

**JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023 – 5:00 p.m.**

**AGENDA**

- I. OPENING OF MEETING
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES:
  - January 17, 2023 Regular Meeting Minutes.....28
- IV. ACCEPTANCE OF FINANCIAL REPORT
- V. CORRESPONDENCE AND INFORMATION
- VI. VISITOR RECOGNITION AND COMMENT
- VII. PERSONNEL MATTERS AND RECOMMENDATIONS
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    - B. Separation of Employment-For Information
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- X. INTRODUCTION OF OTHER MATTERS
- XI. CLOSED SESSION/Collective Bargaining JIEA
- XII. ADJOURNMENT

**JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT**  
**BOARD of EDUCATION**  
**MEETING and PUBLIC COMMENT PROCEDURES**

Welcome to the Jackson County Intermediate School District Board of Education meeting. The board meets in public for the purpose of conducting the school district's business, but the meeting is not to be considered a public community meeting. It is our policy to provide the public reasonable access to the Board of Education and in order to accomplish this in an orderly, efficient, and effective manner, certain guidelines have been established.

1. The location and dates of all meetings are published in advance, including details on how the public may use a virtual option via a link/or "call-in" number. Zoom ID 893 5470 2747 Passcode 440566
2. **THE BOARD IS NOT RESPONSIBLE FOR ANY TECHNOLOGY OR UNFORESEEN FAILURE THAT MAY PREVENT OR DISRUPT AN INDIVIDUAL FROM REMOTE VIEWING.** Linked or "call-in" persons are not meeting participants. No chat or voice comment features are available to virtual listeners; however, virtual observers may submit written comments in advance of a meeting, via a [jcisd.org](http://jcisd.org) website form. Members of the public who wish to contact Board members outside of Board meetings are encouraged to use the Board member's district email addresses, which are available on the [www.jcisd.org](http://www.jcisd.org) website in the countywide directory.
3. All agendas of the Board of Education include an item identified as "Visitor Recognition and Comment," which takes place in the early part of the meeting.
4. For the purpose of identification in the official meeting minutes, in-person visitors are asked to sign an attendance roster. Anyone wishing to address the Board, or comment on an agenda item, will be required to register a form ahead of the meeting call-to-order. The form will be available at the entrance of the meeting: name, legal address, topic for their remarks, and if applicable, the organization represented.
5. The chairperson may limit the discussion depending on the number of persons wishing to address the Board on a given topic, or on a given night. Duration of individual public comment will not exceed three (3) minutes. All remarks shall be directed to the Board, not to staff or other visitors.
6. The Board of Education reserves the right to establish additional rules or procedures it deems appropriate to a particular item on the agenda, or for a particular Board meeting. Such rules or procedures will be announced at the opening of a board meeting, or prior to the discussion of a specific agenda item.
7. Pursuant to Michigan law, a Board member on active military duty who is unable to participate in the meeting in-person, will be allowed to participate in the meeting remotely when approved by the Board President.

As elected state officials, we believe open communication is of vital importance in maintaining quality services to local school districts. Meeting facilities will generally accommodate access to and participation in Board meetings; however, any person needing an additional accommodation to participate in the meeting should contact the office of the superintendent at 517.768.5200 in advance so a reasonable accommodation can be arranged.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting - January 17, 2023

PROPOSED MINUTES

The regular meeting of the Board of Education of the Jackson County Intermediate School District was held on Tuesday, January 17, 2023. The meeting was held at the Kratz Education Center, 6700 Browns Lake Road, Jackson, Michigan. President David Salsbury called the meeting to order at 5:01 p.m. Board members present were: David Salsbury, President; Erin Slater, Vice President; Douglas Schedeler, Secretary; Douglas Scott, Treasurer; and Blaine Goodrich, Trustee. Board members absent: none.

Meeting with the Board were Kevin Oxley, Superintendent; Catherine Brechtelsbauer, Human Resources and Legal Counsel; and Phyllis Stressman, Administrative Assistant.

STAFF AND VISITORS-List includes those signing in and/or who could be identified:

Sam Avis, Kaci Babineau, Maureen Keene, Katherine Mashio, Tovah Sheldon, Dan Draper, William Soloman, Shannon Degan, Santino Gaitan, Jennifer Blondke, Roger Auwers

Zoom observers: Tracy Swope, Nikisha Martin

APPROVAL OF MINUTES

Motion to approve the minutes of the December 20, 2022, regular meeting carried by a unanimous show of hands.. (M: Scott/Slater)

ACCEPTANCE OF THE FINANCE REPORT

Motion to approve the month-end financial report carried by unanimous show of hands.  
(M: Schedeler/Goodrich)

Some discussion concerning the State Consensus Revenue report and the final expenditure report to the State for the 10 million dollar Central Campus investment.

CORRESPONDENCE AND INFORMATION

A new IRS regulation requires elected officials receiving a stipend to be treated as employees for tax purposes. The necessary forms were distributed to Board members.

VISITOR RECOGNITION AND COMMENT

Jennifer Blondke spoke as a parent of two Career Center students, one enrolled in the Cybersecurity program. Her concern is her student is missing out on vital learning due to limited access to websites she was told were important to the program curriculum.

SPECIAL REPORT

CELEBRATION OF EXCELLENCE-School Board Appreciation - Volume 43, Report No. 43

January is designated by the State of Michigan as school board appreciation month. Each year, administration takes this opportunity to offer a small token of appreciation and thank Board members for their guidance and leadership.

### PERSONNEL MATTERS AND RECOMMENDATIONS

#### PERSONNEL ACTION ITEMS AND INFORMATION -Volume 43, Report No. 44

The employment recommendation was approved by unanimous show of hands (M: Goodrich/Slater): Katherine Mashio, January 23, 2023; Kayci Marr, January 9, 2023; Courtney Tharp, January 9, 2023; Breanne McBride, January 9, 2023; Lawrence Caryl, January 23, 2023; Juan Vasquez, Jr., January 23, 2023; Sarah Travis, January 18, 2023; Diana Beaman, January 18, 2023; Lisa Barton, January 18, 2023; Stephen Trout, January 30, 2023; and Emily King, January 30, 2023.

Information concerning separations shared: Bikash Jha, January 31, 2023, and Patti Kanaan, June 30, 2023.

### REPORTS FOR ACTION

#### FLIPPEN LEADERSHIP BLUEPRINT PURCHASE - Volume 43, Report No. 45

The administration sought approval to enter into a contract with Capturing Kids' Hearts (Flippen Group) for Leadership Blueprint training. It is anticipated the contact will be between \$40,000-\$55,000, that will pay for two cohorts of 50 administrators each. The upfront expense will largely be recaptured through collection of registration fees. (M: Scott/Goodrich) The motion to authorize carried by a roll vote:

Ayes) Scheduler, Slater, Goodrich, Scott, Salisbury

Nays) None

#### JACKSON COUNTY INSTRUCTIONAL TASK FORCE - Volume 43, Report No. 46

Update provided on the work thus far regarding the task force; JCISD established goal 2022/23. Next steps are a kick off event at the end of March for all committed districts, and to begin training and support for administrators/educators in June (Flippen Leadership Blueprint).

#### ALTERNATIVE TEACHER CERTIFICATION - Volume 43, Report No. 47

Update provided on the work so far regarding the JCISDs participation and progress in Board goal 2022-23 "development of a proposed alternative path for teacher certification with other ISDs across the state."

### REPORTS FOR INFORMATION

#### CENTRAL CAMPUS UPDATE AND NEXT STEPS - Volume 43, Report No. 48

The temporary Certificate of Occupancy for Phase 1 was received from the State on December 29th, and Central Campus is now open with EI and EC programs beginning on January 9, 2023.

There was a soft opening for parents and a neighborhood open-house planned for sometime in February.

Work continues to complete the project; a list of next steps was given for Phase 2.

#### INTRODUCTION OF OTHER MATTERS

Mr. Salisbury announced his recent appointment to the Jackson Hot Air Jubilee committee. He shared information about a womens' championship ballooning competition that will be held the week of the jubilee. Interested persons were encouraged to get involved as a volunteer.

#### ADJOURNMENT

The meeting unanimously adjourned at 6:10 p.m.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting –February 21, 2023  
Volume 43, Report No. 49

PERSONNEL MATTERS AND RECOMMENDATIONS

A. EMPLOYMENT – FOR ACTION

1. Administrative, Managerial and Technical Staff

- a. Emily Childs 02/20/2023  
Accounts Payable/Payroll Accountant II  
Finance

Ms. Emily Childs was hired as an Accounts Payable/Payroll Accountant II for the Finance Department, effective February 20, 2023. This upcoming vacancy is a result of the pending retirement of Ms. Susan Robinson. Ms. Childs has been placed within the technical/operational salary schedule, consistent with her experience.

2. Certified Staff

- a. Brittany Wall 03/06/2023  
Teacher  
Special Education

Ms. Brittany Wall is being hired as a Teacher for the Special Education Department, effective March 6, 2023. She will be filling a vacant position for an FTE that was approved in a previous school year. Ms. Wall was placed within the JIEA certified salary schedule, consistent with her experience.

3. Non-Certified Staff

- a. Jaylin Alexander 01/24/2023  
Teacher Assistant  
Special Education

Mr. Jaylin Alexander was hired as a Teacher Assistant for the Special Education Department, effective January 24, 2023. This vacancy resulted from the resignation of Ms. Margaret Smith. After an internal assignment change, this is the position that was left to be filled. Mr. Alexander was placed within the teacher assistant salary schedule, consistent with his experience.

b. Gary McKessy 02/27/2023  
Teacher Assistant  
Special Education

Mr. Gary McKessy was hired as a Teacher Assistant for the Special Education Department, effective February 27, 2023. This is a new FTE for the 2023-2023 school year, and will be reflected in the next budget amendment. Mr. McKessy will be placed within the teacher assistant salary schedule, consistent with his experience.

**B. SEPARATION OF EMPLOYMENT – FOR INFORMATION**

1. Administrative, Managerial & Technical Staff

a. Donna Wahr 02/03/2023  
Payroll/Accounts Payable Accountant II  
Finance

Ms. Donna Wahr provided notice of resignation from her Payroll/Accounts Payable Accountant II position for the Finance Department, effective February 3, 2023, which was accepted by the Superintendent on behalf of the Board on January 19, 2023. Ms. Wahr started employment with us on May 10, 2021. The administration has posted this vacancy.

2. Certified Staff

a. Karen Bollheimer 06/30/2023  
Instructor – Dental Hygiene  
Career and Technical Education

Ms. Karen Bollheimer provided notice of retirement from her Instructor-Dental Hygiene position for the Jackson Area Career Center, effective June 30, 2023, which was accepted by the Superintendent on behalf of the Board on January 19, 2023. Ms. Bollheimer started employment with us on February 10, 1993. The administration has not yet posted this vacancy.

b. Jon Kopp 06/30/2023  
Instructor – Construction Trades  
Career and Technical Education

Mr. Jon Kopp provided notice of retirement from his Instructor-Construction Trades position for the Jackson Area Career Center, effective June 30, 2023, which was accepted by the Superintendent on behalf of the Board on January 19, 2023. Mr. Kopp started employment with us on February 21, 1979. The administration has not yet posted this vacancy.

c. Kimberly Olmsted 02/24/2023  
Social Worker  
Special Education

Ms. Kimberly Olmsted provided notice of resignation from her Social Worker position for the Special Education Department, effective February 24, 2023, which was accepted by the Superintendent on behalf of the Board on January 30, 2023. Ms. Olmsted started employment with us on September 25, 2017. The administration has not yet posted this vacancy.

d. Jill Page 02/16/2023  
Teacher- Visual Impairment  
Special Education

Ms. Jill Page provided notice of resignation from her Teacher-Visual Impairment position for the Special Education Department, effective February 16, 2023, which was accepted by the Superintendent on behalf of the Board on February 2, 2023. Ms. Page started employment with us on August 20, 2021. The administration has posted this vacancy.

e. Dee Blair 03/03/2023  
Teacher  
Special Education

Ms. Dee Blair provided notice of resignation from her Teacher position for the Special Education Department, effective March 3, 2023, which was accepted by the Superintendent on behalf of the Board on February 6, 2023. Ms. Blair started employment with us on August 19, 2019. The administration has posted this vacancy.

f. Christina Stark 02/24/2023  
Teacher  
Special Education

Ms. Christina Stark provided notice of resignation from her Teacher position for the Special Education Department, effective February 24, 2023, which was accepted by the Superintendent on behalf of the Board on February 8, 2023. Ms. Stark started employment with us on August 28, 2007. The administration has posted this vacancy.

g. Abbie Taipalus 03/23/2023  
Psychologist  
Special Education



Ms. Abbie Taipalus provided notice of resignation from her Psychologist position for the Special Education Department, effective March 23, 2023, which was accepted by the Superintendent on behalf of the Board on February 16, 2023. Ms. Taipalus started employment with us on September 2, 2015. The administration has posted this vacancy.

3. Non-Certified Staff

a. Bikki Jha 02/06/2023  
Teacher Assistant  
Special Education

Ms. Bikki Jha provided notice of resignation from her Teacher Assistant position for the Special Education Department, effective February 6, 2023, which was accepted by the Superintendent on behalf of the Board on January 30, 2023. Ms. Jha started employment with us on September 26, 2022. The administration has posted this vacancy.

b. Sara Graham 01/28/2023  
Teacher Assistant - Pilot Program  
Special Education

Ms. Sara Graham provided notice of resignation from her Teacher Assistant-Pilot Program position for the Special Education Department, effective January 28, 2023, which was accepted by the Superintendent on behalf of the Board on January 30, 2023. Ms. Graham started employment with us on February 26, 2018. The administration has posted this vacancy.

c. Carla Foster 02/08/2023  
Bus Driver  
Transportation

Ms. Carla Foster provided notice of resignation from her Bus Driver position for the Transportation Department, effective February 8, 2023, which was accepted by the Superintendent on behalf of the Board on February 8, 2023. Ms. Foster started employment with us on May 20, 2014. The administration has not yet posted this vacancy.

d. Deborah Lee 02/16/2023  
Teacher Assistant  
Special Education

Ms. Deborah Lee provided notice of resignation from her Teacher Assistant position for the Special Education Department, effective February 16, 2023, which was accepted by the Superintendent on behalf of the Board on February 13, 2023. Ms. Lee started employment with us on November 15, 2022. The administration has posted this vacancy.

e. Lisa Glandorf  
Teacher Assistant  
Special Education

08/04/2023

Ms. Lisa Glandorf previously provided notice of retirement from her Teacher Assistant position for the Special Education Department, effective June 30, 2023, which was approved on the July 19, 2023 board report. Ms. Glandorf has rescinded the June 30, 2023 retirement date, and submitted a new retirement date of August 4, 2023.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023  
Volume 43, Report No. 50

FOR ACTION

Subject: RATIFICATION OF LETTER OF AGREEMENT WITH J.I.E.A.

A. Salary Placement Upon Rehire of Former Employees

The Administration negotiated a proposed Letter of Agreement with the Jackson Intermediate Education Association (JIEA) to amend the terms of the current collective bargaining agreement between the parties. Specifically, the proposed Letter of Agreement would allow the District to re-hire former bargaining unit employees at a salary step that recognizes their full years of service to the JCISD, rather than the maximum new hire limits established in the contract. To be covered by the terms of this Letter of Agreement, former employees would need to apply for an existing vacancy for the position they formerly held and have been effective in that assignment. Similar terms were included in the 2022-24 labor agreement with the Career Center Education Association.

The JIEA bargaining unit ratified the proposed Letter of Agreement on or about January 31, and a copy is provided with the Board packet. At this time, the administration recommends the Board ratify the terms of this negotiated Letter of Agreement and authorize the Board president and administration to sign the Letter of Agreement.

In the event the Board members want to discuss this matter in closed session prior to voting on the recommendation to ratify the Letter of Agreement, a closed session has been included on the Board Agenda.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023  
Volume 43, Report No. 51

FOR ACTION

Subject: Used Bus Purchase

The JCISD's Transportation Department operates a fleet of 43 buses. Two are assigned to the Career Center, and the other 41 are used by Special Education to operate 36 regular bus runs. These buses pick-up approximately 500 students each school day from all over Jackson County and into several neighboring counties and transports them to the Tarrant Center, Kit Young Center, Central Campus, as well as to multiple school sites throughout Jackson County. The total annual mileage of our Special Ed bus fleet last fiscal year was approximately 975,000 miles.

Based on past experience, the district continues to assume its buses will have an expected useful life of approximately 10 years and between 250,000 - 300,000 miles. With the size of the fleet and the 10-year expected life this results in a replacement schedule of 3 to 5 buses each year.

The school bus industry has had many challenges the last few years related to new environmental requirements and regulations. This, along with supply chain challenges related to the Covid pandemic, has created a serious void in school bus availability. In the spring of 2022, the Administration requested bids to purchase 5 new gasoline-powered buses. Only the Holland Bus Company submitted a bid as the other two manufacturers could not, at the time, offer a gasoline-powered option. We immediately ordered these buses, the order was accepted, but then over the next few months Holland Bus indicated it was unable to furnish these buses at the contracted price. It is yet to be determined whether any of the buses ordered last spring can still be delivered, and if so when, and at what price.

This situation has placed a strain on our Transportation Department. The Transportation staff prepared to maintain all buses in the fleet for an additional year. However, they recently determined that 3 of the buses, planned to be removed from service last year when the new buses were received, were indeed at end of life and had to be removed from service. These buses were parted-out and are now being scrapped. Additionally, a 4<sup>th</sup> bus was involved in a traffic accident and, per our insurance company, has now been totaled. Not knowing whether any of the buses ordered last spring will still be delivered, the Administration investigated options to maintain the fleet. We reached out to the three bus suppliers to understand delivery times for new buses – still much longer leadtimes than normal – and also to determine if any used buses are available.

The best option was determined to be purchasing 3 used diesel-powered buses from Midwest Transit Equipment in Marshall, Michigan. These buses are all 2017 models which were leased by other districts. They are all 44 passenger capacity buses, each equipped with wheelchair lifts, multiple wheelchair locks, and hydraulic brakes. These buses are very similar to the other buses from Midwest Transit in our fleet.

These buses are low mileage for their age, each having between 53,000 – 66,000 miles of use. The Transportation Department has examined these buses and feels comfortable that they are good buses that should last as long or longer than other similarly-aged buses in our fleet.

These three buses will each cost \$69,638, so the total purchase price will be \$208,914. These buses are currently being held for the JCISD pending Board approval and, if approved, these buses will be delivered in March 2023. The total cost of \$208,914 is less than the \$590,674.50 which was already built into the 2022-23 Special Ed budget for bus acquisition this fiscal year based on the order placed last spring. If some or all of those previously ordered buses do become available, the remainder of these funds would be used to purchase those new buses (and could potentially be supplemented with funds from Capital Projects if appropriate). The Administration recommends the Board approve the purchase of these three (3) used school buses from Midwest Transit Equipment at a total cost of \$208,914.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting - February 21, 2023  
Volume 43 , Report No. 52

FOR ACTION

Subject: Jackson Reads Book Purchase

The Jackson Reads Big Event will be on May 13 from 10:00am - 4:00pm in partnership with Ella Sharp Park Museum days. This event includes approximately 1,200 bags of high quality books with about 10 books per bag. This will be the most books ever given away at a Jackson Reads event. Additionally Jackson Reads includes presentations by high quality, diverse authors, STEM activities, light food/snacks and more. The event is one hundred percent FREE to the public and open to all. The largest cost to Jackson County ISD for this event is the purchase of these high-quality books.

Through the JCISD's efforts to obtain and be awarded grants (such as the 35A4 State Literacy Grant, carry over from the GSRP grant, John-George, the Literacy PDG B-5 Hub grant), as well as allocating Special Education and Literacy general funds, we will be purchasing up to \$98,000 worth of books. The average cost of one high quality book is \$8.00. Although the ISD is purchasing these books at competitive prices from a variety of companies through various funding sources, this does put the ISD over the threshold for Board of Education approval. If any bags of books are left over from the event, the books will go to local schools doing summer literacy programming and non-profit organizations with goals aligned with JCISD literacy goals.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023  
Volume 43, Report No. 53

FOR ACTION

Subject: JCISD Central Campus Phase 2 Construction Manager

As has been discussed with the Board previously, the renovation of the former Frost School to create the new JCISD Central Campus facility is being undertaken as a phased project. This was planned from the start for two primary reasons: (1) initially identified funding sources were not sufficient to complete the entire project all at once, and (2) the classroom areas located on the east side the building were in better structural condition than the common areas (cafeteria, kitchen, gym, pool area) on the west side of the building so, by focusing on the classroom renovation first, we could open for school much sooner than if we waited to complete the renovation of the entire facility.

When the acquisition of Frost School was approved by the Board in November 2020, the Board also approved the hiring of Covalle Group Architects (CGA) as the architect for the project and R. W. Mercer (Mercer) as the Construction Manager (CM). The cost estimates for the architect and CM represented only Phase 1 costs since that is all that was being specifically considered at that time. Now, the additional funding from the State of Michigan through a \$10 million grant provided by the Michigan Economic Development Corporation is enabling the district to proceed immediately into Phase 2 of the renovation project.

In September 2022, the Board approved hiring CGA to continue providing Architectural & Engineering services for Phase 2 of the project. Now, with the Phase 2 plans and blueprints completed (they were submitted to the State in early February for approval), a detailed Phase 2 project budget is being developed. It is now time for the Board to approve the Construction Manager for Phase 2, and the project budget estimate will provide the basis for the Phase 2 Construction Manager fees.

While the details of the Phase 2 budget estimate are still being finalized, the current status indicates direct construction costs for phase 2 totaling approximately \$10 million. Using this figure as a guide, the fees for R. W. Mercer to serve as CM for Phase 2 would be as follows:

CM Fees – 6%	\$600,000
General Conditions – 4%	\$400,000*
Permits & Fees – 0.5%	\$50,000*

\* District pays actual costs, % figure represents an estimate of what those costs will be

The Administration recommends the Board approve the hiring of R. W. Mercer as the Construction Manager for phase 2 of the Central Campus renovation project.

JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023  
Volume 43, Report No. 54

FOR INFORMATION

Subject: JCISD Central Campus Phase 2 Site Plan

With Phase 1 of the Central Renovation project nearly complete and the school open for students, the focus has shifted to day-to-day school operational issues in the new facility and Phase 2 of the renovation. School has been going smoothly overall and the facility seems to be meeting the needs of students and staff very well. The complete set of plans and blueprints for Phase 2 were submitted to the State of Michigan Bureau of Construction Codes (BCC) and Bureau of Fire Safety (BFS) in early February.

Phase 2 of the building renovation project includes most of the “common” areas of the facility, including the cafeteria, kitchen, gymnasium, old pool area (which JPS used simply for storage over the past 20 years), and the old locker room areas on the east and west sides of the gym and pool. On the outside of the building, Phase 2 of the site plan is primarily focused on the west side of the property. Phase 2 of the site work will also finish the outdoor entry area into the west courtyard and connect with the site work completed in Phase 1 at the northwest and southwest corners of the facility.

A diagram of the total site plan is being provided with the Board materials for the Board’s information. The border of the Phase 2 site work is highlighted in yellow. Key highlights of the Phase 2 site work include:

- Large parking lot which will be used primarily by staff
- Wide aisle passage for delivery and service vehicles
- Completion of a paved pedestrian walkway all around the building
- Patio area outside the large PD room for use during spring/summer/fall PD sessions and by Transition students
- Student drop-off area and sidewalk to CAA HeadStart classrooms
- Small basketball court designed for use by Transition students
- Maintenance garage for storage of maintenance vehicles and outdoor equipment



JACKSON COUNTY INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting – February 21, 2023  
Volume 43, Report No. 55

FOR INFORMATION

Subject: Section 98b Benchmark Reporting

Public Act 48 of 2022 section 98b requires districts, traditional public, public school academies, and intermediate districts to present, not later than the first board meeting in February 2023 and not later than the last board meeting of the academic year, on work toward established goals for the 2022-23 school year. Administration reports the following in compliance with this Public Act:

**Special Education**

Special Education classrooms have established the following rubric to measure IEP goal attainment:

1	Achieved/Maintained	Student has achieved the goal according to the criteria listed in the IEP or student has previously achieved the goal as listed in the IEP and is maintaining that criteria.
2	Progressing as Expected	Student has not yet met the criteria listed in the IEP, however he/she is making progress as expected in order to reach the goal by the end date.
3	Limited/No Progress	Student is not making progress towards the IEP goal, the skill in this goal area is regressing, or progress is very limited and unlikely that the criteria for the goal would be met by the end date based on the limited progress that has been made. If there is limited/no progress, the IEP team will reconvene to address.

Tarrant Center Classroom Goals

*Students in Tarrant classrooms will attain 90% of all written IEP goals in reading, as measured by locally developed IEP rubric.*

*Students in Tarrant classrooms will attain 90% of all written IEP goals in math, as measured by locally developed IEP rubric.*

*All students in JCISD special education operated classrooms will attain 90% of all IEP goals related to behavior, communication and movement as measured by progress reports and locally developed rubrics.*

415 individual student IEP goals in reading, math, behavior, communication and movement have been established for students at the Tarrant Center. At the end of the year, students' progress on these goals will be measured using the established rubric above. The work through the first semester is to establish goals based on observed capabilities during this first semester and then monitor their progress using the rubric on a periodic basis. At the end of the school year, administration will report on overall student progress toward these goals, though goal tracking is done individually for each student for the entire year from the official establishment of the goal.

#### Local-Based Classroom Goals

*Students in Local Based special education classrooms will attain 90% of all written IEP goals in reading, as measured by locally developed IEP rubric.*

*Students in Local Based special education classrooms will attain 90% of all written IEP goals in math, as measured by locally developed IEP rubric.*

86 individual student IEP goals in reading and 77 goals in math have been established for students in JCISD local-based special education classrooms across the county. These include classrooms for Emotionally Impaired students (EI), Autism Spectrum Disorder students (ASD), Mildly Cognitively Impaired students (MiCi) and Moderately Cognitively Impaired students (MoCi). At the end of the year, students' progress on these goals will be measured using the established rubric above. The work through the first semester is to establish goals based on observed capabilities and then monitor their progress using the rubric on a periodic basis. At the end of the school year, administration will report on overall student progress toward these goals, though goal tracking is done individually for each student for the entire year from the official establishment of the goal.

#### Youth Center Goal

*80% of students enrolled at the Jackson County Youth Center, who are residents for both pre and post testing, will demonstrate growth on STAR reading and math assessments.*

During the first semester, 10 students took the STAR reading and math assessments to benchmark their achievement level upon arrival at the Youth Center. If students are still at the Youth Center at the end of February, and again at the end of the school year, they will again take the assessments to measure their growth. A more complete detailing of year to date growth for all students served at the Youth Center will be provided at the end of the year. Should students be released from the Youth Center mid-year, their available assessment scores are used for placement in classes back at their home school.

## **Jackson Area Career Center**

*JACC students who are enrolled for the entire year who have not met industry standard minimums through Workkeys fall or spring assessment need to increase by 35% in meeting the minimums.*

757 students took the Workkeys pre-test in September. 235 students did not need to test because they were returning students that already met industry standards in their first year. The standards JACC focuses on for students are applied math, graphic literacy, and workplace documents. In order to reach the goal of increasing industry standard minimums by 35%, 82 JACC students will have to increase their performance in all three areas during the spring Workkeys test administration.

*100% of JACC students will complete at least four options for a talent portfolio.*

JACC students have the following options to work on to complete this goal: resume, cover letter, one work certificate, an online job application, mock interview by a 3rd party, senior exit interview, or a scholarship award. Staff are currently working with individual students to meet this goal by the end of the year. Administration will report on the success of this goal at the end of the year.

*100% of JACC students will complete career work-based learning opportunities for career activities in career exploration, career preparation, and/or a career training category.*

To meet this goal, students are engaged in activities connected to their emerging interests such as attending career fairs, attending guest lectures/presentations, mock interviews, participating in work-based learning that provide on-the-job training, completing entrepreneurial class projects, having a business or industry mentor, and attending field trips. Staff are currently working with individual students to meet this goal by the end of the year. Administration will report on the success of this goal at the end of the year.