

**JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
Regular Meeting – April 19, 2022 – 5:00 p.m.

**AGENDA**

- I. OPENING OF MEETING
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES:
  - March 15, 2022 Regular Meeting Minutes .....34
- IV. ACCEPTANCE OF FINANCIAL REPORT
- V. CORRESPONDENCE AND INFORMATION
- VI. VISITOR RECOGNITION AND COMMENT
- VII. PERSONNEL MATTERS AND RECOMMENDATIONS
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    - B. Separation of Employment-For Information
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- XII. ADJOURNMENT

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – March 15, 2022

PROPOSED MINUTES

The meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, March 15, 2022, at the Gerald B. Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:04 p.m. Board members present were: David Salsbury, Douglas Schedeler, Erin Slater, Georgia Fojtasek, and Blaine Goodrich. Board members absent: none.

Meeting with the Board were Superintendent Kevin Oxley; Catherine Brechtelsbauer, Human Resource Director; and Phyllis Stressman, Administrative Assistant

STAFF AND VISITORS

In-person: Santino Gaitan, Kaci Babineau, Ray VanZandt, Amy VanZandt, Delinda Woods, Ashley Smith, Maureen Keene, Roger Auwers, Mark Pogliano, Jerome Krakowiak, Libby Warner

Registering to Speak: Connie Spotts, Libby Greanya, Todd Zeller, Kathryn Keersmaekers, Joe Scarpino, Monica Day, John Downing, John Hand, Terry Christian, Christine Gorton, Pegg Clevenger

Virtual: Zoom indicated there were three observers at one time, including JCISD administrator Shannon Degan

CORRESPONDENCE & INFORMATION

Mr. Oxley provided details about District happenings of interest to the Board:  
May 24, 2022, Jackson Area Career Center, 5 p.m., retirement dinner  
June 9, 2022, Camp McGregor, Torrant and Kit Young graduation  
March 14<sup>th</sup>, Day of Discovery, countywide professional development, over 800 participants  
March 15<sup>th</sup>, 11-5 p.m., Countywide Education Virtual Job Fair, 150-160 participants

VISITOR RECOGNITION AND COMMENT

Eleven (11) persons addressed the Board on the subject of the Central Campus Site Plan and the preservation of the oak grove.

CONSENT AGENDA – Volume 42, Report No. 49

Motion to approve the consent agenda given by Mr. Schedeler; Mr. Goodrich seconded. The consent items were approved by a unanimous roll call:

Yeas) Salsbury, Schedeler, Slater, Fojtasek, Goodrich  
Nays) None

Consent Item-2	Personnel Matters & Recommendations
Consent Item-3	Acceptance of Finance Report
Consent Item-4	Perpetual 5-year Common School Calendar

REPORTS FOR ACTION

CENTRAL CAMPUS NETWORK EQUIPMENT AND STRUCTURED CABLING –  
Volume 42, Report No. 50

The renovation of the JCISD Central Campus requires new network equipment and structured cabling. Only one bid for the equipment and one bid for the cabling were received during the RFP process. The District has worked with both vendors in the past and the bids were both in the anticipated cost estimates. Mr. Goodrich made the motion to authorize the contracts with People Driven Solutions for network equipment at a cost of \$80,717, and Challenger Technology for material and installation of cabling with 175 network drops for \$52,500. Mrs. Slater offered support and the motion carried by a roll call vote:

- Ayes) Schedeler, Slater, Fojtasek, Goodrich, Salsbury
- Nays) None

CENTRAL CAMPUS SITE PLAN-Volume 42, Report No. 51

In December, concerns were raised by citizens over the JCISD Central Campus site plan due to the planned removal of nine (9) trees—eight (8) are mature Oaks. At that time, the Board tasked administration to explore alternatives that honored the driving factors: instructional needs of the diverse student population, safety considerations of one building for 0-26 year old students, movement and compartmentalization, operational efficiency of the five schools within a school, State permitting and approval, Local permitting and approvals, JPS easement, environmental factors, and meeting new codes and requirements, as well as saving as many trees as possible. Any alternative, must balance with cost and time of occupancy. Given the factors, considerations, and information provided by administration following their investigation of alternatives, the Board was asked to provide administration with clear direction on the site plan moving forward.

Mr. Salsbury made the motion to approve the proposed alternative plan, Plan B, for Central Campus site work. Each Board member then described their individual thoughts and rationale for how they intended to vote. Four of five members indicated they were prepared to vote in support of the compromise, alternative Plan B, which attempts to save six (6) trees. Mrs. Fojtasek expressed displeasure with the process, and for what she felt was a lack of transparency. Although she would like to have all of the trees saved, she understood the importance of having a unanimous Board for a project of this size and scope. If the Board would accept an amended motion to include the hiring of a qualified professional to advise on the removal of the trees, provide specific advice related to the protection of the rest of the trees during the removal of the three trees and during the site work excavating, and to help understand how to proceed with replanting and landscaping to enhance biodiversity and environmental health, she would vote in support of the alternative Plan B. Mr. Salsbury amended his motion, with support from Mr. Schedeler. Amended motion carried by a roll call vote:

- Ayes) Slater, Fojtasek, Goodrich, Salsbury, Schedeler
- Nays) None

## INTRODUCTION OF OTHER MATTERS

Mr. Salsbury encouraged the administration to continue to work with the public and interested community members in an open and positive way.

Board Secretary Slater remarked at her pleasure regarding the update to the public participation policy and the procedures posted to the website. She requested an update on the equity work begin done, as well as asking for monthly financial reports, itemizing fund summaries on the Central Campus project.

## ADJOURNMENT

A unanimous roll call vote adjourned the meeting at 6:27 p.m. following a motion by Mr. Schedeler and support from Mrs. Slater.

Ayes) Fojtasek, Goodrich, Salsbury, Schedeler, Slater

Nays) None

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting –April 19, 2022  
Volume 42, Report No. 52

PERSONNEL MATTERS AND RECOMMENDATIONS

A. EMPLOYMENT – FOR ACTION

1. Non-Certified Staff

- a. Gary Holbrook 04/20/2022  
Bus Driver  
Transportation

Mr. Gary Holbrook is being hired as a Bus Driver for the Transportation Department, effective April 20, 2022. This vacancy resulted from the retirement of Ms. Jolinda Metzger. Mr. Holbrook will be placed within the bus driver salary schedule, consistent with his experience.

- b. Penny Landrum 04/20/2022  
Bus Driver  
Transportation

Ms. Penny Landrum is being hired as a Bus Driver for the Transportation Department, effective April 20, 2022. This vacancy resulted from the resignation of Ms. Corrin Mayo. Ms. Landrum will be placed within the bus driver salary schedule, consistent with her experience.

- c. Ashley Reynolds 04/25/2022  
Custodian I  
Facilities

Ms. Ashley Reynolds is being hired as a Custodian I for the Facilities Department, effective April 25, 2022. This vacancy resulted from the retirement of Ms. Lisa Smith. Ms. Reynolds will be placed within the ESPA salary schedule, consistent with her experience.

B. SEPARATION OF EMPLOYMENT – FOR INFORMATION

1. Administrative, Managerial & Technical Staff

- a. Linda Jackson 03/23/2022  
Payroll/Accounts Payable Accountant I  
Finance

Ms. Linda Jackson provided notice of her resignation from her Payroll/Accounts Payable Accountant I position for the Finance Department, effective March 23, 2022, which was accepted by the Superintendent on behalf of the Board on March 10, 2022. Ms. Jackson started employment with us on December 15, 2021. The administration has posted this vacancy.

- b. Caleb Forner 05/09/2022  
Student Information Systems Supervisor  
Technology

Mr. Caleb Forner provided notice of his resignation from his Student Information Systems Supervisor position for the Technology Department, effective May 9, 2022, which was accepted by the Superintendent on behalf of the Board on April 12, 2022. Mr. Forner started employment with us on November 2, 2015. The administration has not yet posted this vacancy.

## 2. Certified Staff

- a. Debra Blankenship 03/25/2022  
Speech & Language Pathologist  
Special Education

Ms. Debra Blankenship provided notice of her retirement from her Speech & Language Pathologist position for the Special Education Department, effective March 25, 2022, which was accepted by the Superintendent on behalf of the Board on March 23, 2022. Ms. Blankenship started employment with us on August 30, 2012. The administration has posted this vacancy.

- b. Margaret Smith 08/15/2022  
Teacher  
Special Education

Ms. Margaret Smith provided notice of her resignation from her Teacher position for the Special Education Department, effective August 15, 2022, which was accepted by the Superintendent on behalf of the Board on March 23, 2022. Ms. Smith started employment with us on August 23, 2021. The administration has posted this vacancy.

- c. Lisa Cleveland 04/08/2022  
Teacher  
Special Education

Ms. Lisa Cleveland provided notice of her resignation from her Teacher position for the Special Education Department, effective April 8, 2022, which was accepted by the Superintendent on behalf of the Board on March 24, 2022. Ms. Cleveland started employment with us on February 10, 2020. The administration has posted this vacancy.

- d. Connie Vader 06/30/2022  
Instructor  
Career & Technical Education

Ms. Connie Vader provided notice of her retirement from her Instructor position for the Jackson Area Career Center, effective June 30, 2022, which was accepted by the Superintendent on behalf of the Board on April 6, 2022. Ms. Vader started employment with us on August 23, 2005. The administration has not yet posted this vacancy.

3. Non-Certified Staff

- a. Julie Presley 04/29/2022  
Bus Driver  
Transportation

Ms. Julie Presley provided notice of her resignation from her Bus Driver position for the Transportation Department, effective April 29, 2022, which was accepted by the Superintendent on behalf of the Board on April 13, 2022. Ms. Presley started employment with us on October 5, 2015. The administration has posted this vacancy.

C. UNPAID LEAVE OF ABSENCE - FOR ACTION

1. Certified

- a. Colleen Brogan 4/14/2022  
Teacher  
Special Education

Ms. Colleen Brogan has been placed on an unpaid health leave of absence, with benefits, beginning April 14, 2022. The administration requests Board approval of an extended leave period, if needed, until August 22, 2023, which exceeds the guaranteed leave period in the applicable labor agreement. Ms. Brogan's position will be posted. Ms. Brogan may return to a vacancy for which she is certified and qualified, if she is able, on or before August 23, 2023.

D. REQUEST FOR LEAVE OF ABSENCE – FOR ACTION

1. Non-Certified Staff

- a. Christine Stanley 04/18/2022 – 04/20/2022  
Teacher Assistant  
Special Education

Ms. Christine Stanley has requested that the Board approve an unpaid leave of absence from her duties as a Teacher Assistant for the Special Education Department for her wedding and honeymoon. The administration reviewed her plan to ensure her students were served during this time period, and recommends approval of her request.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
 BOARD OF EDUCATION  
 Regular Meeting – April 19, 2022  
 Volume 42, Report No.53

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Resolution Honoring Staff Retirees

WHEREAS, the Jackson County Intermediate School District Board of Education recognizes the caring, talents and professional services rendered by Jackson County Intermediate School District staff to students in Jackson County, and

WHEREAS, the Board of Education recognizes those services to students are provided by persons who are exceptional in their own distinct areas of expertise, and whose efforts and contributions have significantly benefited the students, their parents, and extended community, and

WHEREAS, the following employees notified the Board of their intent to retire from their positions with the Jackson County Intermediate School District:

<u>Employee</u>	<u>Assignment</u>	<u>Years</u>
Cynthia Apple	LEA Student Data Specialist/Auditor	9
Kenneth Beasley	Instructional Assistant	13
Denise Bjorklund	Physical Therapist	39
Debra Blankenship	Speech Pathologist	10
Martha Cantlin	Teacher Consultant	22
Mary Csage	Secretary II	4
Jennifer Fox	Education Consultant	8
Deborah Hansen	Psychologist	19
Leonida Jacobs	Teacher Assistant	28
Alice Kolb	Speech Pathologist	35
Sandra Lake	Teacher Assistant	22
David Lee	Teacher Assistant	9
Carl Lincoln	Transportation Supervisor	4
Rose Marie Lindo Glead	Occupational Therapist	44
Jolinda Metzger	Bus Driver	22
Marcia Myers	Physical Therapist Assistant	36
Jill Petersen	Occupational Therapist	26
Jacqueline Pickett	Teacher Assistant	19
Lisa Smith	Custodian II	21
Dawn Staats	Registrar	9
Anne Thelan	Psychologist	9
Connie Tisch	Teacher	10
Connie Vader	Instructor	17
Melissa Weaver	Special Education Supervisor	20
Laurel Wooley	Bus Driver	23



NOW, THEREFORE BE IT RESOLVED, the Jackson County Intermediate School District Board of Education hereby expresses great appreciation to all of its retiring employees for their years of service on behalf of the Jackson County Intermediate School District, and

BE IT FURTHER RESOLVED, the Board of Education extends profound and deep appreciation for outstanding service and friendship, and offers best wishes for a healthy and rewarding retirement.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 54

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Appointment of Transportation Bargaining Team Resolution

The Transportation Staff bargaining agreement expires on June 30, 2022. The administration recommends the Board appoint its bargaining representatives for these negotiations as contained in the proposed resolution, below.

**Whereas**, the master agreement between Transportation Employees Unit and the JCISD expires June 30, 2022 and the parties will meet to bargain an agreement,

**Now Therefore**, the Board of Education of the JCISD appoints Maureen Keene, Director of Special Education; Greg Bowsher, Transportation Supervisor; Amy Rogers, Principal of Tarrant and Kit Young; Susan Robinson, JCISD Payroll/Accounts Receivable Accountant; and Catherine Brechtelsbauer, Director of Human Resources & Legal Services and Chief Spokesperson, to bargain in good faith with the Transportation Employees as the representatives of the Board of Education.

The Board of Education gives its bargaining team authorization to determine and pursue all legal means to reach a tentative agreement, reserving the right of the Board to approve the tentative agreement as the final agreement between the Transportation Employees and the JCISD.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 55

FOR ACTION

Subject: 2023FY Preliminary Budget Proposal

At the Board of Education meeting on April 19, 2022, the administration will [present the 2023 fiscal year \(FY\) Preliminary Budget](#) for the three major operating funds of the district. The Preliminary Budget is developed in detail, on a line-item-by-line-item basis, however a number of underlying assumptions must be made regarding key drivers of the budget. Some of these key drivers include county wide property values, elements of the State’s School Aid Fund budget, the MPSERS retirement rate, and the increase in health insurance “hard caps”.

The most important unknown items at this time that can have a significant impact on the district’s budget are:

- Local Property Tax Revenue – final details will become available from the Jackson County Equalization Department in May.
- State Revenue – the Governor’s budget proposal was released in February, but there are still no proposals from the House or Senate. The May Consensus Revenue Estimating Conference (CREC) will be scheduled in early to mid May; the House and Senate budget proposals are expected shortly before or after the May CREC.
- Staffing – district administration is finalizing staffing plans for next year. No significant staffing changes are expected, but there are some areas where programming or changes in expected student enrollment might still impact staffing requirements.
- Supplies, Equipment, Purchased Services – spending in these areas is projected to return to more of a pre-pandemic “normal” level, however higher inflation and supply chain issues may impact spending.

If approved, the JCISD 2023FY Preliminary Budget will be distributed to the Superintendent of each local constituent school district prior to May 1st to in turn distribute to their Boards of Education as required by law. During May, the local Boards will review the proposed JCISD budget and adopt a resolution indicating either the Board’s approval or disapproval of the JCISD 2023FY Preliminary Budget. This resolution, along with any comments, must be returned to the JCISD prior to June 1st.

The JCISD administration will continue monitoring developments at the local, state and federal levels that will impact the district’s 2023FY budget. An updated final budget will be prepared based on the latest and best information available prior to the District’s annual budget hearing, which is scheduled for June 21, 2022.

The administration recommends the Board approve the JCISD 2023FY Preliminary Budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
Preliminary Budget for the  
Fiscal Year ending June 30, 2023  
GENERAL EDUCATION FUND

	<b>2021</b> <b><u>AUDITED</u></b>	<b>2022</b> <b><u>Budget</u></b>	<b>2023</b> <b><u>PROPOSED</u></b>
	- -	- (\$000)	- - -
Local Revenue	6,163	6,319	6,325
State Sources	8,580	9,076	10,289
Federal Sources	463	407	875
Internal Transfers In	<u>3,550</u>	<u>3,550</u>	<u>3,550</u>
<b>TOTAL ALL SOURCES</b>	<b>18,756</b>	<b>19,352</b>	<b>21,039</b>
Instruction/Basic Programs	-	33	79
Adult & Continuing Education	-	-	-
Added Needs	57	111	81
Pupil Support	750	915	901
Instruction Support	2,985	3,714	4,319
General Administration	487	543	564
School Administration	-	-	-
Business Services	2,334	2,560	2,714
Operation & Maintenance	541	599	590
Transportation	-	10	-
Central Services	6,278	6,685	7,150
Community Services	389	475	394
Transfers Out	<u>5,202</u>	<u>4,517</u>	<u>5,412</u>
<b>TOTAL ALL USES</b>	<b>19,023</b>	<b>20,162</b>	<b>22,204</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(267)</b>	<b>(810)</b>	<b>(1,165)</b>
Beginning Fund Balance	4,851	4,584	3,774
<b>ENDING FUND BALANCE --</b>			
<b>\$</b>	<b>4,584</b>	<b>3,774</b>	<b>2,609</b>
<b>-- %</b>	<b>24.1%</b>	<b>18.7%</b>	<b>11.8%</b>

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
Preliminary Budget for the  
Fiscal Year ending June 30, 2023  
SPECIAL EDUCATION FUND

	<b>2021</b> <b><u>AUDITED</u></b>	<b>2022</b> <b><u>Budget</u></b> <b>(\$000)</b>	<b>2023</b> <b><u>PROPOSED</u></b>
	- -	-	- - -
Local Revenue	33,854	33,891	35,031
State Sources	18,802	18,259	20,754
Federal Sources	6,794	6,960	7,172
Internal Transfers In	<u>150</u>	<u>150</u>	<u>150</u>
<b>TOTAL ALL SOURCES</b>	<b>59,600</b>	<b>59,260</b>	<b>63,107</b>
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	14,409	16,246	18,181
Pupil Support	18,195	19,600	20,115
Instruction Support	2,716	2,880	3,660
General Administration	538	580	14
School Administration	393	423	432
Business Services	116	224	224
Operation & Maintenance	1,101	1,453	1,565
Transportation	3,579	4,433	4,850
Central Services	269	267	274
Community Services	346	347	344
Transfers Out	<u>18,131</u>	<u>13,607</u>	<u>14,033</u>
<b>TOTAL ALL USES</b>	<b>59,793</b>	<b>60,060</b>	<b>63,692</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(193)</b>	<b>(800)</b>	<b>(585)</b>
Beginning Fund Balance	3,684	3,491	2,691
<b>ENDING FUND BALANCE --</b>			
<b>\$</b>	<b>3,491</b>	<b>2,691</b>	<b>2,106</b>
<b>-- %</b>	<b>5.8%</b>	<b>4.5%</b>	<b>3.3%</b>

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
Preliminary Budget for the  
Fiscal Year ending June 30, 2023  
VOCATIONAL EDUCATION FUND

	<b>2021</b> <b><u>AUDITED</u></b>	<b>2022</b> <b><u>Budget</u></b> <b>(\$000)</b>	<b>2023</b> <b><u>PROPOSED</u></b>
	-	-	-
Local Revenue	10,749	10,958	11,342
State Sources	2,247	2,219	2,201
Federal Sources	283	286	326
Internal Transfers In	<u>38</u>	<u>38</u>	<u>27</u>
<b>TOTAL ALL SOURCES</b>	<b>13,317</b>	<b>13,501</b>	<b>13,896</b>
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	6,456	7,464	7,545
Pupil Support	875	1,072	1,102
Instruction Support	140	180	85
General Administration	-	-	-
School Administration	694	721	835
Business Services	52	79	79
Operation & Maintenance	843	1,047	1,083
Transportation	10	39	39
Central Services	226	385	390
Community Services	195	269	280
Transfers Out	<u>3,982</u>	<u>2,258</u>	<u>2,258</u>
<b>TOTAL ALL USES</b>	<b>13,473</b>	<b>13,514</b>	<b>13,696</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(156)</b>	<b>(13)</b>	<b>200</b>
Beginning Fund Balance	3,355	3,199	3,186
<b>ENDING FUND BALANCE -- \$</b>	<b>3,199</b>	<b>3,186</b>	<b>3,386</b>
<b>-- %</b>	<b>23.7%</b>	<b>23.6%</b>	<b>24.7%</b>

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 56

FOR ACTION

Subject: Bus Purchase Approval

The JCISD's Transportation Department operates a fleet of 43 buses. Two are assigned to the Career Center, and the other 41 are used by Special Education to operate 34 regular bus runs picking up approximately 500 students each school day from all over Jackson County and into several neighboring counties and transporting them to the Tarrant and Kit Young Centers as well as to multiple school sites throughout Jackson County. The total annual mileage in a typical school year of our Special Ed fleet annually is approximately 950,000 miles.

Based on past experience, the district continues to assume its buses will have an expected useful life of approximately 10 years and 250,000 to 300,000 miles. With the size of the fleet and the 10-year expected life this results in a replacement schedule of 4 or 5 buses each year. This year the administration is recommending the purchase of 5 new buses to replace 5 older buses in the fleet. The older buses being replaced will be sold or used for spare parts and then scrapped.

The district's recent experience with gasoline powered buses (as opposed to the traditional diesel engine) has been very good. Gasoline powered buses are less expensive to purchase, and our experience so far indicates they are also significantly less expensive to maintain. This explains the growing popularity of gasoline-powered school buses over the past few years.

The specification of the five (5) new buses to be purchased this year is different than in recent years. Recently we have purchased buses with and without wheelchair lifts, but this year we need to add buses to the fleet with these lifts and locking systems. All buses will be 53 passenger models equipped with gasoline engines, a front Braun Wheelchair lift, and "SureLok" slide & click wheelchair locking systems. Two buses will have two "SureLok" slide & click wheelchair locks, two buses will have three "SureLok" slide & click wheelchair locks, and one bus will have four "SureLok" slide & click wheelchair locks. Buses without wheelchair accessibility and locking systems are priced lower, but our current need requires wheelchair accessibility on all five new buses.

Last year the district split its purchase, buying two buses from one distributor and three buses from a second distributor. The third distributor informed the district last year that they did not have a gasoline engine option available, but planned to have one in the near future.

This year the district again solicited bids from the regional distributors of all three major school bus manufacturers. Five buses were specified. All three vendors responded to the district's Invitation for Bids (IFB) this year. One vendor informed us that their gasoline engine option was still going through testing and would not be available until probably 2023. One vendor declined to bid because they are experiencing ongoing industry-related supply chain and emission certification issues involving their gasoline engine equipped buses for the 2023 & 2024 model years. The Holland Bus Company bid on all five buses prior to the April 6, 2022 bid submission deadline. The Holland Bus Company bid is summarized below:

1. Holland Bus Company – total combined purchase price of \$590,674.50 price for five 2024 buses equipped with Blue Bird body and chassis, a 7.3L Ford gas engine, Ford transmission, a front Braun Wheelchair lift, and other particular equipment per the bid specification. Estimated delivery date would be October, 2022. Holland's proposal was segmented as follows:

<b>Two (2) buses with two "SureLok" slide &amp; click wheelchair locks</b>	<b>\$234,835.00</b>
<b>Two (2) buses with three "SureLok" slide &amp; click wheelchair locks</b>	<b>\$236,560.00</b>
<b>One (1) bus with four "SureLok" slide &amp; click wheelchair locks</b>	<b>\$119,279.50</b>

The Administration recommends the Board approve the purchase of five (5) new school buses and award the bid to Holland Bus Company.

If approved, these buses will be ordered immediately for anticipated delivery in October 2022. It is anticipated these buses will be purchased at a total cost of **\$590,674.50**. If approved, this amount will be built into the 2022-23 Special Ed budget. Alternatively, Capital Project funds attributable to Special Ed could also be used for this purchase.



JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 57

FOR ACTION

Subject: Playground Equipment Purchase for JACC Preschool Program

In 2018 an old wooden playground structure in the preschool playground area at the Jackson Area Career was replaced with a new firehouse designed climbing and sliding structure. This new equipment was a big hit with the preschool students. In 2019 administration investigated the possibility of adding on to the firehouse with a complimentary piece, but there is not quite enough available space.

The district recently received approximately \$47,000 through a Childcare Stabilization grant. This grant money will be used to fund improvements inside the preschool classroom and also to add some smaller pieces of playground equipment that can more easily be located within the space we have available. The playground equipment will cost \$32,821 (delivered and installed) and will include a dome, a climber, a spinner, and some outdoor ground mounted musical toys.

This equipment will be purchased from Penchura, the playground company that is also going to be supplying the new Central Campus playground equipment. Penchura provides design and project planning services for playgrounds equipped with Landscape Structures brand equipment, which is then purchased through a purchasing cooperative of which the JCISD is a member. All purchases made through this cooperative have already been bid in compliance with State of Michigan requirements so this a very cost effective and efficient way to procure playground equipment.

This project will be funded out of the Special Education budget, however, because grant funds were recently received which will cover this equipment purchase, there will not be any bottom line impact to the Special Ed Fund. The Administration recommends the Board approve this playground equipment purchase at a total installed cost of \$32,821.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 58

FOR ACTION

Subject: JCISD 2022-23 Program Calendars

The common county calendars for 2022-23 through 2026-27, and the associated perpetual calendar guidelines were approved on March 15, 2022.

Calendars for the various Intermediate School District Career and Technical Education and Special Education 2022-23 instructional programs were developed following the patterns and break periods in the previously approved 2022-23 county-wide calendar, and are included in the Board packets for review. Input on the program calendars was provided by Jackson Intermediate Education Association and the Career Center Education Association. Staff will be present to answer any questions regarding these calendars.

The administration recommends the various [2022-23 JCISD program calendars](#) for Board approval.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 19, 2022  
Volume 42, Report No. 59

FOR INFORMATION

Subject: Guiding Principles Update: Equity

The JCISD Board of Education adopted Statement of Purpose commits the organization to the success of all students. The JCISD works toward meeting this commitment by providing educational leadership, services, programs, and resources in partnership with local schools and the community. The following guiding principles and values provide focus and direction for the organization's work:

Instruction: Quality, Creativity, and Relevance  
Leadership: Envisioning, Engaging, and Executing  
Service: Listening, Caring, *then* Serving  
Community: Collaboration and Partnerships  
Equity: Inclusive, Responsive, and Sincere Belonging

At this evening's meeting, the Board will hear from Mr. Marcus Gill, JCISD Human Resources DEI Officer, on work he has been focused on this year. That work includes hiring and recruitment, JACC student recruitment, Civil Rights Investigation training, teacher professional development, and community connections.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – April 22, 2022  
Volume 42, Report No. 60

FOR INFORMATION

Subject: Powerschool Online Enrollment

JCISD was notified in late February that our online enrollment system, SmartChoice, had been bought out by School Mint and is to be discontinued this summer on June 30, 2022. The online enrollment system is a crucial system to the enrollment process in Jackson County and is used by twelve Jackson County school districts including, Columbia, daVinci, East Jackson, Grass Lake, Hanover Horton, Jackson Public, Michigan Center, Napoleon, Northwest, Springport, Vandercook and Western.

The timing of this notification could not be worse as our districts are entering enrollment season and need a replacement solution up and running as quickly as possible. Replacing a system of this magnitude is no small feat requiring significant time for planning, implementation, and training.

We immediately notified the technology consortium committee and began working on options to replace the SmartChoice system. We reached out to our Michigan colleagues, national contacts and the international Powerschool User Group (PSUG) to find out what others were using for online enrollment. Four solutions were identified to work with our current Powerschool solution including LINQ, Powerschool Enrollment Express, School Admin and School Mint.

Our applications team researched each of the four solutions comparing features, how it would work in a consortium environment, and cost. Here are some highlights from the comparison of each solution ...

LINQ

- Used in Allegan
- They are strictly API communication but bi-directional
- There is no native support for additional fields and data points
- 3 year total cost of ownership: \$221,425

Powerschool Online Express

- The most used solution nationwide
- Full integration with our Powerschool student system
- Support of additional fields and data points
- Natively supports the current consortium configuration in Powerschool
- 3 year total cost of ownership: \$182,892

School Admin

- Is really designed to be a fully stand alone solution
- Doesn't have a bi-directional API with Powerschool
- 3 year total cost of ownership: \$1,338,000

### School Mint

- The second most used solution nationwide
- Support of additional fields and data points
- Is NOT natively set up to support the current consortium configuration in Powerschool.  
Said they would have to do some back end programming to make it work.
- 3 year total cost of ownership: \$191,363.20

We took our findings to the Superintendents Committee and they unanimously agreed Powerschool Online Express is the best solution to meet their needs. Powerschool Online Express is natively integrated into our current Powerschool solution, is already set up to work with our consortium configuration, allows for customization, comes in at the lowest cost, and would be the quickest solution to implement.

With the extremely short implementation window and critical nature of this solution to the Jackson County school districts, we asked the Superintendent to grant an emergency purchase of the Powerschool Online Express solution. We were able to forgo the RFP process as this is an add on purchase to an existing solution. Also, by purchasing it in March, we were able to get an additional \$11,000 reduced off the total price.

The technology consortium operating budget will cover the cost of the professional services and setup fee at a cost of \$52,582.50 along with the training services fee of \$5,700. The participating local school districts will be invoiced for their portion of the year one license and subscription fee totaling \$38,700. The local school districts will also be invoiced annually for their portion of the annual ongoing fees totaling \$43,000 a year.