

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting –June 21, 2022– 5:00 p.m.

AGENDA

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JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD of EDUCATION
MEETING AND PUBLIC COMMENT PROCEDURES

Speakers must register prior to the commencement of the Visitor and Comment portion of the agenda by completing this form, available at the entrance of the meeting room. Completed forms shall be submitted to the meeting chair before the meeting is called to order.

Welcome to the Jackson County Intermediate School District Board of Education meeting. The board meets in public for the purpose of conducting the school district's business, but the meeting is not to be considered a public community meeting. It is our policy to provide the public reasonable access to the Board of Education; in order to accomplish this in an orderly, efficient, and effective manner, certain guidelines have been established.

1. The location and dates of all meetings are published in advance, including details on how the public may use a virtual option via a link/or a "call-in" telephone number in cases where in-person participation is a barrier. Meetings may be recorded at the Board's discretion. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending and/or participating remotely
2. Linked or "call-in" observers are not meeting participants and can only listen to the meeting. No chat or voice comments are available to virtual listeners; however, virtual listeners may submit written comments via a jcisd.org website form. There will be an option for the comment to be read aloud in the public meeting, as well as shared with individual Board members.

Join Zoom Meeting

<https://jcisd-org.zoom.us/j/88301368379?pwd=Nk9YMI1V2eTdLSEJwbXRVd2N2a240QT09>

Meeting ID: 883 0136 8379

Passcode: 007419

Find your local number: <https://jcisd-org.zoom.us/j/88301368379>

Join by SIP

88301368379@zoomcrc.com

3. All agendas of the Board of Education include an item identified as "Visitor Recognition and Comment," which takes place in the early part of the evening.
4. For the purpose of identification in the official Board minutes, in-person visitors are asked to sign an attendance roster. Anyone wishing to address the Board, or comment on an agenda item, will be required to register a form ahead of the "public comment" portion of the meeting, wherein they provide their name, legal address, topic for their remarks, and if applicable, the organization represented.
5. The chairperson may limit the discussion depending on the number of persons wishing to address the Board on a given topic or on a given night to three (3) minutes duration. All participant comments shall be directed to the Board and not to staff or other visitors.
6. The Board of Education reserves the right to establish additional rules or procedures it deems appropriate to a particular item on the agenda, or for a particular Board meeting. Such rules or procedures will be announced at the opening of a board meeting, or prior to the discussion of a specific agenda item.
7. Pursuant to Michigan law, a Board member on active military duty who is unable to participate in the meeting in-person, will be allowed to participate in the meeting remotely when approved by the Board President.

As elected state officials, we believe open communication is of vital importance in maintaining quality services to local school districts. Meeting facilities will generally accommodate access to and participation in Board meetings; however, any person needing an additional accommodation to participate in the meeting should contact the office of the superintendent at 517.768.5200 in advance so a reasonable accommodation can be arranged. Members of the public who wish to contact board members outside of board meetings are encouraged to write them using the board members' district email addresses, which are available on the www.jcisd.org website in the countywide directory.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Special Meeting – May 16, 2022

MINUTES

The special meeting of the Board of Education of the Jackson County Intermediate School District was held on Monday, May 16, 2022, at the Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:00 p.m. Members present: David Salsbury, President; Douglas Schedeler, Vice President; Erin Slater, Secretary; and Blaine Goodrich, Trustee. Members absent: none.

Meeting with the Board: Phyllis Stressman, Administrative Assistant

STAFF AND VISITORS

Kevin Oxley, Maureen Keene

CANDIDATE INTERVIEW TO FILL MID-TERM VACANCY –
Term Expiring June 30, 2023

Mr. Salsbury confirmed the members of the Board had an opportunity to review the candidate's letters of interest and had reviewed the questions and the order each Board member would ask them. Each candidate was invited to interview at the times listed:

5:15 p.m. Roger Downey
6:00 p.m. Robert Wahr
6:45 p.m. Douglas Scott

Mr. Downey did not arrive for his appointment and a phone call to the number given in his letter of interest was unanswered; a voice message was left, but Mr. Downey did not respond during the course of the meeting.

At the conclusion of the interviews of Messrs. Wahr and Scott, Mr. Salsbury led the deliberations. Each Board member expressed their thoughts and felt overall, either candidate would be an excellent addition to the Board. Ultimately, Mr. Schedeler made the motion to appoint Doug Scott to fill the Board vacancy until it expires on June 30, 2023. The remainder of the term, expiring June 30, 2025, will be filled at the biennial election in June 2023. Mr. Salsbury supported the motion in favor of Douglas Scott. A roll call vote was taken:

Ayes) Salsbury, Schedeler, Slater, Goodrich
Nays) None

ADJOURNMENT

The special meeting of the Board of Education was adjourned at 7:22 p.m.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – May 17, 2022

PROPOSED MINUTES

The meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, May 17, 2022, at the Gerald B. Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:00 p.m. Board members present were: David Salsbury, Douglas Schedeler, Erin Slater, Blaine Goodrich, and Douglas Scott. Board members absent: none.

Meeting with the Board were Superintendent Kevin Oxley; Catherine Brechtelsbauer, Human Resource Director; and Phyllis Stressman, Administrative Assistant

STAFF AND VISITORS

In-person: Santino Gaitan, Delinda Woods, Ashley Smith, Maureen Keene, Roger Auwers, Mark Pogliano, Valerie Straka, Joshua Goodrich, Karson Durocher, Linda Scott, Tonya Kendra, Marcus Gill, Marilyn Acton-Dowell

Registering to Speak In-person: Nancy Thorpe, Vanessa Mulnix, Tina Dietsch, Melissa Hiller, David Straka, Marcy Jankovich, William Hastings, Tom Mackinder, Amador Ybarra

Zoom indicated the following were remotely viewing: Shannon Degan, Kaci Babineau, Joel Freehling, Shana Rhoades, and Shawanna Breneman

APPROVAL OF MINUTES

Mr. Schedeler made the motion to adopt the minutes of the April 19, 2022, regular and closed session meetings. Mr. Goodrich supported the motion, which carried by a roll call vote:

Yeas) Salsbury, Schedeler, Slater, Goodrich, Scott
Nays) None

ACCEPTANCE OF FINANCIAL REPORT

Mrs. Slater moved to accept the month end financial report as presented; Mr. Schedeler seconded. Motion carried.

Yeas) Schedeler, Slater, Goodrich, Scott, Salsbury
Nays) None

CORRESPONDENCE & INFORMATION

Mr. Oxley provided details about District happenings of interest to the Board:
May 24, 2022, Jackson Area Career Center, 5:30 p.m., JCISD Retiree Recognition Dinner
May 25, 2022, Consumer Energy Innovation Center, 11a.m., Project SEARCH Graduation
June 9, 2022, Camp McGregor, 6 p.m., Tarrant and Kit Young Graduation

VISITOR RECOGNITION AND COMMENT

Eight (8) persons addressed the Board on the subjects listed on the registration forms as; schools, Critical Race Theory, "woke" teachers, Day of Discovery training, and duty to accurate teaching. A parent of a First Robotic Team member, was asked to reserve remarks about the Career Center until the Board received the Celebration of Excellence report concerning the First Robotics Team.

SPECIAL REPORTCELEBRATION OF EXCELLENCE-First Robotics and Cybersecurity –
Volume 42, Report No. 62

John Riedeman, Career Center instructor, and JPEC instructor Clinton Bartholomeow, partners in leading the FIRST Robotics team this past year, presented the results of the team's competitions that led to a trip to Texas for the "World" competition. The following team members spoke about the process, work, friendships, defeats, and many successes they experienced this past year, which culminated with the ultimate trip to the World competition. The Board joined visitors and guests in viewing the robot demonstration.

First Robotic Team members present:

Cole Straka	Columbia Central
Lilly Davis	JPEC
Coleton Darnell	Homeschool
Charlotte Riedeman	Grass Lake
Sara Tippie	Grass Lake
Lily Jesse	Grass Lake
Tianna Mendez	JPEC
Mikayah Neville	JPEC

David Straka, father of Cole Straka, offered heartfelt appreciation for the Board's support of the First Robotics program, saying his son has grown and made lasting connections and friendships throughout the process. It has been a wonderful experience.

Jackson Area Career Center Cybersecurity Instructor Joshua Goodrich introduced one of his students, Karson Durocher, who recently competed in a challenge where he was one of thousands of competitors, but was few of Michigan's finishers with over 20,000 points. Karson demonstrated high level of competency, as evidenced by his finishing placement.

PERSONNEL MATTERS AND RECOMMENDATIONS

The recommended new hires were approved following a motion from Mr. Scott and support from Mrs. Slater.

Yeas) Slater, Goodrich, Scott, Salsbury, Schedeler
Nays) None

Employment: James Moore, May 16, 2022; Bryan Starkey, May 18, 2022; Canyon Raburn, May 16, 2022; Bikash Jha, May 16, 2022; Zakkary Lawrence, May 31, 2022; Austin Childs, August 22, 2022; McKenzie Smoyer, August 22, 2022; and Cassidy Blough, May 23, 2022.

Information concerning several separations of employment was shared: Timothy Casey, July 29, 2022; Kimberly Brownlie, February 15, 2023; Kellison Kohler, April 29, 2022; Delinda Woods, June 30, 2022; Tonya Policht, May 3, 2022; Lisa Dunbar, April 18, 2022.

The Board and administration took the opportunity, with Ms. Woods in attendance, to deeply thank her for her 46-years of dedication and service.

WAGE RATES FOR SUBSTITUTE STAFF – Volume 42, Report No. 63

The administration recommended the Board approve increases in the compensation rates for select substitute positions, effective July 1, 2022, as follows:

<u>Position Title</u>	<u>Rate and Last Date Increased</u>	<u>07/1/22 Recommendation</u>
Substitute Teacher	\$18.00/hour 11/21	\$20.00/hour
	\$19.00/hour after ten (10) continuous days in the same assignment at the lower rate.	\$21.00/hour after ten (10) continuous days in the same assignment at the lower rate.
Substitute Teacher Assistant	\$13.00/hour 11/21	\$14.00/hour
Substitute Custodian	\$14.00/hour 11/21	\$15.00/hour
Substitute Clerical	\$14.00/hour 7/21 (including retirees)	\$15.00/hour
Substitute Bus Attendant	\$13.00/hour 11/21	(no change)
Substitute Bus Driver	\$17.00/hour 11/21	(no change)
Substitute Bus Mechanic	\$25.25/hour 07/19	(no change)
Adult Enrichment Instructor	\$30.00/hour 07/21	(no change)

Mr. Schedeler made the motion to approve the substitute wage rates as presented by administration. Mr. Scott offered support, and the motion carried by roll call.

Yeas) Goodrich, Scott, Salsbury, Schedeler, Slater
Nays) None

PROPOSED RATIFICATION OF LABOR AGREEMENT AMENDMENT
WITH THE JACKSON INTERMEDIATE EDUCATION ASSOCIATION (JIEA) –
Volume 42, Report No. 64

The administration met with the JIEA bargaining team and reached a tentative agreement to adjust the financial terms of the 2021-2023 JIEA agreement beginning July 1, 2022.

It was recommended the Board approve the LOA as given. Mr. Goodrich made the motion to ratify the Letter of Agreement with the JIEA, with Mrs. Slater seconding.

Yeas) Scott, Salisbury, Schedeler, Slater, Goodrich
Nays) None

AMENDMENT OF ADMINISTRATIVE, MANAGERIAL, AND TECHNICAL
PERSONNEL HANDBOOK – Volume 42, Report No. 65

The administration proposed the following, substantive changes to the non-represented employee group:

- Language is added to the Job Posting section to encourage applicants who may not have a specific listed qualification, but who believe they have the knowledge, skills and abilities to perform the essential functions, to apply for the position.
- Language was added to advise staff of the potential opportunity to work remotely and introduce the information relevant to consideration of an employee request to work remotely.
- Definitions are provided for family members associated with taking paid leave for illness.
- Employees are provided some information about initiating a FMLA leave of absence.
- Employees are provided information about initiating a request for leave to accommodate a disability.
- Clarification of the manner in which the paid winter holidays will be scheduled is provided.
- The administration recommends that all new employees be automatically enrolled, for at least the first pay period, in the voluntary retirement savings 403(b) plan when hired.
- The administration recommends a 2.25% increase in the wage and salary schedules for this group.

Reclassification reassignments for technology and finance employees will be presented separately at the June meeting.

Mr. Scott moved to adopt the handbook amendments as reported. Mr. Goodrich supported the motion, which carried by a roll call vote.

Yeas) Salisbury, Schedeler, Slater, Goodrich, Scott
Nays) None

A lengthy discussion took place concerning recruitment and retention, wages, and minimum requirements.

REPORTS FOR ACTION

CONSTRUCTION TRADES SITE HOUSE FOUNDATION – Volume 42, Report No. 66

The current site house is close to being finished, and the plan is to sell it this fall following the same guidelines as prior site houses. This spring, the lot for the next site house was prepared for construction. It is time to have the foundation poured so the incoming second-year students will have a site to begin framing when they return in late August.

Eight concrete fabricators were contacted regarding the foundation work, and three Michigan companies provided quotes as follows:

Dysert Concrete	\$50,500.00
Portland Poured Walls	\$34,237.00
Cook Foundation & Flatwork	\$33,682.00

All three seemed to have a clear understanding of the work necessary and were deemed responsible quotes. Cook Foundation & Flatwork was the lowest responsible bidder. The administration recommended the foundation work for the next Career Center Construction Program Site House be awarded to Cook Foundation & Flatwork at a total cost of \$33,682.00.

Mr. Goodrich made the motion to authorize the contract with Cook Foundation & Flatwork at a total cost of \$33,682. Mrs. Slater supported and the motion carried.

- Yeas) Schedeler, Slater, Goodrich, Scott, Salsbury
- Nays) None

Mr. Auwers informed the Board, the owner/operator of the Cook Foundation & Flatwork company is a former graduate of the Career Center Construction Trades program and was eager to do the foundation work, not only as a thriving young business entrepreneur, but also as a demonstration to current students of his Career Center trades education success.

2022-23 COMPUTER SYSTEM PURCHASES – Volume 42, Report No. 67

JCISD compares competitive bid pricing from multiple sources including statewide and national bids. The recommended purchases are from the REMC Competitive bid program in compliance with our Board and State purchasing policies.

JACC	Model	Vendor	Quantity	Unit Cost	Total
14" Laptop	Dell 3420	Presidio	198	\$580.50	\$114,939
Chromebook	Dell 3100	People Driven	160	\$247.30	\$39,568

JACC Subtotal \$154,507

Special Ed	Model	Vendor	Quantity	Unit Cost	Total
14" Laptop	Dell 3420	Presidio	100	\$580.50	\$58,050

Special Ed Subtotal \$58,050

General Fund	Model	Vendor	Quantity	Unit Cost	Total
14" Laptop	Dell 3420	Presidio	10	\$580.50	\$5,805
13" Laptop	MacBook Pro	Apple	2	\$1,348	\$2,696
Desktop	Dell Opti3090	Presidio	10	\$480.50	\$4,805

General Fund Subtotal \$13,306

It was recommended the Board approve the purchase of computers listed above at a total cost of \$225,863 using lowest cost pricing attained through the statewide REMC Association competitive bid. The purchases will be awarded to the REMC approved vendor for each of the listed devices.

Mr. Schedeler made the motion to authorize the purchases as presented with Mrs. Slater supporting.

Yeas) Slater, Goodrich, Scott, Salsbury, Schedeler

Nays) None

PARKING LOT MAINTENANCE SERVICE ON NORTH & SOUTH CAMPUSES –

Volume 42, Report No. 68

A combination of factors has made it challenging to obtain multiple quotes from well qualified suppliers that all remain valid with firm pricing at the same time. These factors include supply chain issues, the ongoing labor shortage, and inflation particularly related to petroleum-based products. Currently the administration has two valid quotes, with a third company indicating they are interested in quoting the job:

Farell Executive Sealcoating: \$67,200*

Tomco Asphalt: \$145,410**

K&B Asphalt Sealcoating: No quote received (as of yet)

* Quote was confirmed on Thursday, May 12th

** Reserves the right to increase pricing prior to service based on material cost increases

In order to avoid an ongoing cycle of updating quotes, the administration requested Board approval to hire a company to provide asphalt crack filling and sealcoating services for both the North Campus and the South Campus at a cost not to exceed \$67,200 (the current low bid). Services are to be comparable to those represented by the two existing quotes.

Mr. Scott made the motion to authorize spending not to exceed \$67,000 under the terms set forth in the report by the administration. Mr. Goodrich supported and motion carried by a roll call vote.

Yeas) Goodrich, Scott, Salsbury, Schedeler, Slater

Nays) None

REPORTS FOR INFORMATION

JCISD GUIDING PRINCIPLES UPDATE: EQUITY – Volume 42, Report No. 69

JCISD Human Resources Diversity, Equity, and Inclusion Officer Marcus Gill spoke to the Board about the work having been done this past year concerning the District’s guiding principle of equity. The focus of Mr. Gill’s work has been on hiring and recruitment, JACC student recruitment, teacher professional development, and community connections.

JacksonREADS SUCCESS – Volume 42, Report No. 70

On May 7, 2022, more than 2000 people came to Ella Sharp Museum, when approximately 1000 bags of high-quality books (with 10 books in each bag) were given to children from birth to 5th grade. Four (4) nationally-known authors presented and read parts of their books to participants, then met one on one to sign books and engage with youth and adults to grow a love of books and reading. JacksonREADS also integrated literacy with STEM meaningful activities.

The event was the vision and work of the Executive Planning Committee: Sandy White, Maeghan McCormick, Kelly Sheppard, Bridget Griffith, Maureen Keene, and Tovah Sheldon; and incredible partners including, but not limited to, the Ella Sharp Museum, Great Start Collaborative, Jackson YMCA, and Jackson District Library. It took over 40 volunteers from the ISD organization (and many from our local districts/schools) to make the day work, but it was a tremendous success.

PURCHASE OF JACC AGRISCIENCE LIVESTOCK TRAILER –

Volume 42, Report No. 71

After researching availability and obtaining multiple quotes, Farrell Livestock Trailers, from Oklahoma was chosen to supply a new livestock trailer; 19 ft. all-aluminum 8-pin trailer for \$21,500 that could be band delivered in 2022. Since this was being manufactured for the ISD, the instructor decided it was also appropriate to insulate the roof. With a delivery fee, the total price was \$24,150. Proper procedures and internal approvals were obtained for a purchase of this dollar value, and since the total was under the state threshold, Board approval was not required according to district policy. The breakdown of the purchase price was as follows:

Trailer	\$21,500.00
Insulation	\$1,000.00
Delivery Fee	<u>\$1,650.00</u>
TOTAL	\$24,150.00

Based upon ongoing supply-chain issues, the price of aluminum, insulation, and delivery charges have all increased. The district was recently notified the trailer is ready for delivery, but the total price has increased to \$32,329.65, as follows:

Trailer	\$28,900.00
Insulation	\$1,600.00
Delivery Fee	<u>\$1,829.65</u>
TOTAL	\$32,329.65

This new total cost is now above the state competitive bid threshold; however, the commitment has already been made to the vendor, and the trailer is in the process of being delivered. The administration wanted to make the Board aware of the purchase since, as a result of supply-chain issues and inflation factors, the final purchase price will now exceed the state threshold, which according to district policy, would normally require Board approval.

Mr. Goodrich expressed concern, stating if he were being asked to approve the purchase, he would not be in favor. The rate of increase is too steep, even when explained by inflation and supply chain.

INTRODUCTION OF OTHER MATTERS

President Salsbury took a moment to say to the remaining staff and visitors, he is confident in his knowledge that JCISD decisions are driven by the guiding principles and values, with kid's success and well-being always at the core. Regardless of the distractions around education, those that are in education see, know, and do what it takes for all kids, every time. Tonight's Celebration of Excellence was well timed as a reminder, that great things are still happening in spite of the many challenges over the past few years with the pandemic and politics. It was a joy to have the students, parents, and teachers back in the Boardroom.

The Board and Superintendent will meet in a closed session on June 7, 2022, for the purpose of conducting the annual superintendent evaluation. A report of the conclusion will be presented by the President at the June 21st meeting.

Mr. Oxley worked with Board members to identify July 14, 2022, 5 p.m., at the Kratz Center, as the date and time of a special meeting for the purpose of a workshop to draft Board goals.

Some discussion took place with reordering the agenda for future meetings when special reports are included.

ADJOURNMENT

A unanimous voice vote adjourned the meeting at 7:54 p.m. following a motion by Mr. Scott and second from Mrs. Slater.

REPORTS

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting –June 21, 2022
Volume 42, Report No. 72

PERSONNEL MATTERS AND RECOMMENDATIONS

A. EMPLOYMENT – FOR ACTION

1. Administrative, Managerial & Technical Staff

- a. Kathleen Schaefer 06/29/2022
Early Childhood Administrative and Data Support Specialist
Learning Services

Ms. Kathleen Schaefer is being hired as an Early Childhood Administrative and Data Support Specialist for the Learning Services Department, effective June 29, 2022. This vacancy was posted because Ms. Kelly Friedland, the incumbent, is on a long term leave of absence and is not expected to return to work. Ms. Schaefer will be placed within the technical/operational salary schedule, consistent with her experience.

- b. Felicia Thornton 08/01/2022
General Education Social Worker/CSES
Learning Services

Ms. Felicia Thornton is being hired as a General Education Social Worker/Community School Engagement Specialist for the Learning Services Department, effective August 1, 2022. This is a new FTE for the 2022-2023 school year. Ms. Thornton will be placed within the administrator/coordinator salary schedule, consistent with her experience.

- c. Frances Adams 08/01/2022
General Education Social Worker/CSES
Learning Services

Ms. Frances Adams is being hired as a General Education Social Worker/Community School Engagement Specialist for the Learning Services Department, effective August 1, 2022. This is a new FTE for the 2022-2023 school year. Ms. Adams will be placed within the administrator/coordinator salary schedule, consistent with her experience.

- d. Holly Nelson 08/01/2022
Early Literacy Coach/Coordinator
Learning Services

Ms. Holly Nelson is being hired as an Early Literacy Coach/Coordinator for the Learning Services Department, effective August 1, 2022. This is a new FTE for the

2022-2023 school year. Ms. Nelson will be placed within the administrator/coordinator salary schedule, consistent with her experience.

- e. Amy Reynolds 08/01/2022
Early Literacy Coach/Coordinator
Learning Services

Ms. Amy Reynolds is being hired as an Early Literacy Coach/Coordinator for the Learning Services Department, effective August 1, 2022. This is a new FTE for the 2022-2023 school year. Ms. Reynolds will be placed within the administrator/coordinator salary schedule, consistent with her experience.

2. Certified Staff

- a. Rebekah Kanser 08/18/2022
Occupational Therapist
Special Education

Ms. Rebekah Kanser is being hired as an Occupational Therapist for the Special Education Department, effective August 18, 2022. This vacancy resulted from the retirement of Ms. Jill Petersen. Ms. Kanser will be placed within the certified JIEA salary schedule, consistent with her experience.

- b. Traci Savoie 08/18/2022
Occupational Therapist
Special Education

Ms. Traci Savoie is being hired as an Occupational Therapist for the Special Education Department, effective August 18, 2022. This vacancy resulted from the retirement of Ms. Rose Lindo Gleed. Ms. Savoie will be placed within the certified JIEA salary schedule, consistent with her experience.

- c. Gretchen Tello 08/18/2022
Occupational Therapist
Special Education

Ms. Gretchen Tello is being hired as an Occupational Therapist for the Special Education Department, effective August 18, 2022. This is a new certified position, which replaces the Physical Therapy Assistant position formerly held by Ms. Marcia Myers, who retired. Ms. Tello will be placed within the certified JIEA salary schedule, consistent with her experience.

- d. Justine Luke 08/18/2022
Physical Therapist
Special Education

Ms. Justine Luke is being hired as a Physical Therapist for the Special Education Department, effective August 18, 2022. This vacancy resulted from the retirement of Ms. Denise Bjorklund. Ms. Luke will be placed within the certified JIEA salary schedule, consistent with her experience.

- e. Kevin Smith, II 08/18/2022
Teacher
Special Education

Mr. Kevin Smith, II is being hired as a Teacher for the Special Education Department, effective August 18, 2022. This vacancy resulted from the resignation of Ms. Jacqueline Barrett-King. Mr. Smith will be placed within the certified JIEA salary schedule, consistent with his experience

3. Non-Certified Staff

- a. Richard Woods 06/14/2022
Teacher Assistant
Special Education

Mr. Richard Woods is being hired as a Teacher Assistant for the Special Education Department, effective June 14, 2022. This is a new FTE for the 2022-2023 school year, however, Mr. Woods will also be working the summer program. Mr. Woods will be placed within the teacher assistant salary schedule, consistent with his experience.

- b. Lidija Fremeau 08/18/2022
Teacher Assistant
Special Education

Ms. Lidija Fremeau is being hired as a Teacher Assistant for the Special Education Department, effective August 18, 2022. This vacancy resulted from the retirement of Ms. Sandra Lake. Ms. Fremeau will be placed within the teacher assistant salary schedule, consistent with her experience.

- c. Brenda Owen 06/01/2022
Teacher Assistant-LPN
Special Education

Ms. Brenda Owen was hired as a Teacher Assistant-LPN for the Special Education Department, effective June 1, 2022. This vacancy resulted from the resignation of Ms. Justine Petry. Ms. Owen will be placed within the teacher assistant salary schedule, consistent with her experience.

- d. Vernell Taylor 06/01/2022
Teacher Assistant-LPN
Special Education

Ms. Vernell Taylor was hired as a Teacher Assistant-LPN for the Special Education Department, effective June 1, 2022. This vacancy resulted from the unfortunate death of Ms. Lori Jordan. Ms. Taylor will be placed within the teacher assistant salary schedule, consistent with her experience.

- e. Isaac Bodman 08/18/2022
Teacher Assistant
Special Education

Mr. Isaac Bodman is being hired as a Teacher Assistant for the Special Education Department, effective August 18, 2022. A new Teacher Consultant position was added during the 21-22 school year, and after two internal assignment changes, a Teacher Assistant position was left to be filled. Mr. Bodman will be placed within the teacher assistant salary schedule, consistent with his experience.

- f. Benjamin Roe 08/18/2022
Teacher Assistant
Special Education

Mr. Benjamin Roe is being hired as a Teacher Assistant for the Special Education Department, effective August 18, 2022. This vacancy resulted from the retirement of Ms. Jacqueline Pickett. Mr. Roe will be placed within the teacher assistant salary schedule, consistent with his experience.

4. Adult Career Enrichment

- a. Tracy Stump 06/22/2022
Part-Time Instructor–Medical Billing & Coding
Adult Career Enrichment

Ms. Tracy Stump is being hired as a Part-Time Instructor-Medical Billing and Coding for the Adult Career Enrichment Program at the Jackson Area Career Center, effective June 22, 2022. This vacancy resulted from the resignations of Ms. Lisa Dunbar. Ms. Stump will be paid the standard hourly rate for Adult and Career Enrichment Instructors.

B. SEPARATION OF EMPLOYMENT – FOR INFORMATION

1. Administrative, Managerial & Technical Staff

- a. Jennifer Green 06/01/2022
IT Systems Support
Technology

Ms. Jennifer Green provided notice of her resignation from her IT Systems Support position for the Technology Department, effective June 1, 2022, which was accepted by the Superintendent on behalf of the Board on May 17, 2022. Ms. Green started employment with us on July 22, 2010. The administration has posted this vacancy.

2. Certified

- a. Brittany Carpenter 06/10/2022
School Social Worker/CSES
Special Education

Ms. Brittany Carpenter provided notice of her resignation from her School Social Worker/CSES position for the Special Education Department, effective June 10, 2022, which was accepted by the Superintendent on behalf of the Board on May 31, 2022. Ms. Carpenter started employment with us on August 19, 2019. The administration has posted this vacancy.

- b. Cassandra Feira 06/10/2022
Speech & Language Pathologist
Special Education

Ms. Cassandra Feira provided notice of her resignation from her Speech & Language Pathologist position for the Special Education Department, effective June 10, 2022, which was accepted by the Superintendent on behalf of the Board on June 6, 2022. Ms. Feira started employment with us on August 23, 2021. The administration has posted this vacancy.

- c. Randall Trudell 08/05/2022
Teacher
Special Education

Mr. Randall Trudell provided notice of his resignation from his Teacher position for the Special Education Department, effective August 5, 2022, which was accepted by the Superintendent on behalf of the Board on June 16, 2022. Mr. Trudell started employment with us on August 20, 2018. The administration has posted this vacancy.

3. Non-Certified

- a. Mark Stanaway 06/10/2022
Instructional Assistant - JROTC
Career & Technical Education

Mr. Mark Stanaway provided notice of his resignation from his Instructional Assistant - JROTC position for the Jackson Area Career Center, effective June 10, 2022, which was accepted by the Superintendent on behalf of the Board on May 24, 2022. Mr. Stanaway started employment with us on August 19, 2019. The administration has posted this vacancy.

- b. Christine Bailey 06/10/2022
Teacher Assistant
Special Education

Ms. Christine Bailey provided notice of her resignation from her Teacher Assistant position for the Special Education Department, effective June 10, 2022, which was accepted by the Superintendent on behalf of the Board on June 8, 2022. Ms. Bailey started employment with us on March 17, 2014. The administration has posted this vacancy.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 73

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Merit Pay Resolution 2022-23 and Subsequent Years

Michigan law requires school boards to establish a method of compensation for its teachers and instructional administrators that includes job performance and job accomplishments as a significant factor; and

WHEREAS, the Board has approved the use of evaluation tools for its teachers and administrators that effectively evaluate job performance and job accomplishments, consistent with state law and the Board's policy; and

WHEREAS, the Board has determined that teachers and instructional administrators who are rated as "highly effective" on their annual evaluations merit additional compensation;

NOW THEREFORE BE IT RESOLVED, that teachers and instructional administrators who are rated as "highly effective" for job performance and job accomplishments during 2022-23 shall be paid a performance incentive stipend of \$100.00 during or about June 2023; and,

BE IT FURTHER RESOLVED, that teachers and instructional administrators who are rated as "highly effective" for job performance and job accomplishments in subsequent academic years shall be paid a performance incentive stipend of \$100.00 during or about June of the applicable school year unless the Board takes action to prospectively change or discontinue this additional compensation for highly effective evaluation ratings.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting –June 21, 2022
Volume 42, Report No. 74

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Amendment of Administrative, Managerial and Technical Personnel Handbook Salary Classification Schedules and Voluntary Retirement Savings Match

The Board approved the changes to the Administrative, Managerial and Technical Personnel Handbook on May 17, 2022, including an increased salary schedule. At that time the administration advised that several position reclassifications would be recommended, but that its reviews were not completed for some of the positions. The administration advised it would make recommendations for changes within the Administrative/Coordinator and Technical/Operational salary classification schedules at the June 21, 2022 meeting for Board action. Those schedules, with the recommended changes, are attached. The list includes recommended upgrades, title changes, new classifications created in the past year, and elimination of position titles no longer used (and not expected to be used in the future). An adjustment is also requested to increase the top of the salary range for Administrative/Coordinator Level 1 an additional two percent beginning July 1, 2022.

The administration is also proposing a \$1000 increase in the employer's match for employee contributions to the voluntary retirement savings plan, effective July 1, 2022. That will increase the match from \$2000 to \$3000 per fiscal year.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 75

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Proposed Ratification of Labor Agreement with the Transportation Staff

Tentative agreement on a successor labor agreement, to be effective July 1, 2022, was reached between the Board's bargaining team and the team representing the Transportation Staff on June 2, 2022.

The Transportation Staff bargaining unit ratified the tentative agreement.

A confidential summary of the terms of the tentative agreement will be provided in an email to Board members no later than Friday, June 17, and the administration is prepared to meet with the Board in closed session to review the terms of the tentative agreement, should the Board wish to do so. Appropriate notification of the closed session for consideration of collective bargaining-related topic is listed elsewhere on the agenda for the June 21 Board of Education meeting agenda.

The administration recommends the Board ratify the tentative agreement with Transportation Staff at the June 21 meeting.

The Board's representatives for negotiations with the Transportation Staff were Maureen Keene, Assistant Superintendent and Director of Special Education; Greg Bowsher, Transportation Supervisor; Amy Rogers, Principal of Torrant and Kit Young Centers; Susan Robinson, Payroll/Accounts Receivable Accountant; and Catherine Brechtelsbauer, Director of Human Resources and Legal Services.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 76

PERSONNEL MATTERS AND RECOMMENDATIONS

Subject: Superintendent Evaluation and Contract Extension

The Board President will provide a summary of the Superintendent's evaluation for the 2021-22 school year.

Also, a recommendation will be considered to extend the superintendent's current contract for one more year with the following changes:

- 2.25% base salary increase
- 2% step increase
- Additional \$1000/year in retirement savings
- Additional \$100/month in car allowance
- Additional \$1000/year in reimbursement for miscellaneous expenses

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 77

FOR ACTION

Subject: Marshall Plan Grant Update/Approval

The Jackson County Talent Consortium (JCTC) was awarded a \$500,000 grant from the State of Michigan in 2019. The JCISD was the fiduciary for this grant, and the partners in the JCTC included the following:

- Jackson Area Manufacturers Association (JAMA) / Academy for Manufacturing Careers (AMC)
- Jackson County Cradle to Career Network
- The Enterprise Group of Jackson
- Jackson County School Districts
- Jackson Area Chamber of Commerce
- Michigan Works Southeast
- College and Career Access Center
- Jackson College

The purpose of the grant was to create a PACT (Personal Management, Adaptability, Communication, Teamwork and Collaboration) Credentialing System for students, provide teacher training on career readiness activities, and develop a talent hub website. While much work was accomplished toward these ends prior to COVID, much of the work also stalled during the pandemic. As we emerge from the pandemic, the talent consortium is again moving forward with implementation of the grant.

This evening, Cari Bushinski, Northwest Community Schools Director of Curriculum and chairperson of the JCTC, will be present to discuss the Marshall Plan grant activities moving forward. Because the JCISD is the fiduciary for this grant, administration is also asking for approval to contract with Agile Growth Shop over the next 12 months to continue development of the talent hub website at a rate of \$3250/month. Agile Growth Shop is a small business located in the Lean Rocket Lab in downtown Jackson. Agile Growth Shop began this work prior to the pandemic; therefore, it is a single source vendor request. This expense will be charged to the State approved Marshall Plan Grant budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 78

FOR ACTION

Subject: Windows Mobile Device Management Solution

Increased security requirements have created a need for the Technology Consortium to have a Mobile Device Management (MDM) product to manage settings and deploy software to the Consortium fleet of devices that run on the Microsoft Windows operating system. This consists of just under 7,000 devices.

Figure 1: Magic Quadrant for Unified Endpoint Management Tools



Source: Gartner (August 2021)

The consortium already has similar management systems in place for Chrome OS and Apple devices (iOS, iPadOS, tvOS, Mac OS) but those systems are specific to those types of operating systems. A number of the market leading products were reviewed for fitness of purpose and completeness of product.

Cost comparison:

Product	Price Per Year	Per	Annual Cost
Citrix Unified Endpoint Management	\$30	Device	\$207,510
Hexnode	\$36	Device	\$249,012
IBM Maas 360 Essentials	\$12	Device	\$84,000
Microsoft Intune (Microsoft 365 A3)	\$56.27	User	\$198,576
VMware Workspace One	\$27.75	Device	\$191,946

We are recommending the purchase of a subscription to Microsoft 365 A3, which includes Microsoft's MDM named Intune. We understand this is not the lowest cost solution. However this is currently the best solution to meet our district's larger needs. In addition to the MDM, this subscription will also provide districts with Windows client licensing for their windows devices, Microsoft Office licensing, and Minecraft licensing which make it a better value compared to the other solutions. At this time, we had to rule out the low cost IBM Maas 360 Essentials solution because according to their sales engineer, they currently do not have a mechanism for managing shared devices found in computer labs and drop in locations.

Estimated Per District Annual Cost of M365 A3:

District	Users	Annual
Columbia	177	\$9,959.79
Concord	89	\$5,008.03
Da Vinci	72	\$4,051.44
East Jackson	117	\$6,583.59
Grass Lake	130	\$7,315.10
Hanover-Horton	118	\$6,639.86
Jackson ISD	556	\$31,286.12
Jackson Public	518	\$29,147.86
Michigan Center	131	\$7,371.37
Napoleon	120	\$6,752.40
Northwest	370	\$20,819.90
Springport	119	\$6,696.13
Vandercook Lake	105	\$5,908.35
Western	329	\$18,512.83

District	Users	Annual
Camden-Frontier	67	\$3,770.09
Hillsdale Community	176	\$9,903.52
Hillsdale ISD	130	\$7,315.10
Hillsdale Prep	12	\$675.24
North Adam	63	\$3,545.01
Pittsford	46	\$2,588.42
Waldron	41	\$2,307.07
Will Carleton	43	\$2,419.61

It is recommended the Board approves the purchase of a subscription to Microsoft 365 A3 through the REMC Software and Digital Services 2021 to 2024 contract using the competitive bid pricing attained through the REMC \$AVE purchasing agreement in the amount of \$198,576. This cost will recur annually and be invoiced back to our member LEA districts on a per staff user basis.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 79

FOR ACTION

Subject: Data Center Server Replacements

The Technology Consortium primary datacenter consists of 200+ virtual servers spread across six physical servers. The physical servers were purchased in 2017 with an expected life cycle of 4-5 years.

Our replacement evaluation included looking at current hardware utilization to determine our current and predicted future needs and then comparing the costs of onsite physical servers versus leveraging cloud computing. Due to current market conditions, cloud hosting our server environment remains cost-prohibitive coming in at approximately four to five times the rate of the physical onsite servers. Our evaluation concluded that we can reduce our onsite hardware to five physical servers to meet our current needs and leave room for future growth.

Competitive pricing was sought for Dell and Cisco physical servers (we are a Dell and Cisco hardware environment) on comparable models by hardware specifications including installation services and three year four hour response service agreements. JCISD compares competitive bid pricing from multiple sources including statewide and national bids.

Cost comparison:

Dell	\$135,283.85
Cisco	\$201,425.30

It is recommended the Board approves the purchase of five Dell physical servers through People Driven Solutions using the competitive bid pricing attained through the Midwest Higher Education Compact ([MHEC](#)) purchasing agreement in the amount of \$135,283.85. Funding will come from the Technology Consortium operating budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 80

FOR ACTION

Subject: 2022FY Budget Amendment

The Board will be asked to approve a Budget Amendment for the 2022FY at the Board meeting scheduled for June 21, 2022. The 2022FY Budget Amendment is intended to adjust the district's budget for the current fiscal year to reflect the latest expected outcome for each major operating fund. As has been noted in the monthly financial report each of the past several months, several favorable variances to budget were becoming apparent. Specifically:

- Local property tax revenue came in slightly favorable to budget
- There were a few categoricals included in state aid that were not expected back in June of 2021 and therefore not budgeted
- Open positions as a result of turnover and / or challenges in hiring resulted in favorable personnel costs relative to budget (both in compensation and benefits)
- Expenditures for supplies, equipment, purchased services and other miscellaneous spending were running slightly favorable to budget in all funds

For this budget amendment, YTD results through May 2022 were compared to the same YTD period for the past three years. Then the actual results for those prior three years were compared against the remaining budget for FY2022. This analysis, combined with any specific knowledge of revenue or expenditures by line item for this year, guided the proposed adjustments. The ending fund balance at 6/30/22 for each of the district's three major operating funds is projected to be within that fund's target range established by the Board.

Budget summary sheets are being provided to lay out the proposed final Budget Amendment for the 2022FY for each of the district's three major operating funds, plus the Capital Projects Fund. A single page overview showing the district's three major operating funds is also provided. It should be noted that the projected ending position for each fund is assumed to be the beginning position for that fund in the 2023FY budget that the Board will also be asked to consider at the June 21, 2022 Board meeting.

Proposed Budget Amendment for the
 Fiscal Year ending June 30, 2022
 2021-22 MAJOR FUND OVERVIEW

	<u>GENERAL</u>	<u>SPECIAL ED</u>	<u>CTE</u>	<u>COMBINED</u>
	-	-	-	-
	(\$000)			
Local Revenue	6,471	34,311	11,214	51,996
State Sources	9,776	19,995	2,339	32,110
Federal Sources	590	7,037	326	7,953
Internal Transfers In	<u>3,550</u>	<u>150</u>	<u>25</u>	<u>3,725</u>
TOTAL ALL SOURCES	20,387	61,493	13,904	95,784
Instruction/Basic Programs	63	-	-	63
Adult & Continuing Education	-	-	-	-
Added Needs	62	16,430	6,780	23,272
Pupil Support	781	19,360	1,026	21,167
Instruction Support	3,635	3,557	71	7,263
General Administration	520	47	-	567
School Administration	36	382	783	1,201
Business Services	2,534	120	42	2,696
Operation & Maintenance	564	1,273	862	2,699
Transportation	-	4,485	27	4,512
Central Services	6,676	280	378	7,334
Community Services	319	353	223	895
Transfers Out	<u>5,677</u>	<u>15,174</u>	<u>3,558</u>	<u>24,409</u>
TOTAL ALL USES	20,867	61,461	13,750	96,078
SURPLUS/(DEFICIT)	(480)	32	154	(294)
Beginning Fund Balance	4,584	3,491	3,199	11,274
ENDING FUND BALANCE -- \$	4,104	3,523	3,353	10,980
-- %	19.7%	5.7%	24.4%	11.4%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget Amendment for the
Fiscal Year ending June 30, 2022
GENERAL EDUCATION FUND

	2022 Budget Adopted	Proposed Budget Amendment (\$000)	2022 FY Amended Budget
	- - -	- - -	- - -
Local Revenue	6,319	152	6,471
State Sources	9,076	700	9,776
Federal Sources	407	183	590
Internal Transfers In	3,550	-	3,550
TOTAL ALL SOURCES	19,352	1,035	20,387
Instruction/Basic Programs	33	30	63
Adult & Continuing Education	-	-	-
Added Needs	111	(49)	62
Pupil Support	915	(134)	781
Instruction Support	3,714	(79)	3,635
General Administration	543	(23)	520
School Administration	-	36	36
Business Services	2,560	(26)	2,534
Operation & Maintenance	599	(35)	564
Transportation	10	(10)	-
Central Services	6,685	(9)	6,676
Community Services	475	(156)	319
Transfers Out	4,517	1,160	5,677
TOTAL ALL USES	20,162	705	20,867
SURPLUS/(DEFICIT)	(810)	330	(480)
Beginning Fund Balance	4,584	-	4,584
ENDING FUND BALANCE -- \$	3,774	330	4,104
-- %	18.7%		19.7%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget Amendment for the
Fiscal Year ending June 30, 2022
SPECIAL EDUCATION FUND

	2022 Budget Adopted	Proposed Budget Amendment	2022 FY Amended Budget
	-	(\$000)	-
Local Revenue	33,891	420	34,311
State Sources	18,259	1,736	19,995
Federal Sources	6,960	77	7,037
Internal Transfers In	150	-	150
TOTAL ALL SOURCES	59,260	2,233	61,493
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	16,246	184	16,430
Pupil Support	19,600	(240)	19,360
Instruction Support	2,880	677	3,557
General Administration	580	(533)	47
School Administration	423	(41)	382
Business Services	224	(104)	120
Operation & Maintenance	1,453	(180)	1,273
Transportation	4,433	52	4,485
Central Services	267	13	280
Community Services	347	6	353
Transfers Out	13,607	1,567	15,174
TOTAL ALL USES	60,060	1,401	61,461
SURPLUS/(DEFICIT)	(800)	832	32
Beginning Fund Balance	3,491	-	3,491
ENDING FUND BALANCE -- \$	2,691	832	3,523
-- %	4.5%		5.7%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget Amendment for the
Fiscal Year ending June 30, 2022
VOCATIONAL EDUCATION FUND

	2022 Budget Adopted	Proposed Budget Amendment	2022 FY Amended Budget
	- - -	(\$000) - - -	-
Local Revenue	10,958	256	11,214
State Sources	2,219	120	2,339
Federal Sources	286	40	326
Internal Transfers In	38	(13)	25
TOTAL ALL SOURCES	13,501	403	13,904
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	7,464	(684)	6,780
Pupil Support	1,072	(46)	1,026
Instruction Support	180	(109)	71
General Administration	-	-	-
School Administration	721	62	783
Business Services	79	(37)	42
Operation & Maintenance	1,047	(185)	862
Transportation	39	(12)	27
Central Services	385	(7)	378
Community Services	269	(46)	223
Transfers Out	2,258	1,300	3,558
TOTAL ALL USES	13,514	236	13,750
SURPLUS/(DEFICIT)	(13)	167	154
Beginning Fund Balance	3,199	-	3,199
ENDING FUND BALANCE -- \$	3,186	167	3,353
-- %	23.6%		24.4%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget Amendment for the				
Fiscal Year ending June 30, 2022				
CAPITAL PROJECTS FUND				
			Proposed	2022 FY
		2022 Budget	Budget	Amended
		<u>Adopted</u>	<u>Amendment</u>	<u>Budget</u>
		- - -	(\$000)	- - -
Transfers in from Gen Ed		-	500	500
Transfers in from Spec Ed		-	1,200	1,200
Transfers in from Voc Ed		-	1,300	1,300
Local Revenue		-	-	-
TOTAL ALL SOURCES		-	3,000	3,000
Supporting Services				
Interest				
Capital Improvements		-	200	200
TOTAL ALL USES		-	200	200
SURPLUS/(DEFICIT)		-	2,800	2,800
Beginning Fund Balance		19,123		19,123
ENDING FUND BALANCE -- \$		19,123	2,800	21,923

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget Amendment for the				
Fiscal Year ending June 30, 2022				
CAPITAL PROJECTS -CENTRAL CAMPUS - FUND				
		2022 Budget	Proposed	2022 FY
		<u>Adopted</u>	<u>Budget</u>	<u>Amended</u>
			<u>Amendment</u>	<u>Budget</u>
		- - -	(\$000)	- - -
Proceeds from Issuance of bonds		-	-	-
Proceeds from Grants		-	6,377	6,377
Transfers in from Gen Ed		-	-	-
Transfers in from Spec Ed		-	-	-
Transfers in from Voc Ed		-	-	-
Local Revenue		-	8	8
TOTAL ALL SOURCES		-	6,385	6,385
Supporting Services				
Interest				
Capital Improvements		6,050	1,298	7,348
TOTAL ALL USES		6,050	1,298	7,348
SURPLUS/(DEFICIT)		(6,050)	5,087	(963)
Beginning Fund Balance		7,053		7,053
ENDING FUND BALANCE -- \$		1,003	5,087	6,090

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 81

FOR ACTION

Subject: 2023FY General Appropriations Resolution

At the June 21st meeting, the Board will be asked to approve the district's operating Budget for the 2023FY. The Budget must be officially adopted by means of approving a General Appropriations Resolution at a public hearing in accordance with Michigan Public Act 621 of 1978 which requires Michigan public school districts to adopt a budget prior to the beginning of the fiscal year.

The 2023 FY Budget development process followed a fairly typical timeline. The Preliminary Budget was presented to the Board in April and, once approved, then reviewed with the county-wide Superintendents. It was then sent to the Boards of local school districts for review during May. All local districts responded with a vote of support for the ISD's Preliminary Budget, and there were no questions or additional comments. Now, in June, it is recommended the JCISD's updated 2023FY Budget be officially approved by the JCISD Board of Education by means of adopting a General Appropriations Resolution.

Many minor adjustments have been made since the Board approved the district's Preliminary Budget at its April 19, 2022 meeting, however, no major changes were necessary. The adjustments were made to reflect updated or additional information that is now available, to fine-tune previously made estimates, and to reflect the carry-over impact of the Budget Amendment for the 2022FY. The following list summarizes the most significant updates which are now all included in the proposed 2023FY Budget that will be presented to the Board during the Budget Hearing on June 21, 2022:

- Projected ending fund balances from the final 2022FY Budget Amendment are now used as the beginning balances for the 2023 budget
- District's property tax revenue projection based on actual Taxable Value of property upon which the district is authorized to levy mills for the 2022 tax year (which provides revenue for the district's 2023 FY)
 - **It is recommended the Board approve levying the full 8.7159 mills the district is authorized to levy in the 2022 tax year as follows:**
 - General Fund Allocated mills: 0.3404
 - Special Ed Charter mills: 4.7027
 - Special Ed voted enhancement mills: 1.5422
 - Vocational Ed Charter mills: 2.1306
 - Reflects final staffing plan for the 2022-23 school year based on fulfilling student driven needs, changes in service requirements, and meeting district goals
 - Salary and benefit estimates for all employees based on latest known information and meeting all contractual obligations
 - Adjusted grants and year-end accruals based on latest available information and projections

- There is still not an approved School Aid Fund Budget approved by the State of Michigan for the 2023FY. Consequently, the administration is making its best estimate of state funding for next year based on the 3 completely independent and quite different budget proposals put forward by the Governor, the State Senate, and the State House.

It is recommended the Board adopt the following General Appropriations Resolution for the 2023 fiscal year:

Resolution by the Board of Education of the Jackson County Intermediate School District

BE IT RESOLVED, that the General Appropriations Resolution shall be the total appropriations of the Jackson County Intermediate School District for the fiscal year 2023. Resolution to make appropriations and to provide for the disposition of all income received by the Jackson County Intermediate School District for the following funds: General; Special Education; Career and Technical Education; Training Agency Association of Michigan; Public Purpose Trust Funds; Student / School Activity Funds: and Capital Projects.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget for the
Fiscal Year ending June 30, 2023
2022-23 MAJOR FUND OVERVIEW

	<u>GENERAL</u>	<u>SPECIAL ED</u>	<u>CTE</u>	<u>COMBINED</u>
	- -	- -	(\$000)	- -
Local Revenue	6,433	35,516	11,550	53,499
State Sources	10,962	21,771	2,336	35,069
Federal Sources	995	7,172	329	8,496
Internal Transfers In	3,550	150	27	3,727
TOTAL ALL SOURCES	21,940	64,609	14,242	100,791
Instruction/Basic Programs	79	-	-	79
Adult & Continuing Education	-	-	-	-
Added Needs	81	19,337	7,612	27,030
Pupil Support	1,108	20,725	1,111	22,944
Instruction Support	4,532	3,557	85	8,174
General Administration	567	15	-	582
School Administration	-	438	842	1,280
Business Services	2,751	224	79	3,054
Operation & Maintenance	578	1,580	1,081	3,239
Transportation	-	4,879	39	4,918
Central Services	7,120	275	390	7,785
Community Services	417	347	283	1,047
Transfers Out	5,517	14,032	2,258	21,807
TOTAL ALL USES	22,750	65,409	13,780	101,939
SURPLUS/(DEFICIT)	(810)	(800)	462	(1,148)
Beginning Fund Balance	4,104	3,523	3,353	10,980
ENDING FUND BALANCE -- \$	3,294	2,723	3,815	9,832
-- %	14.5%	4.2%	27.7%	9.6%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget for the
Fiscal Year ending June 30, 2023
GENERAL EDUCATION FUND

	2021 <u>AUDITED</u> - - -	2022 <u>Budget</u> (\$000)	2023 <u>PROPOSED</u> - - -
Local Revenue	6,163	6,471	6,433
State Sources	8,580	9,776	10,962
Federal Sources	463	590	995
Internal Transfers In	<u>3,550</u>	<u>3,550</u>	<u>3,550</u>
TOTAL ALL SOURCES	18,756	20,387	21,940
Instruction/Basic Programs	-	63	79
Adult & Continuing Education	-	-	-
Added Needs	57	62	81
Pupil Support	750	781	1,108
Instruction Support	2,985	3,635	4,532
General Administration	487	520	567
School Administration	-	36	-
Business Services	2,334	2,534	2,751
Operation & Maintenance	541	564	578
Transportation	-	-	-
Central Services	6,278	6,676	7,120
Community Services	389	319	417
Transfers Out	<u>5,202</u>	<u>5,677</u>	<u>5,517</u>
TOTAL ALL USES	19,023	20,867	22,750
SURPLUS/(DEFICIT)	(267)	(480)	(810)
Beginning Fund Balance	4,851	4,584	4,104
ENDING FUND BALANCE -- \$	4,584	4,104	3,294
-- %	24.1%	19.7%	14.5%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget for the
Fiscal Year ending June 30, 2023
SPECIAL EDUCATION FUND

	2021 <u>AUDITED</u> - - -	2022 <u>Budget</u> (\$000)	2023 <u>PROPOSED</u> - - -
Local Revenue	33,854	34,311	35,516
State Sources	18,802	19,995	21,771
Federal Sources	6,794	7,037	7,172
Internal Transfers In	150	150	150
TOTAL ALL SOURCES	59,600	61,493	64,609
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	14,409	16,430	19,337
Pupil Support	18,195	19,360	20,725
Instruction Support	2,716	3,557	3,557
General Administration	538	47	15
School Administration	393	382	438
Business Services	116	120	224
Operation & Maintenance	1,101	1,273	1,580
Transportation	3,579	4,485	4,879
Central Services	269	280	275
Community Services	346	353	347
Transfers Out	18,131	15,174	14,032
TOTAL ALL USES	59,793	61,461	65,409
SURPLUS/(DEFICIT)	(193)	32	(800)
Beginning Fund Balance	3,684	3,491	3,523
ENDING FUND BALANCE -- \$	3,491	3,523	2,723
-- %	5.8%	5.7%	4.2%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
Proposed Budget for the
Fiscal Year ending June 30, 2023
VOCATIONAL EDUCATION FUND

	2021 <u>AUDITED</u> - - -	2022 <u>Budget</u> (\$000) - - -	2023 <u>PROPOSED</u> - - -
Local Revenue	10,749	11,214	11,550
State Sources	2,247	2,339	2,336
Federal Sources	283	326	329
Internal Transfers In	38	25	27
TOTAL ALL SOURCES	13,317	13,904	14,242
Instruction/Basic Programs	-	-	-
Adult & Continuing Education	-	-	-
Added Needs	6,456	6,780	7,612
Pupil Support	875	1,026	1,111
Instruction Support	140	71	85
General Administration	-	-	-
School Administration	694	783	842
Business Services	52	42	79
Operation & Maintenance	843	862	1,081
Transportation	10	27	39
Central Services	226	378	390
Community Services	195	223	283
Transfers Out	3,982	3,558	2,258
TOTAL ALL USES	13,473	13,750	13,780
SURPLUS/(DEFICIT)	(156)	154	462
Beginning Fund Balance	3,355	3,199	3,353
ENDING FUND BALANCE -- \$	3,199	3,353	3,815
-- %	23.7%	24.4%	27.7%

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget for the				
Fiscal Year ending June 30, 2023				
TRAINING AGENCY ASSOCIATION OF MICHIGAN (TAAM) FUND				
		2021	2022	2023
		<u>AUDITED</u>	<u>Budget</u>	<u>PROPOSED</u>
		- - -	(\$000)	- - -
Local Revenue		2	4	4
State Sources		<u>65</u>	<u>113</u>	<u>65</u>
TOTAL ALL SOURCES		67	117	69
Transportation		77	65	69
Reimbursement to Districts		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL USES		77	65	69
SURPLUS/(DEFICIT)		(10)	52	0
Beginning Fund Balance		804	794	846
ENDING FUND BALANCE -- \$		794	846	846

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget for the				
Fiscal Year ending June 30, 2023				
CAPITAL PROJECTS FUND				
		2021	2022	2023
		<u>AUDITED</u>	<u>Budget</u>	<u>PROPOSED</u>
		- - -	(\$000)	- - -
Transfers in from Gen Ed		700	500	0
Transfers in from Spec Ed		4,600	1,200	0
Transfers in from Voc Ed		1,750	1,300	0
Local Revenue		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL SOURCES		7,050	3,000	0
Supporting Services				
Interest				
Capital Improvements		<u>595</u>	<u>200</u>	<u>600</u>
TOTAL ALL USES		595	200	600
SURPLUS/(DEFICIT)		6,455	2,800	(600)
Beginning Fund Balance		12,668	19,123	21,923
ENDING FUND BALANCE -- \$		19,123	21,923	21,323

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget for the				
Fiscal Year ending June 30, 2023				
CAPITAL PROJECTS -CENTRAL CAMPUS - FUND				
		2021	2022	2023
		<u>AUDITED</u>	<u>Budget</u>	<u>PROPOSED</u>
		-	(\$000)	-
Proceeds from Issuance of bonds		7,213	-	-
Proceeds from Grants		-	6,377	5,037
Transfers in from Gen Ed		-	-	-
Transfers in from Spec Ed		-	-	-
Transfers in from Voc Ed		-	-	-
Local Revenue		-	8	6
TOTAL ALL SOURCES		7,213	6,385	5,043
Issuance Costs		160		
Interest				
Capital Improvements		-	7,348	9,537
TOTAL ALL USES		160	7,348	9,537
SURPLUS/(DEFICIT)		7,053	(963)	(4,494)
Beginning Fund Balance		-	7,053	6,090
ENDING FUND BALANCE -- \$		7,053	6,090	1,596

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget for the				
Fiscal Year ending June 30, 2023				
Public Purpose Trust Funds				
		2021	2022	2023
		<u>AUDITED</u>	<u>Budget</u>	<u>PROPOSED</u>
		- - -	(\$000)	- - -
Local Revenue		0	2	2
State Sources		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL SOURCES		-	2	2
Student Awards		1	2	3
		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL USES		1	2	3
SURPLUS/(DEFICIT)		(1)	-	(1)
Beginning Fund Balance		18	17	17
ENDING FUND BALANCE -- \$		17	17	16

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT				
Proposed Budget for the				
Fiscal Year ending June 30, 2023				
Student/School Activity Funds				
		2021	2022	2023
		<u>AUDITED</u>	<u>Budget</u>	<u>PROPOSED</u>
		- - -	(\$000)	- - -
Local Revenue		1	8	8
State Sources		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL SOURCES		1	8	8
Expenditures		2	8	8
		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ALL USES		2	8	8
SURPLUS/(DEFICIT)		(1)	-	0
Beginning Fund Balance		6	5	5
ENDING FUND BALANCE -- \$		5	5	5

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 82

FOR ACTION

Subject: Furniture Purchase for Central Campus

District administration worked with the Jackson branch of Kentwood Office Furniture to plan and design the office and conference room furniture that will be necessary to furnish phase 1 of the new Central Campus facility. Kentwood Office Furniture (KOF) was selected because they have provided exceptional customer service to the JCISD in the past, the district has been pleased with the furniture purchased from KOF in the past, KOF participates in a purchasing cooperative program that fulfills all state bidding requirements, and KOF staff have the capability to plan and design furniture solutions that work in the spaces we have available.

While Jackson Public Schools left behind a significant amount of furniture when it moved out of Frost School, the vast majority was classroom furniture. There was only a limited amount of office furniture, and most of that was already old, not all matched, and it was not ergonomically friendly.

The new furniture included in this proposed purchase include furnishings for the following areas:

- The main front office, including lobby & reception area, offices, conference rooms, “hoteling” work area for itinerant staff, and employee lunch / break room
- Early Childhood Evaluation office areas and meeting room
- Reading Recovery area including both testing room and observation room
- Library / large meeting room area
- North side office, including lobby & reception area, offices, and conference room

The administration has been working with Kentwood fine tuning the details of this purchase right up until materials for the Board package needed to be compiled. As a result, KOF has not had time to finalize the discounted purchase price for this furniture purchase, including delivery and installation. The total value of the purchase will be well over the state threshold which, according to district policy, requires Board approval. Administration will bring the total purchase price amount to the Board meeting on June 21st. The cost of this purchase was not included in the phase 1 construction cost estimate for the Central Campus project which was approved by the Board in November 2021. This purchase will be paid for using the proceeds from the municipal bond issuance. The administration recommends Board approval of this purchase.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 83

FOR ACTION

Subject: Precision Machining Equipment Purchase

The Career Center Precision Machining/Computer Aided Machining (CAM) Program maintains a classroom shop that includes conventional mills, lathes, grinders, and drill presses. Students learn to program and operate Computer Numerical Controlled (CNC) machines and lathes as well as a Fanuc six-axis robot and three Haas mills. The shop currently includes eight conventional Bridgeport mills. Bridgeport mills have long been an industry standard, and functional knowledge of a Bridgeport mill is considered essential to set a solid foundation in conventional machining. A few of these Bridgeport mills are original to the program, and two of them are worn out and beyond repair. The plan is to replace these two machines with two more modern, state-of-the-art alternatives.

In evaluating what shop equipment is required to properly prepare students for a modern CAM/CNC workplace, the instructor and administration developed a plan to replace the two conventional Bridgeport mills with one knee mill and one CNC mill. It is felt that these two new machines, along with the remaining conventional Bridgeport mills, the Haas mini mills, Fanuc robot, lathes, and other machine tools will provide the right mix of conventional equipment and state-of-the-industry equipment for the near-term future. This mix will help to best prepare students for future careers in manufacturing by providing them exposure to most of the types of equipment they will see on the shop floors of employers.

Because of the specific pieces of equipment selected, and the fact that these equipment manufacturers distribute their equipment through dealers in assigned geographic territories, it was impossible to receive three competitive bids for each type of machine. TRAK bid on providing both machines. Bridgeport bid on providing the knee mill only. The two bidding vendors each have exclusive rights to the Michigan market for the respective equipment manufacturer they represent. Despite the current inflationary situation, the prices quoted are deemed to be fair. Bridgeport has been the industry standard for conventional mills for over 60 years. TRAK has been an industry leader for 40 years in conversational CNC languages, and has been building and supplying machinery to machine shops, CNC makers (including Bridgeport), and vocational schools for decades. Both vendors are deemed reliable.

The bids received can be summarized as follows:

<u>Vendor</u>	<u>Equipment</u>	<u>Price</u>
<u>Knee Mill</u>		
Production Tool Supply	Bridgeport 2-Axis Knee Mill with Controller	\$39,666.79
TRAK Machine Tools	TRAK 2-Axis Knee Mill with Controller	\$29,485.40
<u>CNC Mill</u>		
TRAK Machine Tools	TRAK 3-Axis ProtoTRAK RMX CNC Mill	\$41,583.70

The Administration recommends that the Board award the Precision Machining Equipment purchases to TRAK Machine Tools, for both the Knee Mill and the CNC Mill. The total equipment purchase cost will be \$71,069.10 for the two machines. Funding for this project will come from the CTE capital equipment line included as part of the CTE 2023FY budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 84

FOR ACTION

Subject: JACC Curriculum-Textbook Purchase Recommendation-Programming

Jackson Area Career Center Programming Instructor, Eric Nelson, has reviewed his curriculum and worked with his advisory committee members to incorporate a couple of State approved credentials into the curriculum. Purchasing the recommended curriculum below will allow students the option to work toward certification of Advanced HTML5 & CSS3 Specialist, MTA HTML & CSS Programming, MTA HTMLS Application Development Fundamentals, JavaScript Specialist, and MTA Java Programming.

On-line curriculum being recommended for purchase is JavaScript Specialist Guide and ESL Advanced HTML5 and CSS3 Specialist Student Guide. The cost of this on-line purchase for JavaScript licensing is \$70/student plus \$50/student for live labs. The cost of the on-line licensing purchase for ESL Advanced HTML5 and CSS3 Specialist is \$50/student. Both online curriculums has the approval of the Programming advisory members.

Administration is recommending the purchase of 50 licenses of each item for a total cost of \$9,500. Money has been allocated for this purchase out of the 22/23 school year budget.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 85

FOR ACTION

Subject: Parent / Student Handbooks

Parent/Student handbooks have been updated for the Career Center and Special Education center-based programs.

The handbooks for the Jackson Area Career Center, the Tarrant/Young Centers, the Young Adult Program and East Campus have updates related to staff changes, staff contact information, and program dates, as expected. Each handbook includes updated information related to COVID-19 related health issues, to align with current Michigan Department of Health and Human Services and Jackson County Health Department guidelines. Pesticide and asbestos sections have been updated to reflect recent inspections, schedules for pesticide treatment and the type of products used. There are a couple of updates that were included to explain existing practices at individual programs (e.g., a new section on transportation for East Campus; new sections on job placement and the behavior expectation of truthful participation in investigations for JACC), which are highlighted. The Board will also notice that the JACC mission and vision statements were revised by the School Improvement team. A new or updated statement was added to each of the handbooks to explain how situations that are not addressed in the handbook, specifically, will be addressed by the school administration. Finally, some minor changes were made to clarify and/or to correct minor errors. (Please note that tables of contents will be updated after the Board's review.)

Copies of the updated handbooks for each program, with the substantive changes noted, are included in the Board packets. Administrative staff will be present to answer any questions the Board may have concerning the updated handbooks.

The administration requests the Board take action to approve the JACC, Tarrant/Young, Young Adult Program, and East Campus handbooks for 2022-23 school year.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42, Report No. 86

FOR INFORMATION

Subject: 98b Learning Goals Report

Public Act 48 of 2021 required that districts establish learning goals for the 2021-22 school year. At the end of the 2021-22 school year, the progress toward these goals is to be reported to the board of education and posted to the district's transparency page on their website by the last day of school. The data has been posted and the results of the goals are listed below:

Jackson Area Career Center

Goal #1 - JACC students who are enrolled for the entire year who have not met industry standard minimums through WorkKeys fall or spring assessment need to increase by 30% in meeting the minimum standards.

Of the 847 total students enrolled for the entire school year, 219 students did not meet minimum industry standards when tested in the fall of 2021. Of those 219 students not meeting industry standards in the fall, only 68 students still had not reached industry standards by the spring of 2022. This represents a 68.9% increase in students meeting industry standards from the fall to the spring.

Goal #2 - 100% of JACC students will complete at least four options for a talent portfolio. (2021-22 options include: resume, cover letter, at least one example of a workplace certification, online job application, mock interview by 3rd party, senior exit interview, scholarship award)

94% of JACC students completed at least four options for a talent portfolio in the 21-22 school year.

Special Education IEP Goal Attainment Rubric for Reading and Math 2021-22:

1	Achieved/Maintained	Student has achieved the goal according to the criteria listed in the IEP or student has previously achieved the goal as listed in the IEP and is maintaining that criteria.
2	Progressing as Expected	Student has not yet met the criteria listed in the IEP, however he/she is making progress as expected in order to reach the goal by the end date.
3	Limited/No Progress	Student is not making progress towards the IEP goal, the skill in this goal area is regressing, or progress is very limited and unlikely that the criteria for the goal would be met by the end date based on limited progress. If there is limited/no progress, the IEP team will reconvene to address.

Lyle Torrant Center

Goal #3 - Students in Torrant classrooms will attain 90% of all written IEP goals in reading, as measured by locally developed IEP rubric.

96% of Torrant Students (82/85 students) met their written IEP goals in Reading during the 21-22 school year.

Goal #4 - Students in Torrant classrooms will attain 90% of all written IEP goals in math, as measured by locally developed IEP rubric.

87% of Torrant Students (74/85 students) met their written IEP goals in Math during the 21-22 school year.

Local Based Special Education Classrooms

Goal #5 - Students in Local Based special education classrooms will attain 90% of all written IEP goals in reading, as measured by locally developed IEP rubric.

Goal #6 - Students in Local Based special education classrooms will attain 90% of all written IEP goals in reading, as measured by locally developed IEP rubric.

***Local Based Special Education Programs
Reading/Math IEP Goal Attainment Data***

	<i>EI</i>	<i>ASD</i>	<i>MoCi</i>	<i>MiCi</i>
<i>Reading</i>	(20/20) 100%	(29/29) 100%	(12/12) 100%	(54/60) 90%
<i>Math</i>	(17/17) 100%	(20/21) 95%	(12/12) 100%	(56/60) 93%

Youth Center

Goal #7 - Jackson County Youth Center students enrolled for at least one testing period will demonstrate growth on STAR reading and math assessments.

<i>JCYC Star Assessment Data</i> <i># of Students Who Showed Growth in GE equivalent</i> <i>(Total number possible represents students who were lodged during both pre/post assessment periods. It is also important to note that even if students were at the JCYC for both the pre and post test, they may not have been at JCYC or in school for the duration of time between pre/post tests for JCYC teacher instruction because many students are lodged & released multiple times throughout the school year).</i>	
<i>Reading</i>	<i>(13/18) 72% showed growth</i>
<i>Math</i>	<i>(14/18) 78% showed growth</i>

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – June 21, 2022
Volume 42 , Report No. 87

FOR INFORMATION

Subject: Annual Report on Bullying

JCISD Board Policy states the following:

(i) A procedure for each public school to document any prohibited incident that is reported and a procedure to report all verified incidents of bullying and the resulting consequences, including discipline and referrals, to the board of the school district or intermediate school district or board of directors of the public school academy on an annual basis.

The following information is a compilation of bullying incidents and actions taken in JCISD operated classrooms during the 2021-22 school year. Administration will be present to discuss this information and answer questions.

Tarrant/Young Center

12/9/2021	Physical Aggression	Student showed aggression toward both staff and students, sent home for the remainder of the day.
2/24/2022	Physical Aggression	Student showed aggression toward both staff and students, sent home for the remainder of the day.
3/16/22	Physical Aggression	Student showed aggression toward staff, sent home for the remainder of the day.
5/3/22	Physical Aggression, escalated behavior	Student was excessively grabbing and scratching and attempting to bite students and staff. Student was sent home for the remainder of the day.

Jackson Area Career Center

1/20/22	Physical Aggression – blocked student from getting past in hallway.	Immediate staff redirection. Restorative meeting between parties. 1 Day OSS. Parent and local school contacted.
5/13/22	Verbal Abuse	Restorative meeting between parties. Parents contacted. Weekly check-ins for remainder of school year.

East Campus

9/24/21	Physical Aggression (Elementary)	-Immediate staff redirection -Incident reported to parents -Classroom social skills lessons -SSW follow up
10/27/21	Verbal Bullying (Middle School)	-Bullying noted in IEP and accommodations in place
10/8/21	Verbal Bullying (Elementary)	-Immediate staff redirection -Classroom social skills -SSW follow up
1/10/22	Verbal Bullying (Elementary)	-Immediate staff redirection -Incident reported to parents and Wraparound team -SSW follow up -OSS 1 day
2/9/22	Physical Aggression (Elementary)	-Immediate staff redirection -Incident reported to parents -Discussion in classroom -SSW follow up
2/12/22	Physical Aggression	-Immediate staff redirection -Incident reported to parents -Discussion in the classroom/social skills
2/23/22	Verbal Bullying – Sexual Orientation (HS)	- Immediate staff redirection - Incident reported to parents - SSW follow up/restorative justice - OSS 1 day
3/7/22	Verbal Bullying (High School)	-Immediate staff redirection -Incident reported to parents -SSW follow up -OSS 1 day
4/8/22	Verbal Bullying (Middle School)	-Immediate staff redirection -Incident reported to parents and probation officer -SSW follow up -OSS 1 day
5/4/22	Verbal Bullying (Elementary)	-Immediate staff redirection -Incident reported to parents -Classroom discussion/social skills lesson

5/4/22	Verbal/Physical (Elementary)	-Immediate staff redirection -Classroom discussion/social skills lesson -SSW follow up
5/11/22	Verbal Bullying (physical appearance and cognitive abilities) (Elementary)	-Immediate staff redirection -Classroom discussion/social skills -SSW follow up
5/23/22	Verbal (Elementary)	-Immediate staff redirection -Classroom discussion -Reported to parents
5/31/22	Verbal (Racial) (Elementary)	-Immediate staff redirection -Audience removed from student who was bullying -Reported to parents -SSW follow up