staff reviewed the NEOLA recommendations and recommended certain policy changes, as detailed in its Information Report on April 27, 2021. Board members requested one change in the staff's recommendation at the April 27 Board meeting. The revised policy 8450.01 draft is included with the Board's meeting materials for this meeting, and the other NEOLA policies referenced in this report were made available with the April Information report. Staff will be available to respond to any questions Board members may have at the May 18, 2021 meeting.

The primary reasons for the various policy changes include:

- Civil Rights regulatory changes and NEOLA's evaluation of U.S. Department of Education Office of Civil Rights investigations and compliance reviews. Many terms have been redefined and NEOLA has also reorganized some of its materials to increase clarity for readers.
- USDA regulations have changed to mandate that students not be stigmatized if they lack the funds to pay for their meals and mandating districts conduct a formal, triennial review of student wellness programs.
- The U.S. Department of Homeland Security has reviewed the State Police implementation of the criminal justice records sharing processes, and some changes in our record sharing and incident investigation processes are required.
- The U.S. Department of Management and Budget has issued new guidance for spending and accounting for federal grants, intended to improve the stewardship of federal dollars.
- Recent Michigan statutory changes, including a requirement that schools follow compliant "do not resuscitate" orders for students, honor "participation cards" issued by the Attorney General requiring certain students' addresses not to be treated as "directory information," and follow changes in the Sex Offender Registry Act.
- A recognition that remote instruction may involve prerecorded lessons and evaluator observation of on-line learning sessions.

Policy updates recommended for Board approval at this time include:

Chapter 1000 – Administration –and–

Chapter 3000 - Staff

Policy 1422 – Nondiscrimination and Equal Employment Opportunity – **Revised**

Policy 3122 – Nondiscrimination and Equal Employment Opportunity - **Revised**

NEOLA has proposed amendments to Policies 1422 for Administration and 3122 for All Staff (and several other discrimination proposals, below) to reflect changes in terminology and definitions, terms and processes that are consistent with the latest regulations released by the U.S. Department of Education. The resource list at the end of the policies is also updated to reflect recent legislative and regulatory changes. Inasmuch as the Board previously determined that policies that are identical for All Staff (Chapter 3000) need not be adopted separately in the Administration (Chapter 1000), the administration recommends that the appropriate updates be made in Policy 3122, and that Policy 1422 continue to contain a statement of the Board's position on Nondiscrimination and Equal Employment Opportunity, update the legal references, and direct readers to relevant policies in Chapter 3000. The administration recommends these policies with the options and amendments noted.

Policy 1623 – Section 504/ADA Prohibition Against Disability Discrimination in Employment – **Revised**

Policy 3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment - **Revised**

NEOLA provided updates for Policies 1623 and 3123. The primary change is a revision of terms related to retaliation. Since the changes are identical in both policies, the administration recommends treating these two policies the same as Policies 1422 and 3123, referenced above. Policy 1623 will contain a statement of the Board's position on Section 504/ADA-related discrimination, list updated legal references and refer readers to Policy 3123. All of the updates will be detailed in Policy 3123, which is applicable to all staff. Staff has also included a reference in Policy 3123 to the process for seeking accommodations. The administration recommends these policies with the options and amendments noted.

Policy 1662 – Anti-Harassment – **New for JCISD**

Policy 3362 – Anti-Harassment – **Revised**

Title IX sexual harassment regulations were updated during the spring of 2020. NEOLA has updated its related policies to clarify the changes made at that time, to provide better definitions, and to more specifically address the prohibition of retaliation. Similar to the civil rights policies, above, the administration recommends that Policy 1662 provide a basic statement by the Board on this topic, list applicable legal references, and refer readers to Policy 3362. All of the appropriate policy updates will be detailed in Policy 3362, which is applicable to all staff. The administration recommends these policies with the options and amendments noted.

Chapter 2000 – Program

Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity – Revised
NEOLA has updated this policy to reflect new terminology and processes reflected in U.S. Department of Education regulations related to student access to education without illegal discrimination. NEOLA also reorganized the policy and incorporated a new emphasis on illegal retaliation. (NOTE: Reference to Title IX was removed from this policy as all Title IX Program concerns must be addressed using Policy 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities.) The administration recommends this policy, as amended.

Policy 2260.01, Section 504/ADA Prohibition Against Discrimination Based on Disability – Revised

Revisions of this policy are based on recent Office of Civil Rights investigations and reviews, particularly as they related to access for persons with disabilities to vocational education programs. New language defining retaliation has been added, as well. The administration recommends this policy, as amended.

Policy 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities – Revised
Title IX regulation changes during 2020 required a reorganization, new terms and processes. NEOLA has offered sine refinements this year, including a new definition of “rape” to reflect the interpretation provided by the National Incident-Based Reporting System. All other edits reflect the current JCISD version of this policy. The administration recommends this policy, as amended.

Chapter 5000 – Students

Policy 5341 – Emergency Medical Authorization – New for JCISD

NEOLA recommends the Board require staff to annually notify parents/guardians to provide an emergency medical authorization form, in association with Policies 5342 and 5343, below. JCISD has a process in place that meets this recommendation, already. The administration recommends adoption of this policy, as amended.

Policy 5342 – Do Not Resuscitate Orders (DNR) For Minor Students – New

Michigan law now allows DNR orders for minors under certain circumstances and requires school districts to follow specific procedures if they receive such an order. The administration recommends adoption of this new policy.

Policy 5343 – Physician Order for Scope of Treatment (POST) – New

MCL 380.1181 requires a central repository of POST forms and a process for communicating the terms of these orders to the staff who work with the affected students. NEOLA offered this new policy to guide staff in these matters. The administration recommends adoption of this new policy.

Policy 5517 – Anti-Harassment – Revised

Similar to the nondiscrimination and anti-harassment policies in Chapters 1000 and 3000, this policy protecting students from illegal harassment has been updated to ensure Title IX regulation changes have been appropriately addressed, clarifications including better definitions have been included, and a better description of terms related to retaliation has been added. The administration recommends adoption of this revised policy.

Chapter 6000 – Finances

Policy 6114 – Cost Principles – Spending Federal Grants – **New for JCISD**

The US Office of Management and Budget has updated its Uniform Grants Guidance to reflect its push for accountable procurement practices and compliant written procedures relative to federal grant financial and program management functions. Policy 6114 has not been recommended or adopted by the Board in the past, as the general cost principles for grants were deemed consistent with the cost principles applicable to all JCISD financial transactions. The administration, again, recommends this policy not be adopted.

Policy 6325 – Procurement – Federal Grants/Funds – **Revised**

Procurement standards for federal grants do vary somewhat from procurement practices applicable for funds from other JCISD funding sources. The administration is recommending Policy 6325 include some of the recommended updates, in addition to retaining some of the earlier adopted amendments to the NEOLA template.

Chapter 7000 – Property

Policy 7440.01 – Video Surveillance and Electronic Monitoring – **Revised**

Based on recent increases in the use of virtual/on-line learning, the policy is revised to allow the District to use pre-recorded lessons or observations of on-line or virtual learning sessions as part of an employee's evaluation, when appropriate. The administration recommends adoption of additional language to recognize the change in how instruction may be delivered.

Chapter 8000 – Operations

Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency) – **Revised**

This policy is revised to include the latest Department of Homeland Security review of Michigan State Policy procedures. The administration recommends adoption of the updates in this policy.

Policy 8330 – Student Records – **Revised**

A new Michigan law allows parents/guardians to provide notice that their student's address is not be disclosed if they receive a participation card issued by the state attorney general. The policy was revised to address the district's responsibilities under the new statute, and the administration recommends the revisions noted.

Policy 8400 – School Safety Information – **Revised**

The Sex Offender Registry Act was recently revised, and this policy has been updated to reflect legal requirements. The administration recommends the policy be adopted, as amended.

Policy 8450.01 – Protective Facial Coverings During Pandemic/Epidemic Events – **New for JCISD**

NEOLA provided a policy to address the wearing of facial coverings during our current (and any future) pandemic. Based on Board member comments at the April meeting, the administration recommends adoption of this policy, with the selected options and revisions noted.

Policy 8500 – Food Services - Revised

NEOLA recommends a revision to highlight the requirement of the US Department of Agriculture that students who lack funds to pay for their meal or who have unpaid meal charge balances not be stigmatized. The administration recommends the policy update, retaining the specific revisions adopted by the Board in the past.

Policy 8510 – Wellness – Revised

The US Department of Agriculture now requires that school district wellness policies be evaluated every three years to ensure the district is in compliance with the Health and Hunger-Free Kids Act. [Some changes were made to update the actions being taken to promote student health, as well.] The administration recommends the changes in the proposed draft policy.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No. 89

FOR INFORMATION

Subject: BOARD POLICY UPDATES

The Board contracts with NEOLA, Inc. to recommend new and amended Board policies. Staff recommended a series of policy changes, as detailed in its Information Report on April 27, 2021, but indicated that two property-related policies were still under review. The administration now provides the two additional policies for Board review.

The administration anticipates scheduling these policy updates for action at the Board's June 8 meeting, subject to the preference of the Board members.

Chapter 7000 – Property

Policy 7450 – Property Inventory – **REVISED**

The U.S. Department of Education updated its General Administrative Regulations (EDGAR), which provides additional focus on improved stewardship and ensuring that the American people are receiving value for funds spent on grant programs. The administration recommends updating the current Board policy on property inventory to incorporate directions on how grant-funded property should be disposed of when no longer needed.

Policy 7455 – Accounting System for Capital Assets – **REVISED**

Consistent with the EDGAR-related changes in Policy 7450, above, the administration recommends updating the current Board policy addressing accounting for grant-funded capital assets (formerly referred to as fixed assets) as noted in the draft provided.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 18, 2021
Volume 41, Report No. 90

FOR INFORMATION

Subject: Jackson READS

Jackson READS is a new approach and effort for literacy in Jackson County that is intended to repeat and expand in the years to come. In partnership with the Jackson District Library and our local school districts, the Jackson County ISD Learning Services and Special Education departments were able to provide access to ten free grade-level/age-appropriate specially curated books to over 600 students, ages 3-9 years old. The book sets included different genres, a variety of engaging topics, highlighted the “superhero” theme, and featured diverse authors.

Whether students/families picked up their books on May 8th or had the books delivered to their school, the students/families were encouraged to increase their love for literacy by accessing the new [“Jackson READS” website](#) that was also launched on May 8th to the public. The website includes videos by the authors of the books from their book sets, support resources for parents, families and educators, and much more. Additionally, the website will continue to evolve and enhance larger summer literacy efforts.

The book pick-up portion of Jackson READS was a huge success in and of itself. On May 8th, at the American 1 Event Center at the Jackson County Fairgrounds hundreds of students and families came by to pick up their books and celebrate literacy with the Jackson County ISD. Approximately 20 volunteers spent their Saturday setting up, directing traffic, checking registration, handing out books and, the best part -- seeing kids light up when they received their ten free books.

The investment of JCISD Literacy, Early Childhood, and Special Education demonstrates the long-standing commitment to improving literacy, removing barriers, and bettering Jackson County one child, one family at a time.